

To: Head of Housing, North Ayrshire Council

**NOTICE TO LANDLORD OF INTENTION TO TERMINATE SOLE /JOINT TENANCY**

Name of Tenants: \_\_\_\_\_

Address: \_\_\_\_\_

I/We the above named tenant(s) (with the consent of \_\_\_\_\_, my spouse, for the purposes of the Matrimonial Homes (Family Protection ) (Scotland) Act 1981 hereby give four weeks notice of my/our intention to vacate the above property in terms of section 46 (1) (f) of the Housing (Scotland) Act 1987.

I/We understand that I/We will be responsible for the condition of the property and payment of rent until the notice expires on \_\_\_\_\_, or the keys of the property are returned to the Council (whichever is later).

I/We agree to supply a forwarding address.

Signature of tenant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Spouse/Joint  
Tenant \_\_\_\_\_ Date \_\_\_\_\_

Place of Signing: \_\_\_\_\_

Name of Witness \_\_\_\_\_

Signature of Witness \_\_\_\_\_ Date \_\_\_\_\_

Address of Witness \_\_\_\_\_

Forwarding Address \_\_\_\_\_

Current Telephone Number \_\_\_\_\_

Reason for Termination of Tenancy (please see over the page)

**For office use only**

**Day/Date/Time of inspection:**

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## Termination Codes

It would be helpful for us to understand where our tenants move to and the reason they move. Please tick one box in the “Where are you going” table below and one box in the “Why are you terminating your tenancy” table.

**Where are you going?**

Code	Description	Tick
01	Mutual Exchange to North Ayrshire Council property	
02	Mutual Exchange to another social housing provider	
03	Another North Ayrshire Council property	
04	Another social housing provider	
05	Private rented sector	
06	Purchased property	
07	Hospital/home/prison	
08	Friends/relatives	
10	Deceased	

**Why are you terminating your tenancy?**

Code	Description	Tick
01	Welfare Reform under occupation charge	
02	Welfare Reform benefit cap	
03	Welfare reform universal credit	
10	Current accommodation too large	
11	Current accommodation too small	
12	Financial problems	
13	Fleeing violence	
14	Anti-social behaviour	
15	To give/receive family support	
16	Health / disability reasons	
17	Moved for employment reasons	
20	Deceased	
21	Regeneration	
23	Current accommodation unsuitable	