

# Terms & Conditions Appendix E:

## Term Time Worker Annual leave Calculator Version: 1



North Ayrshire Council  
Comhairle Siorrachd Àir a Tuath

For full time term time employees, annual leave is pro-rated to the number of days actually worked within the year. The two most common working years are 190 days and 195 days. The amount of annual leave (Inclusive of Public Holidays) is shown in the table below.

35 hours per week						
Service	Full Time (Days)	Full Time (Hrs)	Term-Time 195 days (Days)	Term-Time 195 days (Hrs)	Term-Time 190 days (Days)	Term-Time 190 days (Hrs)
Less than 5 years' service	32	224	27.25	190.75	26.55	185.85
5 - 10 years' service	37	259	32.21	225.50	31.38	23.66
10 years +	40	280	35.30	247.10	34.39	240.75

37 hours per week						
Service	Full Time (Days)	Full Time (Hrs)	Term-Time 195 days (Days)	Term-Time 195 days (Hrs)	Term-Time 190 days (Days)	Term-Time 190 days (Hrs)
Less than 5 years' service	32	236.80	27.25	201.65	26.55	196.47
5-10 years' service	37	273.8	32.21	238.35	31.38	232.21
10 years +	40	296	35.30	261.22	34.39	254.49

Annual Leave for Term Time Employees is added into the annual salary. The accrual of annual leave for each day worked is detailed below.

Service	Accrual Rate of Leave
Less than 5 years' service	0.1397
5 to 10 years' service	0.1652
10 years and over service	0.181

#### EXAMPLE:

A new start has 195 working days, (less than 5 years' service)

$195 \text{ days} \times 0.1397 = 27.24 \text{ days leave}$

$195 \text{ days} + 27.24 = 222.24 \text{ days paid}$

$222.24 \text{ divided by } 5 \text{ (days in the week)} = 44.45 \text{ weeks per year to be paid}$