APPLICATION

PROCESS

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ADOPTEE INFORMATION | | | | | | | | |
| APPLICATION BY INDIVIDUAL | | | | APPLICATION BY GROUP | | | | |
| NAME |  | | | ADDRESS | |  | | |
| Email : |  | | | Contact No | |  | | |
| ASSET INFORMATION | | | | | | | | |
| TYPE OF ASSET | BEDDING AREA ☐ | | PLANTER ☐ | | OTHER ☐ (specify) | | | |
| LOCATION | TOWN |  | | | | | | |
| STREET |  | | | | | | |
| LOCALITY / NEAR TO | |  | | | | | | |
| SELECT SEASONS REQUIRED | | APRIL – SEPTEMBER | | | | | OCTOBER – MARCH | |
| PROPOSAL | | | | | | | | |
| Please use the following segment to describe the purpose of the adoption, the type of plants planed for use and the general layout / design of the asset if approval is granted.  (please include sketches if possible) | | | | | | | | |
|  | | | | | | | | |
| TECHNICAL ASPECTS | | | | | | | | |
| Do you (or a member of your group) have any previous horticultural experience | | | | YES | | | | NO |
| Is it your intension to introduce non-native species of plants etc | | | | YES | | | | NO |
| Have you (or any member of your group) been refused an adoption from us previously | | | | YES | | | | NO |

**RULES OF USE**

1. Only plants free of pests, disease and weeds and of the highest quality of sound undamaged roots will be accepted.
2. Where appropriate, plants will be floriferous and foliage colour with vigour and habit appropriate to type.
3. All plants will conform to BS3936 - 1968 and/or as required.
4. It must be reported immediately any observed pest or diseases contained within any soil or roots.
5. Planting of Summer bedding including carpet bedding to be carried out in June/July in line with other council areas.
6. The distance between each plant should be equivalent to and not less than the eventual spread of the plant.
7. You must notify Streetscene immediately if it is your intension to relinquish your adopted asset to prevent it falling into disrepair.

**GENERAL CONDITIONS**

Planting beds during suitable weather conditions is conducive to plant survival. However, when it is necessary to plant Summer bedding in period of drought, sufficient water will be provided to the roots of the new plantings. Care must be taken to avoid risk of scorching.

The Adopter will carry out routine maintenance visits on a frequency in order to maintain planted areas in a neat and tidy attractive appearance ensuring maximum flowering capacity and in accordance with the maintained schedule.

Clear bed of previous Winter bedding where applicable at the end of flowering period. All unwanted materials to be removed for disposal.

No more than ten days should elapse between the removal of Winter bedding and the planting of Summer bedding.

Dig over the bedding area to a depth of 275 mm, thoroughly breaking up soil. Apply approved granular fertiliser at the rate of 35 grams/m2 and thoroughly incorporate into soil. All extraneous materials are to be removed from the bed during the digging operation for disposal. Bed preparation should not be carried out during excessively wet weather.

Thoroughly consolidate the bed by treading and raking until a fine tilth is obtained.

At the time of planting prepare a hole large enough to accommodate the root ball of each plant without restriction. Where possible do not tread on areas which have been planted i.e. work from back to front on a square or rectangular bed or from the centre outwards in a circular bed. All plants will be located and planted in accordance with any landscape drawings drafted by the adopter or as instructed. The roots should be backfilled correctly avoiding excessive soil compaction but ensuring good contact between the roots and soil.

Canes and ties should be used to secure any plants that require staking. Standard dot plants should always be staked.

On the completion of planting the bed will have all foot prints hoed out without causing damage to the new or existing planting and the surrounding are left clean and tidy. The soil should be pushed back from the edge of the bed and sloped upwards at an angle of approximately 45 degrees.

The adopter will be required to maintain the bedding areas and at each visit should carry out any required maintenance in line with this document.

Remove all dead flower heads and remove all litter, thoroughly hand weed and lightly hoe all the area of the bed on a Frequent basis during the growing season.

**DECLARATION**

I Click or tap here to enter text. declare that I will adhere to the terms and conditions of the planter / bedding adoption process listed above.

I understand that failure to adhere to these terms may result in North Ayrshire Council reclaiming the planter / bedding and returning to a condition in keeping with the local environmental standards.

Failure to maintain the adopted item may result in any future applications being refused.

I understand that the term of this agreement is for a twelve-monthly period starting on the date signed and witnessed.

I understand that I have a responsibility for regular maintenance of the adopted area to prevent deterioration of the asset.

Signature of applicant …………………………....... date Click or tap to enter a date.

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| --- | --- | --- | --- | --- | --- |
| STREETSCENE USE ONLY | | | | | |
| APPLICATION APPROVAL | | YES | | | NO |
| Signature for Streetscene | | …………………………………………………………… | | | |
| designation |  | | Date: | Click or tap to enter a date. | |
| Plot number |  | | Renewal | Click or tap to enter a date. | |