

North Ayrshire Licensing Board

Policy for Extended Hours & Occasional Licences over the Festive Period 2023/2024

The Licensing Board have agreed the following policy for festive extensions:

- The festive period is designated as **Friday 1st December 2023 to Wednesday 3rd January 2023** (inclusive of both dates), during which each on sales premises can apply for a maximum of 11 periods of Extended Hours
- As Christmas Eve & Hogmanay both fall on Sundays in 2023 these nights will be treated as if they are Saturdays.

Please refer below for the Board's Festive Extension Policy Hours (Licensing Policy Statement Part 9) which shows the latest times that each category of premises can apply for;

1. Restaurants and premises offering no significant entertainment
(For example Public Houses)
 - Monday: 1.00 am
 - Tuesday 1.00 am
 - Wednesday 1.00 am
 - Thursday 2.00 am
 - Friday 2.00 am
 - Saturday 2.00 am
 - Sunday 1.00 am
2. Premises offering significant entertainment (For example Nightclubs)
 - Monday: 2.00 am
 - Tuesday 2.00 am
 - Wednesday 2.00 am
 - Thursday 3.00 am
 - Friday 3.00 am
 - Saturday 3.00 am
 - Sunday 2.00 am

3. Members` Clubs

- Monday: 2.00 am
- Tuesday 2.00 am
- Wednesday 2.00 am
- Thursday 2.00 am
- Friday 2.00 am
- Saturday 2.00 am
- Sunday 2.00 am

For the avoidance of doubt, a Policy Hour of 1.00 am on a Monday night is in fact an extension to 1.00 am in the early hours of the Tuesday morning.

Other Matters

The Board's Standard Conditions require all Premises (throughout North Ayrshire) that are open after 1.00 am to have a First Aider and to observe a curfew of 00.30 am, regardless of the nature of the Licence or permission which authorises opening after 1.00 am (NALB Standard Conditions C.17, D.1 and D.4).

The fee per date of Extended Hours is £10. For convenience the Application form allows for several dates to be applied for on the one Application, but they are each separate Applications: for example, you can apply for 4 days on the one form and the fee payable would be £40. Applications are only regarded as being received once the fee is paid.

Premises can only apply for Extended Hours for the end of a period of Licensed Hours - if the Operating Plan does not already have Licensed Hours for that day, the Board must be asked for a Variation, rather than a grant of Extended Hours.

Occasional Licences applied for in relation to the Festive Period can have a maximum terminal hour of 2.00 am, on all 7 days of the week.

Period of notice

Applications in relation to the Festive Policy should be made at least 28 days before the proposed date(s). If less than 28 days' notice is given, there is no guarantee that an application will be accepted or that it will be processed in time.

If an application is within the Board's Policy, and it does not attract any adverse comments during the statutory consultation process, then in most cases it can be dealt with from start to finish within 28 days of being received. If, however a Board hearing is required for any reason then the application procedure will take much longer. Applicants should allow for this possibility and apply well before the intended date(s), as otherwise there is no guarantee that the licence will be available in time.

Please refer to North Ayrshire Licensing Board Statement of Practice for Occasional Licence and Extended Hours Applications (applicable to all applications made on or after 29 June 2010).