



NORTH AYRSHIRE
COUNCIL

Education and Skills

LOCAL YOUTH ACTION FUND

For groups and organisations seeking support
Through Area Committees

APPLICATION FORM

Before completing this form, please take time to read the
Notes of Guidance that are provided.
Please complete this form in **BLOCK CAPITALS**
and in **black ink**

Once completed, please return this Form,
Together with the appropriate documentation to:
Performance/Grants Information Officer,
St. John's Primary School Base, Morrison Avenue,
Stevenston, KA20 4HH

FOR OFFICE USE ONLY

Reference: _____

Client Group: _____

SECTION 1: GENERAL INFORMATION

1. Title and Address of Organisatin:

Group Name: _____

Address: _____

Tel No: _____

2. Name and Address of Secretary or Contact Person:

Contact Name: _____

Address: _____

Position: _____

Tel No: _____

3. Name and address of one other Office Bearer:

Group Name: _____

Address: _____

Tel No: _____

4. Note of Where, When and How Often Organisation Meet:

Where: _____

When: _____

How often: _____

5. Brief Details of Organisation

(a) Numbers who attend regularly: _____

(b) Geographic area/s covered:

(c) Is the organisation/group formally constituted: Yes/No

If yes, please submit a copy of the Constitution or Articles of Association with this application.

6. Please use one of the following categories to describe your organisation:

Arts, Sports, Drama, Dance, Youth Activity, Community Based.

7. Membership Details

- (a) How many young people are aged 12-16?
- (b) How many young people are aged 17-25?

Male	Female

(c) Total number of young people: _____

(d) How many Youth Workers: _____

Volunteers		Paid	
Male	Female	Male	Female

(e) Please confirm that volunteer and paid staff have been approved by PVG: **Yes/No**

SECTION 2: JUSTIFICATION FOR GRANT AID

8. Which of the North Ayrshire Single Outcome Agreements are being addressed?
(see Guidance Notes for Single Outcome Agreements)

9. Which of the Scottish Executives Local Youth Action Fund objectives are being addressed? (see Guidance Notes for objectives)

10. With reference to the objectives of the Local Youth Action Fund, what methods will you put in place to measure the effect and impact of your project?

11. Is the proposed activity, facility or service a new initiative?

If no, how will an award of Local Youth Action Funding increase the number of young people accessing your activity, facility or service? (please continue on a separate sheet if required)

12. Please describe the activity, facility or service that will be provided for young people? (please continue on a separate sheet if required)

13. What is the expected duration of the proposed activity, facility or service?

14. Partnership Working:

(a) Are you planning the proposed activity, facility or service in partnership with any other agency or organisation? Yes/No

(b) If yes, please provide details below:

Partner Organisation:
Contact Person:
Address:
Tel No:
Position:

Partner Organisation:
Contact Person:
Address:
Tel No:
Position:
(letters of support can be attached)

15. Community Engagement/Consultation:

(a) Have you engaged/consulted with others regarding the proposed activity, facility or service? Yes/No

(b) Which community/youth groups have you engaged/consulted with?

Name of Group: _____
Contact Tel. Number: _____

Name of Group: _____
Contact Tel. Number: _____

Name of Group: _____
Contact Tel. Number: _____

Name of Group: _____
Contact Tel. Number: _____

16. Amount of Grant sought by North Ayrshire Council:

£ _____ Total cost of Project £ _____

Other sources of funding being sought:

Source	Amount
	£
	£
	£
	£
	£

17. Breakdown of Items being bought by Grant:

Item	Cost
	£
	£
	£
	£
	£
	£
	£
	£
	£
	£

18. Match Funding Sources:

Funding Source	Amount
	£
	£

19. Insurance details:

Does the group have insurance to cover proposed activities and items purchased?
Yes/No

20. Money Held by the Organisation:

What is the total amount of money currently held by the organisation? £ _____

What is this money to be used for?

21. Bank Details:

Name of Bank _____

Address: _____

_____ Post Code: _____

Title of Bank Account:

Account No:

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Sort Code:

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22. Applications will not normally be considered from voluntary organisations unless all sections of the application are complete, and the following information received. Please tick the boxes to indicate the adherence to the grant conditions or submission of information:

Balance Sheet/Income Expenditure Sheet

Bank Statement

Constitution

Quotes for all items

SECTION 3: DECLARATION AND ADDITIONAL INFORMATION

Declaration:

On behalf of, and as authorised by: _____

Name of Group: _____

I undertake to comply with North Ayrshire Council's, Education and Skills Condition of Grant, which accompany this application.

Name: _____ Date: _____

Signed: _____

Additional Information:

Does the organisation cater for under the age of 16 years for more than 2 hours and more than 6 times per year?

Yes/No

If yes, is it registered with the Care Commission under the Regulation of Card (Scotland) at 2001?

Yes/No

If no, explain why:

The local Care Commission contact details:

Suite 3 & 4A
Sovereign House
Academy Road
IRVINE
KA12 8RL
Tel No: 01294 323920

Please ensure you have attached all the necessary documentation. Failure to do so may delay your application.

Appendix 1: North Ayrshire Council Single Outcome Agreement 2011/2012

Tick each box that is relative to your application: (more than one box may be ticked)

Tackling Worklessness

1a	Transport links to and from North Ayrshire have improved.	
1b	North Ayrshire is a more attractive tourist destination.	
1c	North Ayrshire is a more attractive place to do business.	
1d	North Ayrshire has more of an enterprise culture.	
1e	Community capacity has improved.	
2a	More people are in work or training.	
4a	Levels of educational attainment and achievement have improved.	
4b	More young people are leaving schools for positive destinations.	
7b	Fewer people are living in poverty.	

Tackling Health Inequalities

5a	Opportunities to support the positive development of vulnerable young children have increased.	
6a	Health and well-being throughout life have improved.	
6b	Health inequalities have reduced.	
6c	The harmful effects of alcohol and drug misuse are reduced (shared outcome).	
6d	More vulnerable people are supported within their own communities.	
6e	People are more active more often.	
8a	More children and young people live in a safe and supportive environment.	

Tackling Community Safety

6c	The harmful effects of alcohol and drug misuse are reduced (shared outcome).	
9a	Fear of crime and antisocial behaviour has reduced.	
9b	Levels of crime and antisocial behaviour have reduced and crimes being detected have increased.	
9c	Road safety has improved.	
9d	Fire safety has improved.	