You can visit our online planning information system by clicking on the following link:

http://www.eplanning.north-ayrshire.gov.uk/OnlinePlanning/

**User Details**

Anyone can use the Public Access website but in order to take advantage of the advanced profile features you must first register a user account.

**Registration**

In order to create a new user account, click on Register in the menu bar.

The following screen will then appear, complete as necessary.

- After Completing the sections click on the next button.

### Registration

Once registered the following additional functionality will be available:

- Tracking applications
- Saving Searches
- Email notifications about tracked applications and new search results.

Fields marked with an * must be completed.

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Mr</td>
</tr>
<tr>
<td>First Name</td>
<td>NAC</td>
</tr>
<tr>
<td>Surname</td>
<td>eplanning</td>
</tr>
<tr>
<td>Phone Number</td>
<td></td>
</tr>
<tr>
<td>Email Address</td>
<td><a href="mailto:eplanning@north-ayrshire.gov.uk">eplanning@north-ayrshire.gov.uk</a></td>
</tr>
<tr>
<td>Confirm Email Address</td>
<td><a href="mailto:eplanning@north-ayrshire.gov.uk">eplanning@north-ayrshire.gov.uk</a></td>
</tr>
</tbody>
</table>

A confirmation email will be sent to the email address you provide below.

Your password must be at least 8 characters long and be a mix of letters and numbers.

Password: ********
Confirm Password: ********
Enter your Postcode

Select your address from the drop down, list and click next.

If your address is not listed, select **my address is not in the list**. Then click on next and then enter your details as required and click next again.

Click to read the Terms and Conditions and Privacy Policy that apply to the use of the site. When you have done so, tick the check box to indicate that you agree to them.

Check that your personal and login details are correct. To register them, click on the Next button.

An email will be sent to the address you entered. This provides final confirmation that you want to create an Idox Public Access account. When the email arrives, click on the link to be returned to the Idox Public Access site.