



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

OPEN SPACE ASSET MANAGEMENT PLAN

Streetscene

Streetscene Asset Management Plan

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1 Introduction

The Open Space Asset Management Plan (OSAMP) sets out the Council's approach for the management and maintenance of all Open Space assets. This should be read in conjunction with the Open Space Strategy 2016. The Key Objective of the OSAMP is to ensure the Council's assets are fit for purpose and managed effectively and efficiently.

Open Space can be defined as:-

'Any open space which provides, or has the potential to provide, environmental, social and/or economic benefits to communities, whether direct or indirect, within and around urban areas. It includes greenspace and hard landscaped areas with a civic function, as well as aquatic open spaces.'

The Council incurs annual revenue expenditure of £7.25 million in the maintenance of approximately 2,410 hectares of open space, consisting of:

- 1 Country Park
- 14 Local Parks
- 84 Equipped Play Areas & Multi Use Games Areas (MUGAs)
- 91 Sports Facilities and Playing Fields
- 44 Cemeteries and Burial Grounds
- 37 War Memorials & Monuments
- 366 hectares of Woodland
- 3 Allotments
- 38 Water Courses and Open Water features
- 16 Beaches - 3 are Sites of Special Scientific Interest (SSSI)
- 5 Promenades
- Residential Greenspace
- Street Cleaning

1.1 Open Space Asset Management

Streetscene's approach to Asset Management Planning is based on the guidance given by CIPFA in their document "A Guide to Asset Management Planning and Capital Planning in Scottish Local Authorities" which has been endorsed by the Scottish Government. North Ayrshire Council's governance of Asset Management Planning was approved on 29 March 2011.

Strategic Approach – adopting a strategic approach to maintain and renew the asset and make best use of available resources for the long-term benefit of the asset.

Optimal Allocation of Resources – investment is allocated to prioritise the delivery of corporate objectives and to provide best value to our

customers. Asset management provides a framework for this process by identifying and prioritising needs across the open space as a whole. Lifecycle planning is used to minimise whole life costs to ensure efficient and effective use of resources.

Customer Focus – taking into account the needs and expectations of customers is addressed by developing appropriate levels of service for each asset.

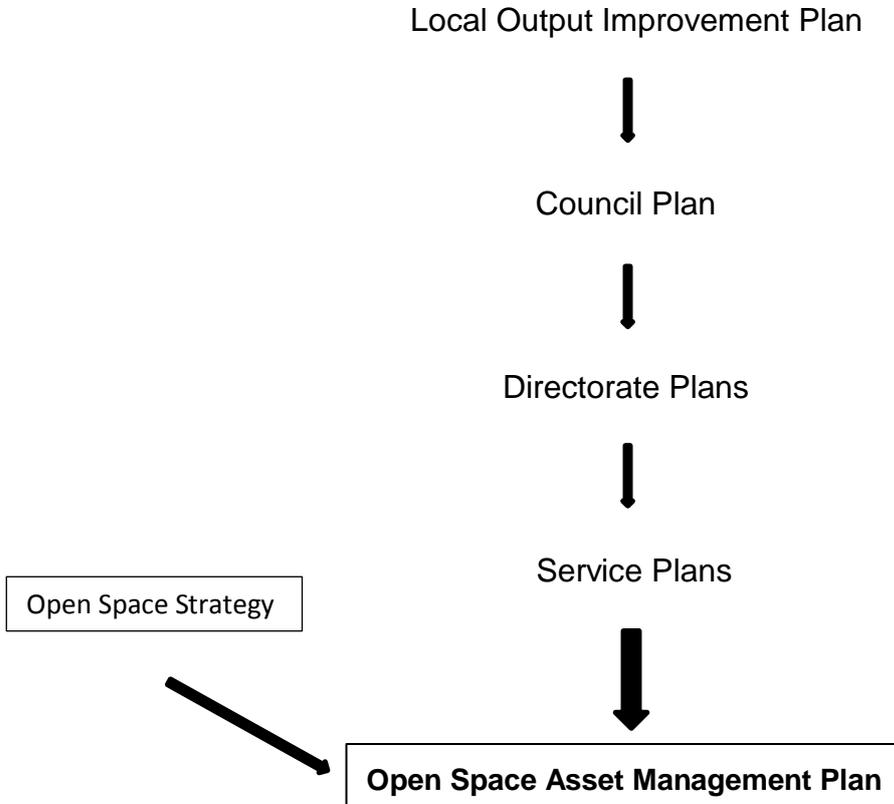
Through prudent asset management, North Ayrshire Council will make best use of available resources in maintaining its open space and associated infrastructure.

1.2 Corporate Asset Management

The Open Space Asset Management Plan links to the Council's Corporate Asset Management Strategy and assists the Council in its' drive to use our resources more efficiently and effectively.

1.3 Strategic Document Framework

The Open Space Asset Management Plan sits within a strategic document framework shown in the diagram below:



1.4 Asset Management Planning Documentation

The following documents are produced to support the asset management process and are reviewed and regularly updated.

Open Space Strategy 2016 – This will deliver through partnership working, open spaces that are inclusive, accessible and ‘fit for purpose’ enhancing the quality of life for residents in North Ayrshire and visitors to North Ayrshire. This was approved by the Cabinet on 22 November 2016.

The 6 key strategic objectives of the Open Space Strategy are:

- Open Space will be promoted as a resource for tourism and recreation, economic development & biodiversity.
- Help reduce local inequalities by ensuring that all communities have access to high quality, well equipped clean and safe open space.
- Promote better health by providing diverse opportunities in open spaces, the natural environment and countryside for physical exercise, sport and recreation.
- Protect and enhance all areas of nature conservation value, in particular historic features, sensitive habitats and special landscapes.
- Improve the perception, quality and range of recreational and tourism facilities in the area’s open spaces.
- Respond to climate change through the delivery of a connected and integrated network, incorporating water management, woodland area and biodiversity benefits.

Open Space Asset Management Plan – records the service standards for each asset group, identifies risks, and reflects local requirements, customer preferences and current investment strategies.

Data Management Plan – records methods for collection, validating and updating of asset data and an action plan for improvements regarding estimated or missing data.

Performance Reports – Local Environmental Audit and Management System (**LEAMS**) and Land Audit Management System (**LAMS**) results.

2 2.1	Asset Description The Open Space Asset		
Type	Nos./Size/Area	Purpose/Use	
Local Parks	14	These are areas which are well maintained for public enjoyment of the natural heritage and the provision of formal and informal recreation opportunities.	
Country Parks	1	Provides an opportunity for all to participate in outdoor activities such as walking, cycling, horse riding and fishing. It also provides an inspirational educational environment giving an opportunity to those wishing to learn about history, geography and the natural world.	
Cemeteries Burial Ground	44	To ensure we have the capacity to bury the dead in a well-managed and safe environment. To meet our statutory obligation to maintain these sites some of which are of historical significance both locally and nationally.	
War Memorials & Monuments	37	We will repair and protect our war memorials and monuments. In accordance with the War Memorial (Local Authorities Powers) Act 1923. This power extends to the alteration of memorials to commemorate the fallen of any conflict	

Civic Spaces	Information not available	Maintain the existing public realm/civic space and support the development of existing and new sites in line with the Local Plans and the Town Centre Regeneration Strategies. By doing this we will stimulate and develop our towns and villages thereby promoting economic prosperity.	
Trees Woodlands	366 hectares	Woodlands are managed in accordance with the North Ayrshire Council's Tree & Woodland Management Policy.	
Hedges Hedgerows	110,340 linear meters	Hedges & Hedgerows act as green barriers to roads and create a habitat for native flora and fauna.	
Allotments Community Gardens	3	Encourage local communities to develop allotments and community gardens. We have community groups actively pursuing allotment sites.	
Sports Areas including Sports Pitches, Tennis Courts and Bowling Greens	91	By continuing to improve sports areas both natural and non-natural surfaces we will encourage residents and visitors to participate in sport.	
Play Areas including MUGAs	84	Providing safe and accessible opportunities for children to play. By promoting and encouraging the use of open space for play and adventure we create an opportunity for children to become active and healthy.	

Benches including picnic benches	1080	For general seating purposes to enable people to take a rest or to sit to read, take in a view or have a picnic safely. Bench type and design is influenced by the location and its purpose. Memorial benches can also be purchased through the Council's Streetscene Team.	
Planters	45	To provide floral displays to enhance our towns and civic amenity spaces.	
Fences and Barriers (including bollards)	Information not available- proposals to develop mapping information in the longer term.	To prevent or restrict movement across a boundary for safety reasons. Some fences are decorative and serve not only as a boundary but enhance a park or landscape feature including war memorials.	

Litter Bins (1405) & Dog Waste Bins (640)	2045	To enable our residents and visitors to comply with the law when disposing of litter and dog waste and promoting responsible behaviour. Both types of receptacles enable our streets to remain free of litter and dog waste thus creating healthy attractive environments.	
Water Courses and Water Bodies	38	Our rivers and inland Waters offer a range of opportunities for non- motorised water-based activities and wildlife.	
Promenades	5	Used by residents and Visitors for exercise and general recreation.	
Beaches	16	North Ayrshire has an extensive coastline that is used for educational purposes as well as a wide range of outdoor activities.	

A Data Management Plan has been created to record inventory data, storage, updating and validation processes.

2.2 Other Streetscene Assets

Any missing or uncaptured assets will be highlighted in the Streetscene Data Management Plan. This records methods for collection, validating and updating of asset data and an action plan for improvements regarding estimated or missing data will be produced.

3 Customer Consultation

3.1 Customer Consultation

North Ayrshire Council has a procedure in place for recording and dealing with complaints. Details of general enquiries are recorded in the Lagan System. This information highlights numbers of specific types of fault or faults occurring in a geographical area.

North Ayrshire Council also has representatives who attend various meetings to ascertain views and/or requirements – e.g. North Ayrshire Access Panel, Community Groups and Estate Based Inspections. Responses are also sought via the North Ayrshire Community Planning Partnership People’s Panel that is comprised of 2000 representatives of the population of North Ayrshire.

Consultation is undertaken through the new Locality Partnerships for local people within communities; set in North Coast and Cumbrae, Three Towns, Garnock Valley, Arran, Kilwinning and Irvine. This assists in identifying and addressing local issues, sets out priorities for each locality and how they will be addressed within a developed Locality Plan.

We also work closely with Arran Community Council, Visit Arran and other key stakeholders to consult on works programmed to be undertaken on the Island of Arran and that any concerns are addressed.

The Council has adopted a Participatory Budgeting approach to grounds maintenance. This allows the public to influence how the grounds maintenance budget is used. Participatory Budgeting is conducted through a series of face to face workshops and voting for key priorities.

4 Future Demands

4.1 Asset Growth

Open Space is acquired by the Council in three principle ways:-

- Direct purchase to support a specific Council objective, e.g. regeneration of an area, or service delivery need e.g. to construct a new cemetery.
- Development of vacant or derelict land within the Council’s ownership to support a specific Council objective or service delivery need.
- Through the planning process as part of the conditions of development e.g. a play park within a new residential development.

4.2 Asset Disposal

The general availability of vacant and derelict land within the area has enabled the Council to retain high levels of open space and avoid disposal unless a particular area can contribute to the realisation of a wider corporate objective.

Any requests to purchase or transfer land or where the Council wishes to dispose of land to support a corporate objective will be considered in line with the Council's Policy for Property Acquisition and Disposal. In order to support the empowerment of local communities the Council also has a policy to support the appropriate transfer of assets to community

bodies. This is in accordance with the Community Empowerment (Scotland) Act 2015.

Equipment and facilities within the Open Space are subject to an inspection programme and will be assessed for future use purposes or replaced when they reach the end of their safe working life. These assets are then disposed of in accordance with the Council's Standing Orders Relating to Contracts and Contract Procedure Rules.

The acquisition of assets is undertaken in line with the Council's Planning Policies and Policy for Property Acquisition and Disposal.

Streetscene is a member of the Council's Strategic Asset Management Group. This is a steering group of Key Services to deal with the management of our large open space and building assets.

4.3 Environmental Conditions

Environmental factors contribute to the demands placed on the Open Space asset management.

Climate change – changeable weather conditions with severe weather extremes are becoming more common. This can result in deterioration of the Open Space Assets and our ability to maintain them to the highest standard

4.4 Changes in Legislation

Legislation changes can lead to increased demand on Local Authorities' resources in managing their assets.

- Environmental Protection Act 1990
- Code of Practice on Litter and Refuse (Scotland)
- Burials and Cremation Act (Scotland) 2016
- Community Empowerment (Scotland) Act 2015
- War Memorial (Local Authorities Powers) Act 1923
- Wildlife and Countryside Act 1981
- Health & Safety at Work act 1974
- Occupiers' Liability (Scotland) Act 1960

4.5 Gap/Stalled Spaces within Cemeteries

A number of gap sites have been identified within local communities which would benefit from environmental improvements to improve the appearance of our towns and villages. This will also help prevent anti-social behavior problems.

We will work with partners and local communities to identify such sites and liaise with owners to determine opportunities for improvement. This will be done by purchasing or agreement.

This will improve the general appearance and help bring them back to valuable community space.

5 Levels of Service

5.1 LIFECYCLE PLANNING AND ASSET PERFORMANCE

The Council has a range of plans, policies and strategies in place to inform and co-ordinate the provision, management and maintenance of its Open Space. These set out the approach of the Council in response to national policy and legislation as well as the delivery of objectives expressed locally by the community. These documents include:

- Open Space Strategy
- Litter, Flytipping & Dog Fouling Prevention Strategy
- Tree & Woodland Management Policy
- Water Safety Policy
- Sports Pitches Strategy
- Fly Posting Policy
- Allotments Policy (currently being updated)
- Children's Play Strategy "The State of Play in North Ayrshire"
- Local Planning Policies

There are inspection regimes in place to ensure that assets are fit for purpose. These inspection regimes are further used to allocate resources and inform future investment programmes. The inspection regimes include the following key activities:-

▪ Cleanliness Standards

The success of the cleanliness and maintenance regime is measured through the following mechanisms:-

- Local Environmental Audit and Management System (LEAMS). Three inspections per annum of a 5% cross-section sample of streets within the area are assessed against the standards set down in the new Code of Practice on Litter and Refuse (Scotland) 2018 issued to fulfil the duties under the Environmental Protection Act 1990.
- Land Audit Management System (LAMS). A quality-based measure utilizing an assessment standard developed by Keep Scotland Beautiful and validated through APSE. Surveys are undertaken of a random sample of 20 sites on a six-monthly basis.
- **Play Areas**
In line with guidance set by the Royal Society for the Prevention of Accidents (ROSPA) the condition of play areas and equipment within the area are assessed on a weekly basis. This regime is supplemented by a detailed annual assessment undertaken to inform the programme to replace equipment and any other works that may be required to the play areas.

- **Street Furniture**
Assets are informally assessed by Streetscene Officers and Operatives as part of the cleansing maintenance scheduled and replaced on an 'as required' basis. The location and type of each asset has been mapped on the Council's Geographical Information System (GIS). This information will be utilized to inform a formal inspection and replacement programme, see Management Action Point 1 - 5.
- **Trees and Woodlands**
Assets are currently inspected on a reactive basis following reports of potential hazards. Following inspection any appropriate arboriculture works identified are undertaken, see Management Action Point 3. An inspection regime of trees along North Ayrshire's A-class road verges began in Autumn 2018.
- **Water Features**
Safety equipment and measures to restrict access are provided in line with ROSPA guidance and inspected on a weekly basis. Any works required at this time are undertaken as a matter of urgency. Formal inspection of water courses is undertaken in consultation with the Scottish Environment Protection Agency (SEPA).
- **Infrastructure**
A recent survey of all the infrastructure in cemeteries including walls and paths was completed in December 2016 and an action plan is in place to implement the recommendations.
- **Memorial Testing**
In line with guidance issued by the Health and Safety Executive (HSE) the Council commenced a rolling five-year programme to inspect and take appropriate action to ensure the stability of the 70,000 memorials currently present within its cemeteries. This is an ongoing programme, see Management Action Point 3.
- **War Memorials**
The Council has a duty under the War Memorial (Local Authorities Powers) Act 1923 to ensure the maintenance repair and protection of War Memorials within its control.
- **Streetscene Management/Maintenance Programmes**
In managing and maintaining the Council's Open Space and associated assets, the Council's Streetscene Service operates to agreed service standards. These standards are published on the Council's external website. (See Appendix A).

6 Financial Summary

There is a range of amenities within the Council's Open Space, with an estimated replacement value in excess of £3.5million, these are noted below:

- Play Equipment
- Sports Facilities, such as goal posts, nets etc.

- Benches/Picnic Tables
- Planters
- Fences, Barriers & Bollards
- Litter and Dog Waste Bins
- Memorials

6.1 Asset Valuation

The nature of Open Space is such that a financial value cannot be accurately calculated for all assets. However, the provision of high quality Open Space can enhance the value of adjacent land and areas.

Valuations can be undertaken on an individual basis should planning policies permit a change in designation or where an enquiry in respect of potential purchase is received.

7. Investment Strategies

Investment is planned to coincide with asset conditions and future needs.

For example, predicting investment in cemeteries is based on asset condition survey information and the capacity of current cemeteries, necessitating an extension. This data is invaluable in profiling the capital budget to ensure it is targeted at the right asset, at the right time.

However, predicting the investment required in open space is more difficult as there are outside factors out-with our control such as climate change that can affect the longevity of assets or result in emergency works.

This is mitigated by having a robust inspection regime in place and will help plan our future needs and reduce risk. Regular ongoing maintenance of assets, such as play equipment, also increases the longevity of assets and the planned replacement programme.

Investment - Asset Types

Based on historical information, condition surveys and inspection reports, planned investment is as follows:

Cemeteries: Investment in extending cemeteries (in accordance with the Council's approach to cemeteries and localities), wall repairs, improvements to pathways.

Play Equipment: Weekly inspections and regular maintenance will inform when play equipment reaches end of life and needs assessed.

Street Furniture: Formal and informal inspections will help determine future needs, see Management Action Point 2.

Open Space: Inspections and audits will inform the investment required.

Woodlands: Inspections will inform the investment required. The Council's Tree & Woodland Management Policy sets out the circumstances during which trees could be removed or pruned. The 'collector app' will help with planning investment, see Management Action Point 13.

The Open Space maintenance schedule helps ensure structures are kept in a serviceable condition.

The methodology used to allocate Revenue and Capital funding is outlined below.

Revenue

Works carried out under the revenue budget are generally reactive and routine works identified through the inspection regime and/or reported defects from the public.

Works identified, where there is insufficient budget to immediately carry out repairs and where they are not prioritized due to safety reasons, are recorded to be completed as and when funding is available in line with overall priorities.

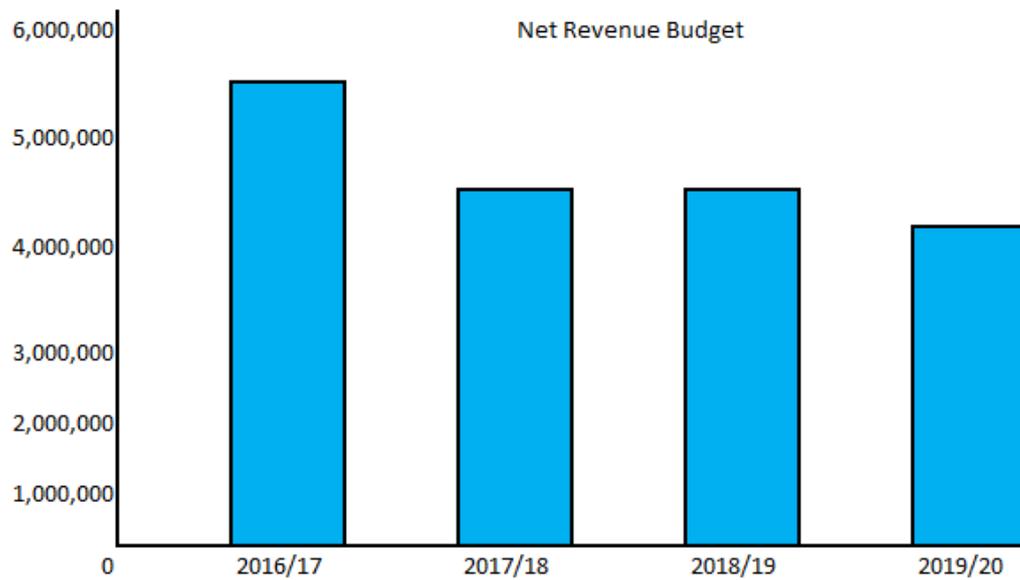
Funds are allocated to routine preventative and corrective works identified through inspections. Any reduction in the funding of routine maintenance will accelerate the rate of deterioration of the asset.

Capital

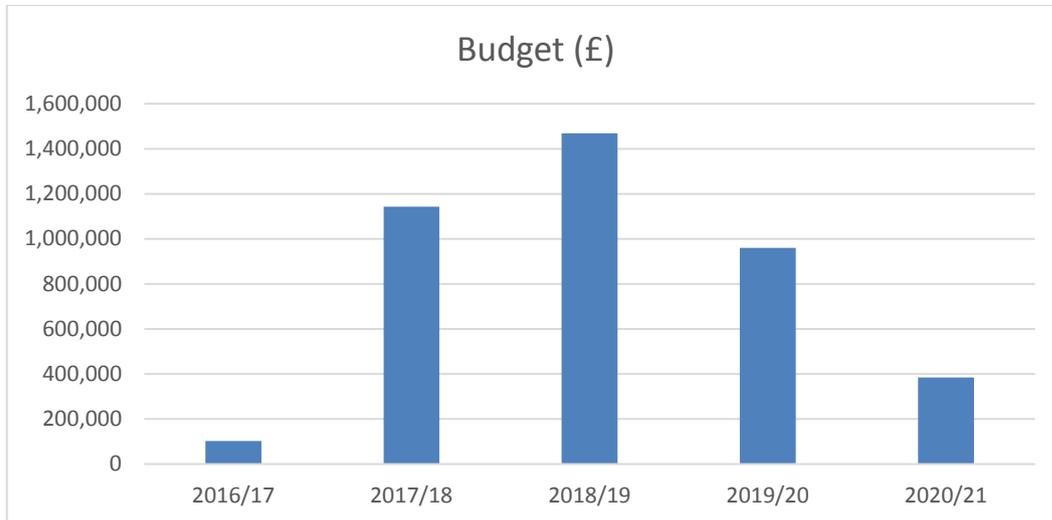
This is planned on a 10-year basis. Capital funds are profiled dependent upon when the works are required.

Net Revenue Budget

Net Revenue Budget				
Year	2016/17	2017/18	2018/19	2019/20
Net Revenue Budget (£)	5,523,000	4,833,000	4,833,000	4,525,774
Efficiencies (£)	N/A	690,000	N/A	307,226



Capital Budget					
Year	2016/17	2017/18	2018/19	2019/20	2020/21
Budget (£)	102,440	1,143,553	1,468,832	960,000	384,000



8 Risk Management

This section summaries how the Council's risk management strategy is applied to the management of the open space asset. It identifies where risks associated with the open space asset are recorded, identifies the major risks associated with the asset and outlines how they are currently being controlled.

8.1 Corporate Risk Management Strategy

The Corporate Risk Management Strategy provides a framework through which risk can be identified and managed, thereby reducing the Council's exposure to loss.

8.2 Risk Identification

Risks are currently identified through formal and informal inspection and customer reporting.

8.3 Risk Categorization

The level of risk associated with Open Space are identified through inspection and customer reporting. The assets are then categorized, and priority repairs are carried out accordingly.

8.4 Risk Control

Risks within the Open Space are controlled by carrying out inspections and maintenance in accordance with Codes of Practice, adherence to the council's policy and compliance with the Open Space Strategy.

8.5 Monitoring and Reporting

Risk is continually monitored by the Streetscene management team. The Executive Leadership Team receive quarterly risk update performance reports through Pentana.

8.6 Risk Register

Top level risks for the Place Directorate are contained within the Directorate Plan. The top-level risks associated with our Open Space is outlined below.

Issue	Current Controls	Directorate Plan Action
Failure to maintain Assets to an acceptable standard	Asset management plans and supporting programmes are established and in place	Develop and implement actions arising from the Open Space Asset Management Plan
Anti-social behavior	Partnership working	Streetscene Service Plan
Development of Burial Space	Locality Approach Record Keeping / Planning	Capital Plan
Climate Issue	Inspections /Maintenance	Streetscene Service Plan

9 Management Action Plan

A Management Action plan has been created to support this plan and is included at Appendix B.

10 Management and Control of the Plan

Throughout this OSAMP, issues and corresponding improvement actions have been established. These actions are prioritized, programmed, resourced and fully implemented.

10.1 Responsibility

The following Officers are responsible for the delivery of the Open Space Asset Management.

Management of the Open Space Asset Management Plan

Post	Name	Role
Cabinet		Approval of OSAMP
Head of Commercial Services	D. Hammond (Acting)	Approval of OSAMP
Senior Manager - Streetscene	T. Reaney	Implementation of OSAMP Action Plan

Operations Manager - Streetscene	M. McNeil	Implementation of the OSAMP Action Plan – Operations. Updating the OSAMP Operations.
Team Leader - Asset Management	G. Robin	Implementation of the OSAMP Action Plan. Updating the OSAMP Reporting on Progress.
Asset Owner - Assets	G. Robin	Updating financial information. Ensuring implementation of improvement actions.
Asset Owner - Streetscene	T. Reaney	
Asset Owner - Operations	M. McNeil	
Asset Owner - Strategy	S. Archer	

Appendix A

Streetscene Service Standards

Streetscene Service Standards

Our Streetscene Service aims to:

- Protect and enhance the built and green environment by providing an efficient and effective Streetscene Service for roads, path networks, open land and recreational areas
- Increase resident's satisfaction with their neighborhoods, by providing an efficient, reliable and effective Streetscene Service and provide for their recreational needs, by maintaining parks and other recreational areas to a high standard of cleanliness and horticultural standard
- Maintain and improve the road and pavement condition by ensuring that verges are well kept and maintained and that weed growth is kept under control by an annual weed control programme
- Protect residents and our environment from pollution and other public health and safety hazards, by ensuring the quick and efficient removal of items of dumped refuse from streets and open land, including dead animals and hypodermic syringes.

Cleanliness standards

The [Code of Practice on Litter and Refuse \(Scotland\) 2018](#), issued under the Environmental Protection Act 1990, defines the maximum response times when a litter problem is reported within or to a local authority. Once the new COPLAR is operational (due financial year 19/20), the standard of street cleanliness, assessed in terms of 'litter' will be measured using 6 categories graded as A, B, C, D, E & F.

Grades

- A – No litter or refuse is present on any type of land
- B – Small amounts of litter and refuse
- C – Moderate amounts of litter and refuse, with small accumulations
- D – Significant amounts of litter and refuse, with consistent distribution and accumulations
- E – Substantial amounts of litter and refuse with significant accumulations
- F – Incidents of Fly tipping and hazardous/special waste (drug related waste, broken glass, animal carcasses, car parts, chemicals and spillages)

Response times – Duty 1

The new COPLAR (2018) Duty 1 response times are structured as four bands that recognize duty bodies' (the Council) investment in prevention.

It reflects that effective measures increase the likelihood of zones being cleaner for longer, which reduces the need for rapid restoration.

The following response times have been identified for Monday – Friday. The operational hours of working during for street cleaning are:

- *Seven days per week 0630-1730*

Streetscene endeavor to maintain all sites to an acceptable standard which requires us to achieve either a grade A or B.

In summary, these maximum response times will only ensure minimum standards as defined by the Code of Practice on Litter and Refuse (Scotland) 2018

The areas were re zoned and sent to Zero Waste Scotland for recording.

Duty 1 response times

The bands and percentage of overall litter/flytipping spend on prevention tactics are:

Band 1: basic response times, based on 0-10% spend on prevention

Zone	Litter and Refuse Grade						Special Considerations
	F	E	D	C	B	A	
1	At the earliest practicable opportunity	1 hour	2 hours	3 hours	12 hours	Clear of litter and refuse	14 days
2		2 hours	4 hours	5 hours	24 hours		21 days
3		6 hours	8 hours	9 hours	48 hours		28 days
4		24 hours	36 hours	48 hours	7 days		35 days
5		48 hours	60 hours	3 days	14 days		42 days
6		14 days	21 days	28 days	42 days		No additional time

Band 2: Response times based on 11-20% spend on prevention

Zone	Litter and Refuse Grade						Special Considerations
	F	E	D	C	B	A	
1	At the earliest practicable opportunity	2 hours	3 hours	4 hours	24 hours	Clear of litter and refuse	21 days
2		4 hours	6 hours	8 hours	48 hours		28 days
3		8 hours	10 hours	12 hours	3 days		35 days
4		36 hours	48 hours	3 days	10 days		42 days
5		3 days	4 days	5 days	18 days		49 days
6		21 days	28 days	35 days	49 days		No additional time

Band 3: Response times based on 21-30% spend on prevention

Zone	Litter and Refuse Grade						Special Considerations
	F	E	D	C	B	A	
1	At the earliest practicable opportunity	4 hours	5 hours	7 hours	36 hours	Clear of litter and refuse	28 days
2		6 hours	8 hours	12 hours	3 days		35 days
3		12 hours	14 hours	18 hours	4 days		42 days
4		3 days	4 days	5 days	13 days		49 days
5		5 days	6 days	8 days	22 days		56 days
6		28 days	35 days	42 days	56 days		No additional time

Band 4: Response times based on >30% spend on prevention

Zone	Litter and Refuse Grade						Special Considerations
	F	E	D	C	B	A	
1	At the earliest practicable opportunity	8 hours	10 hours	12 hours	48 hours	Clear of litter and refuse	42 days
2		12 hours	14 hours	18 hours	4 days		49 days
3		24 hours	48 hours	60 hours	5 days		56 days
4		5 days	6 days	7 days	16 days		63 days
5		7 days	9 days	10 days	26 days		70 days
6		35 days	42 days	49 days	70 days		No additional time

Fulfilling Duty 2 – Detritus Grades

The grades are A – D. Grade A reflects that surfaces are free from detritus (the standard). Grade D reflects surfaces that are obscured or at high risk of hazard caused by detritus.

Response times

The scale of detritus accumulations can be reduced through regular sweeping and maintenance. However, it cannot be reduced by influencing people as is the case for litter and refuse. Therefore, there is a single set of response times. (COPLAR 2018).

Duty 2 response times

Zone	Detritus Grade				Special Considerations
	D	C	B	A	
1	1 day	5 days	14 days	No detritus	28 days
2	2 days	10 days	21 days		35 days
3	3 days	14 days	28 days		42 days
4	4 days	28 days	42 days		56 days
5	5 days	35 days	56 days		70 days
6	7 days	42 days	84 days		No additional time

Landscape Maintenance Standards

Streetscene maintains the majority of the landscape within the Council's ownership which includes grassed and shrub planted areas, inland and coastal waterways and trees & woodlands.

Landscape Maintenance Standards	
Operation	Frequency/standard
Emptying of litter bins in town centres	Daily
Emptying of litter bins in housing areas	Weekly
Emptying of dog bins	Weekly
Mowing of roadside highway verges (apart from Trunk Roads - responsibility of the Highway Authority)	Twice per annum
Mowing of grass within housing open spaces and parks	Grass will be kept at a reasonable standard during the growing season (April to October) weather dependent
Weed control on road verges, footways, and both hard and soft surfaces	Hard surfaces (twice per annum) Soft surfaces (twice per annum)
Prune ornamental shrub and rose beds	Twice per annum
Inspection of water way life-saving equipment	Weekly
Inspection of play equipment and clean play areas	Weekly

Appendix B
Management Action Plan

Reference	Action	Owner	Timescale
1	Review potential new / existing technology available to develop a process for tree inspections	Strategy Manager	31/03/20
2	Evaluate options to develop an assets lifecycle / maintenance plan	Team Leader Asset Management	31/03/20
3	Develop a working procedure for addressing abandoned vehicles	Strategy Manager	31/03/20
4	Investigate the potential of a volunteers committee / social media to allow collaboration for events throughout North Ayrshire	Strategy Manager	31/03/20
5	Review the options of using third party services to monitor and evaluate coastal water safety aspects (RNLI)	Strategy Manager	31/03/20
6	Review potential for existing technology to capture data on environmental crime.	Strategy Manager	31/03/20
7	Work with local groups and the Royal British Legion Scotland to promote and enhance war memorials	Strategy Manager	31/03/20
8	Develop a formal agreement / process for volunteers and members of the public wishing to adopt bedding areas and planters – ensuring standards are maintained	Strategy Manager	31/03/20
9	Transformation Project: Measure the assets maintained and the maintenance input required to ensure resources are utilised efficiently and to inform the roll-	Senior Manager Streetscene	31/03/20
10	Share knowledge & good practice between Roads & Streetscene Asset team through integrated resources.	Team Leader Asset Management	Ongoing
11	Continue using the Webaspx route optimisation tool for the street sweeping and street cleaning duties	Strategy Manager	31/03/20

12	Work with community groups, using a Locality approach on the community ownership of open space, including parks and play parks.	Streetscene, Economy & Communities and Locality Partnerships	Ongoing
13	Work with partners and local communities to identify gap/stalled spaces and look at options for re-instating them to add amenity value.	Streetscene/ local communities /Regeneration	Ongoing