

LDP2 Work Programme: Commencement to MIR Publication

Topic	Task	Officers	Project Risk Log (all presented via RAG analysis with commentary)																Risk	Risk Mitigation	Task Status	Comments	
			Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17						
Development Plan Scheme Publication	Publish Development Plan Scheme for LDP2	AM																	NA	NA	Complete	NA	
Monitoring Report	Prepare Monitoring Statement	AM; CM																	NA	NA	Complete	NA	
	Environmental Monitoring (Covered under SEA Baseline)	AM/TG																	NA	NA	Complete	NA	
	Employment Land Audit	NM; CM; AM																		Proportionality, full staff complement	Assessment complete, requires additional reporting and analysis prior to PLDP2	Complete ELA and report and analysis prior to PLDP publication. As initial analysis undertaken, low chance of risk materialising	
	Ayrshire Minerals Review	AM																	NA	NA	Complete	NA	
	Retail & Town Centre Survey: town centre health check & retail capacity	NM (with STP)																	NA	NA	Complete	NA	
	Full LDP1 Policy Review - Matrix (consult DM teams)	AM																	NA	NA	Complete	NA	
	HNDA, HLS, HLA, Commercial Evidence	NM; BM; CM																			This task is complete insofar as sufficient information from all sources was available to illustrate supply issues in the MIR and review options. However the HNDA and LHS are not yet finalised, though no significant change is expected.	HNDA requires robust & credible status; however is with Scot. Gov.	
	Transport Review	AM																		Scope of required work dependant on ongoing discussions with agencies (particularly TS)	Proportionality, full staff complement, agency and other service support	Commenced	Constraint identification completed. Key agency consultation undertaken. Detailed assessment may require transport modelling. To be confirmed in preparation of PLDP. Sites should be scoped to those being considered for allocation, in the interest of proportionality.
	Open space audit/strategy	NAC (outwith Planning)																		NA	NA	Complete	NA
	Public and general Engagement	CMT Workshop: LDP Priorities	LM																	NA	NA	Complete	NA
Garnock Area Charette		LM (with CPP)																	NA	NA	Complete	NA	
NAC 6 locality partnership presentation/training/discussion (community reps and full elected member engagement with LDP2)		JM; NM																	NA	NA	Complete	Completed through LPP attendance in Spetember 2016 (training, information and discussion session).	
Establish Social media presence & service standard		RM; NM																		Missed opportunity to maximise consultation return and develop innovative practice; increased likelihood of representations at PLDP	Implement consultation strategy	Commenced	RM leading service approach to social media. Twitter used to promote call for sites, and throughout MIR consultation.
General engagement to inform MIR		Strategic Planning Team (plus Connected Comms)																	NA	NA	Complete	LPP meetings (Sept 16); Youth Conference (Nov 16); Developer Forum, HFS, RSL (Autumn 16); Directorate Briefs (Autumn 16); Local Authority Engagement - ththrough various	
Delivery of LDP (Pre-Action Programme) (with particular focus on housing)	Delivery Working Group - Infrastructure Capacity Assessment (includes DPMTAG/Education Review/key agencies)	NM/ NM; BM; CM (with HFS)																	CONTINUING WORK STREAM			Complete	All key agency meetings complete; Delivery Working Group Established with programme to meet monthly up to PLDP and report to ELT and CPAG
	Agree/Publish Housing Land Audit 2016																					Complete	NA
	Calculation of Housing Land Requirement	CM																	CONTINUING WORK STREAM			Complete	The MIR illustrates expected HST, but this will be subject to review through PLDP preparation, as a result of consultation responses and HNDA/LHS processes
	Land Availability Assessment (LAA): Call for sites	Strategic Planning Team																	CONTINUING WORK STREAM			Complete	MIR stage scoped constraint impacts of sites promoted through CFS. Site visits, deliverability analysis and MIR responses will filter sites to those with a prospect of delivery. Following filtering, detailed assessment with key agencies to be undertaken.
Environmental Assessment	SEA scoping	AM																	NA	NA	Complete	NA	
	SEA interim environmentalreport	AM																	CONTINUING WORK STREAM			Complete	NA

	Habitats Regulations Appraisal	TBC												<i>CONTINUING WORK STREAM</i>			Risk of legal challenge if not complete	Commence HRA process; consult SNH for advice on process	Commenced	Item continues through LDP preparation
	Draft Strategic Flood Risk Assessment	TBC															To be confirmed	Explore options for completion of SFRA	Commenced	Item continues through LDP preparation and into detailed site assessment. Initial flood impact considered through SEPA consultations and MIR site assessments.
Drafting the MIR	Finalise Options responding to Main Issues (Cllr, Corporate buy-in)	JM; NM; AM; CM															NA	NA	Complete	NA
	Main Issues Report	NM; AM; CM												LDP Committee Approval & Publication			NA	NA	Complete	NA MIR published on 31 January 2017

Purple - Carrying out of study/evidence base
Blue - Call for sites
Tan - publication