



# Community Benefit Fund

**Awarded by The Three Towns and Arran Locality  
Planning Partnerships**

## Application Form

Before completing this form, please take time to read the Notes of Guidance which are located at the back of the form.

Please complete the form in black ink.

Once completed please return this form, together with the appropriate documentation to:

Grants Officer  
Economy and Communities  
Connected Communities  
St John's Primary School Base  
STEVENSTON  
KA20 4HH

Email: [rosemaryfotheringham@north-ayrshire.gov.uk](mailto:rosemaryfotheringham@north-ayrshire.gov.uk)  
Tel: 01294 475935

**Ref:**

**Name of Group:**



North Ayrshire Council  
Comhairle Siorrachd Àir a Tuath

# SECTION A – Application Details

1. What is the name of your group?

2. How long has your group existed?

3. What is the title of the project you require funding for?

4. How many members are aged:

18 years and under?

Over 18 years?

5. Numbers who attend regularly:

Numbers who will benefit from funding:

6. Where does your group meet?

7. How often and when?

**Name and address of Secretary or Contact Person:**

Name:

Address:

Post Code:

Tel No:

Mobile No:

Email address:

**Name and address of one other Office Bearer:**

Name:

Address:

Post Code:

Tel No:

Mobile No:

Email address:

9. Please use one of the categories below to describe your group?

Voluntary Organisation

SCIO

Public/Private limited by shares  
or guarantee

CIC

10. Brief Description of your organisation:

*Please state the organisations aims and objectives; the services you provide; any staff employed (if any); details of equal opportunity policy where applicable; details of health and safety policy where applicable; affiliations (if any) to other groups/associations.*

## SECTION B – Details of Grant Aid Applied for:

11. Amount of Grant?

Total Cost of Project:

12. Purpose of Application – how will an award from the Community Benefit Fund benefit the local community:

12. Do you have appropriate insurance?  Do you have a PVG if required:

13. When will the project start/end

Start Date?

End Date?

14. Describe how this project will enhance the environment if appropriate:

15. How will this improvement/activity/project be measured?

24. Please list the estimated costs of your project below.

*At least two estimates costs should be provided and evidence of their pricing should be included with your application (e.g. screen-shots/scans of items catalogue/website listing etc.) Once they have been purchased, we will ask you to supply receipts for proof of purchase.*

Item

Cost (£)

<b>TOTAL:</b>	

*Remember to attach your quotes/estimates along with your application.*

Will your group be making a financial contribution?

Yes

No

If yes, how much:

## SECTION C – Other Applications for Financial Assistance

Have you applied for funding/assistance from anyone else for this project? Note that Nurturing in Excellence must be notified of any other funding awarded from anyone else for this project.

Yes  No

If yes, please give details:

Name Of Funder	Purpose	Date	Amount	Received

*Please provide bank details of your group to allow credit transfer if successful.*

## SECTION D – Information Submitted in Support of Application Checklist

Audited accounts for the last financial year:

Budget for current financial year:

Copy of group’s constitution/memorandum of Articles

Copy of most recent bank statement:

Quotes/estimates:



## SECTION E – Details of Bank Account

Name and Address of Bank:

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Title of Bank Account:

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<b>A/C No:</b>									
<b>Sort Code:</b>									

*Please remember to attach a copy of your most recent bank statements and income/expenditure sheet!*

What is the total amount of money held by the organisation?

What is the money to be used for?

**Declaration:** I certify that the above information is accurate and complete. I am further aware that the project must commence within 12 months of the grant being awarded or the offer may be withdrawn.

Signed:	
Name (please print):	
Position in Organisation:	
Date:	

**Please return this form to:**

**Grants Officer  
Connected Communities  
St John's Primary School Base  
Morrison Avenue  
STEVENSTON, KA20 4HH  
Email: [rosemaryfotheringham@north-ayrshire.gov.uk](mailto:rosemaryfotheringham@north-ayrshire.gov.uk) Tel: 01294 475953**

## Community Benefit Fund Criteria

- Applications can only be accepted from constituted community groups located within the towns of: Ardrossan, Saltcoats, Stevenston and from the Island of Arran.
- Applications for environmental projects will have a priority in grant funding, but the Fund will continue to support applications which do not have an environmental perspective.
- The funding criteria will be the same in all the localities.
- There is no maximum limit of grant funding from the Fund (although grants will not normally exceed £4,000 and any award above this figure will be the exception).
- Grant awards will be treated as one-off contributions except in exceptional circumstances.
- Local groups will be given a priority, national organisations will only be considered if their application demonstrates a direct benefit to the communities of Ardrossan, Saltcoats, Stevenston and Arran.

### Data Protection:

North Ayrshire Council gathers and processes information about you, so that services including grant applications can be delivered effectively and efficiently. We only ask for the minimum information necessary and process this in line with data protection legislation. A copy of our privacy policy statement is available at <https://www.north-ayrshire.gov.uk/privacy-policy.aspx>, or a copy can be provided on request.

**By ticking this box you are agreeing to your information being gathered and processed as above:**

We will keep your information for 5 years to map your grant awards. If you wish this information to be removed please contact us and we will remove within 30 days.

Applicant Name: (please print)	
Applicant's Signature	
Date:	