

North Ayrshire Council

NON DOMESTIC RATES APPLICATION FOR RETAIL, HOSPITALITY, LEISURE AND AVIATION RELIEF (RHL) 2021-22

The address of the non-domestic property for which you are claiming:-

First Line Address	
Second Line Address	
Third Line Address	
County	
Postcode	

Council Billing Account Reference (check your non domestic rates bill)	
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If Billing Account reference is not known, provide Assessor Property Reference (can be checked on <https://www.saa.gov.uk/>):

Introduction

This is an application form for relief available under The Non-Domestic Rates (Coronavirus Reliefs) (Scotland) Regulations 2021, known as Retail, Hospitality, Leisure and Aviation relief.

The 100% non-domestic rates relief for eligible properties in these sectors will be available for the whole of 2021-22. The list of eligible premises used wholly or mainly for Retail, Hospitality, Leisure and/or Aviation purposes are set out in [schedules 1 and 2 of the regulations](#) (please see the webpage or link for details).

If the property in question is already in receipt of 100% non-domestic rate relief in 2021-22, such as the small business bonus scheme, you should not apply for Retail, Hospitality and Leisure relief.

1. Ratepayer

Please provide full details of the Ratepayer (person(s) / business liable to pay the rates on the above property).

Ratepayer (check person or company named on your non-domestic rates bill):

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Legal Structure of the Ratepayer (Please put an 'X' in the relevant box) –

<i>Individual</i>	
<i>Sole Trader</i>	
<i>Partnership</i>	
<i>Private Limited Company (LTD)</i>	
<i>Public Limited Company (PLC)</i>	
<i>Limited Liability Partnership (LLP)</i>	
<i>Charitable Organisation</i>	
<i>Other (Please State)</i>	

IF APPLICABLE, Companies House Registration number or Charity Registration number.
(Company number e.g.: 03493961)

2. Property

Was the property in receipt of Retail, Hospitality, Leisure and Aviation relief in the 2020-21 financial year? (Please put an 'X' in the relevant box)

Yes	
No	
Don't know	

What category best describes the activity(s) wholly or mainly carried out at the property from the [Schedule of eligible properties](#) (Please see the webpage or link to the schedule).

Is your property currently vacant?

(Vacant does NOT include unoccupied premises in temporary suspended use resulting from lockdown restrictions) (Please put an 'X' in the relevant box)

Yes	
No	
Don't know	

3. Declaration

Please read this declaration carefully before you sign and date it.

I am duly authorised by the Ratepayer to make the application.

I declare that the information given on this form is correct and complete to the best of my knowledge.

I authorise the Council to make any necessary enquiries to check the information.

I authorise the Council to cross check the information with other Councils in Scotland.

I undertake to advise the Council of any change of circumstances, including the occupation / vacation of any other property I may occupy in Scotland which may affect liability for Non-Domestic Rates Relief.

I understand that if I give information that is incorrect or incomplete or fail to report changes in circumstances, I (or the Ratepayer I represent) may be prosecuted.

I understand that the Council will reclaim any incorrectly awarded Non-Domestic Rates Relief.

I have read and understand the [privacy notice](#) accompanying this relief application (please see the webpage or link to the notice)

I claim the above relief from non-domestic rates liability.

Applicant Name	
Telephone Number	
Capacity (e.g. Owner; Tenant; Agent; Employee)	
E-mail Address	
Contact Address	
Your Signature	
Date	

When completed, this form should be returned by email to:

businessrates@north-ayrshire.gov.uk

Non-Domestic Rates Team

North Ayrshire Council, Cunninghame House, Irvine KA12 8EE.

If you have any general enquiries or require help in completing this form, please email businessrates@north-ayrshire.gov.uk

For Council Office Use Only	
Actioned By	
Date	