

**North Ayrshire Community Planning Partnership**

**Safer Communities Thematic Group**

**Minutes of meeting held on 1 February 2008**

**Attendance**

Chief Inspector Stewart Rorrison Strathclyde Police (Chair)  
Alan Rintoul, Anti Social Behaviour Co-ordinator, NAC  
Andy Lasum, Procurator Fiscals Office  
John Murdoch, Senior Environmental Health Officer, NAC  
Colin Kay, Road Safety Officer, NAC  
Jim McCrae, Principal Officer (Criminal Justice) Social Services, NAC  
Allan Dorans, Service Manager, SACRO  
Iain Mitchell, Scottish Children's Reporter Administration  
David Stalker, North Ayrshire Children's Panel Chairperson  
Anne Paton, North Ayrshire Women's Aid  
Helen Aitken, North Ayrshire Women's Aid  
Linda Brandon, Victim Support  
Jacqueline Clinton, Chief Officer, South West Scotland Community Justice Authority  
Mandy Hickman, Health Promotion Officer, North Ayrshire Community Health Partnership  
Anne Todd, Community Planning Officer, NAC  
Irene Campbell, Partnership Development Officer, ADAT  
Ann Robertson, Neighbourhood Compact  
Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, NAC  
Brenda Allan, Garnock Valley Community Safety Forum

**Apologies**

Paul Hillard, Chief Executive, Irvine Housing Association  
Sergeant Carmen Harper, Local Authority Liaison Officer, Strathclyde Police  
John McKnight, Principal Officer, Community Learning and Development, NAC  
Jim Walker, Quality Improvement Officer, Educational Services, NAC

**1. Welcome and Apologies**

Stewart introduced himself as the new Chair of the Group.

Introductions were made round the table and the above apologies were noted.

**2. Minutes of previous meeting held on 14 December 2007**

The minutes of the last meeting were approved.

**Matters Arising –**

**2.1 Neighbourhood Compact Conference Action Plan**

Jane updated the Group on this item in John McKnight's absence. The conference will take place later this month and any issues that are carried forward to this year's conference will form part of any future action plan.

## **2.2 Test purchasing of alcohol using juveniles in off-licence premises**

Stewart advised that the Police in North Ayrshire have carried out test purchasing of alcohol using juveniles. All were conducted in accordance to the law. In the whole of Ayrshire only 4 premises were reported.

## **3. Neighbourhood Forum Update**

Ann gave an update on the neighbourhood forum.

### **Annual Conference**

The conference will take place on 20<sup>th</sup> February in the Gales Hotel and Restaurant. This will be an all day event, which will focus on young people in the compact areas, various speakers, and input from local consultation and market stalls with good practice.

The evaluation of the compacts will start after conference.

### **Increased hall lets**

The Forum has had various complaints regarding the increase in hall-let costs.

### **Problem Solving Training**

The Community Representatives in the Pennyburn area have now been on the problem solving training and found this very useful.

### **Training on the National Standards for Community Engagement**

Partnership training on the National Standards for Community Engagement has just finished and another session will be taking place soon. Contact Dot Gilliland for places.

In addition, 2 forum representatives have attended the adult learning partnership conference.

## **4. Priorities and Actions Sub Group**

Jane advised that this group has been set up to take forward the planning of priorities and activities for the Group for the coming year. But due to the changes in the in outcome agreements etc. the group is still waiting on guidance locally as to how the work of this group will feed into a wider Single Outcome Agreement (SOA). Therefore, the sub-group has not been able to take forward anything at this stage.

The overall budget for the council should be finalised over the next couple of weeks. On the assumption that the group will receive the same funding as previous years, it would be the intention to carry forward all projects. An evaluation of all initiatives will be carried out during 2008/09.

A further update will be given at the next meeting.

## **5. Tackling Alcohol Related Violence and Disorder Winter Initiative**

Alan advised that the Phase 1 of the initiative was now complete. This initiative provided £40,000 to tackle alcohol related violence and disorder over the festive period and up to 31 March 2008. The funding was used for additional policing, taxi

marshals and visits to licensed premises. Alan is currently carrying out an evaluation of Phase 1.

Phase 2 has just started and will run until 31<sup>st</sup> March 2008. This will include providing alcohol free events for young people, working with Pictures Nightclub.

Alan will then evaluate the whole initiative and it will be reported under the Community Safety Problem Solving Plan.

## **6. Community Safety Problem Solving Plan**

Alan advised that £107,000 which had been allocated for the Community Safety Problem Solving Plan had been allocated to the 5 interventions of police in schools; Mobile CCTV; moving on project, trading standards contraband goods, road safety 3 towns motor project.

Alan advised that he would be compiling statistics for the monitoring report which will be submitted to the Scottish Government.

The Problem Solving Training and Tackling Alcohol Related Violence and Disorder Winter Initiative will be included in the report.

## **7. Local Action Fund**

Alan advised that the Local Action Fund has been almost fully allocated, there is still some funding available within the area committees.

Alan will be gathering information from the projects involved and compile an overall report to the Scottish Government by 25<sup>th</sup> April 2008.

Jane advised that it is not known at this stage if this fund is going to be available next year. If this funding is going to be available for next year, Jane will call a meeting of the Youth Diversion Sub Group to discuss this, as the next Safer Communities Thematic Group is not scheduled to take place until 28<sup>th</sup> March. The Sub Group would need to meet before this date to start the process of inviting applications.

Jane/Alan would update at the next meeting.

## **8. Scottish Executive Information Sharing Demonstration Project**

Jane advised that the IT side of the project should be ready to go active by the end of April 2008. The monthly case conference meetings are still taking place and these have been very successful.

The final report on the project will be circulated to the group for their information.

## **9. Finance – Budget Summary 2007-08**

Jane advised that the budget report has been circulated to the group prior to the meeting. The report indicated that all spend was on target.

## **10. Culpable and Reckless Conduct in North Ayrshire**

Alan advised that this item had been raised, as there had been a problem with objects being thrown off public footbridges across the A78. Meetings had taken place with Strathclyde Police; Stagecoach; SPT and AMEY to discuss possible solutions.

Over the winter months these incidents have been reduced and it was concluded that there are more a problem in the summer.

A further meeting of this sub-group will take place soon and any relevant decisions/reports will be submitted to this group.

## **11. Safe and Secure Action Plan 2007-08**

Alan updated the group on the current situation with the Safe and Secure Action Plan 2007/08.

The workplan had been circulated to the group prior to the meeting with the progress as 31 December 2007 included.

## **12. Publicity for Safer Communities Group Initiatives**

Jane invited ideas/suggestion for publicity for the Group. There were no suggestions.

## **13. CPP Update**

The group received the CPP Update from Anne Todd, Community Planning Officer.

- **Fairer Scotland Fund**

Anne advised that a copy of the letter outlining the Fund had been emailed to all CPP group members. The fund brings together 7 funding streams and North Ayrshire's allocation for 08/09 is £5.596m. This is the sum of last year's allocation for all the 7 funds. This Fund is not area restricted but the CPP needs to provide evidence of accelerated impact for the most deprived 15% of areas. The CPP intend to use the fund to roll out good practice. The budget has not been finalised yet. A further update will be provided when this has been agreed.

- **Safe and Secure Action Plan 2008/09**

The action plan for 08/09 will need to identify new actions and key achievements for 07/08.

The following potential Key Achievements for 07/08 were noted:

- Community safety guide
- Alan to get info to Anne on local action fund, problem solving report, local outcome agreement (key achievements within this)
- Members of the group attending the problem solving training
- Proceeds of crime – delivery of initiative

It was agreed that partners should email Anne if they think of any more key achievements, as soon as possible. Anne will meet with Jane and Alan to develop the 08/09 action plan with the possibility of submitting a draft to the next meeting.

- **People's Panel**

Anne advised that copies of the Summer 2007 Survey report had been sent to all CPP groups for information.

The summer questionnaire is going to be reviewed as it was felt that there were now too many questions and this could affect the response rate. The new Summer 08 questionnaire sections will be grouped under the sections of the community plan priorities. The Safe and Secure section will be relevant to this group.

There are a few questions that will still need to be asked for monitoring the community plan but national outcomes and the single outcome agreement measure may influence the questionnaire.

There was some discussion on the questions within the survey, it was noted that the Safe and Secure questions did not need reviewed at present. Although the single outcome agreement may mean that an additional 2/3 questions might need to be added.

The group were asked to consider the questions and contact Anne if they had any suggestions.

#### **14. Any Other Business**

The report on the Street Beat initiative was circulated to the group for information. This initiative had received funding from the Proceeds of Crime award. Jane advised that they will be looking for similar reports from all projects which received Proceeds of Crime Award funding, to inform the final report.

It was noted that the group were still waiting to hear on any allocation from the Proceeds of Crime award for 08/09.

It was noted that Andy Lasum would now be attending the meeting for the Procurator Fiscals' Office.

The Alcohol and Drugs Strategy for 08/11 should be available on the ADAT website. Irene would send this to Shirley to circulate to the group.

#### **15. Date of Next Meeting**

This was agreed as Friday 28 March 2008.

## **North Ayrshire Community Planning Partnership**

### **Safer Communities Thematic Group**

#### **Minutes of meeting held on 28 March 2008**

##### **Attendance**

Chief Inspector Stewart Rorrison, Strathclyde Police (**Chair**)  
Steven Andrews, Area Officer - Cleansing & Grounds Maintenance, North Ayrshire Council  
Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, North Ayrshire Council  
Alan Rintoul, Anti Social Behaviour Co-ordinator, North Ayrshire Council  
Colin Kay, Road Safety Officer, North Ayrshire Council  
Anne Todd, Community Planning Officer, North Ayrshire Council  
Jim Hackett, Group A Manager, Strathclyde Fire and Rescue  
Jim Walker, Quality Improvement Officer, Educational Services, North Ayrshire Council  
Linda Brandon, Victim Support North Ayrshire  
Sergeant Carmen Harper, Local Authority Liaison Officer, Strathclyde Police  
Jim McCrae, Principal Officer (Criminal Justice) Social Services, North Ayrshire Council  
Louise Bale, Community Representative  
Ann Robertson, Community Representative  
Irene Campbell, Partnership Development Officer, ADAT  
John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council  
Andrea McGill, Assistant Principal Officer (Youth Justice), North Ayrshire Council

##### **Apologies**

Paul Hillard, Chief Executive, Irvine Housing Association  
Andy Lazzarin, Procurator Fiscal's Office  
John Murdoch, Senior Environmental Health Officer, North Ayrshire Council  
Jacqueline Clinton, Chief Officer, South West Scotland Community Justice Authority  
Helen Aitken and Anne Paton, North Ayrshire Women's Aid  
David Green, Chief Legal Officer, North Ayrshire Council  
Allan Dorans, Service Manager, SACRO  
Mandy Hickman, Health Promotion Officer, North Ayrshire Community Health Partnership

#### **1. Welcome and Apologies**

Stewart welcomed everyone along to the meeting. Introductions were made and the above apologies were noted.

#### **2. Minutes of previous meeting held on 1 February 2008**

The minutes of the last meeting were approved.

#### **3. North Ayrshire Violence Against Women Forum**

The minutes were noted.

Jane advised that the funding bid of £20,000 made to the Scottish Government for Violence Against Women Funding by the Forum has been unsuccessful.

#### **4. Consultation on Scottish Road Safety Strategy**

The Group received the report by Colin Kay, Road Safety Officer on the Consultation on Scottish Road Safety Strategy.

This consultation document has been sent to all road safety partners, Strathclyde Fire and Rescue, Strathclyde Police and all road safety groups.

The Scottish Government is developing a strategy for improving road safety over the next 10 years. This document introduces five themes which set out key issues affecting road safety in Scotland and seeks views on how to build on already existing good practice and help plan the best way forward.

- Theme 1 – What should our priorities be?
- Theme 2 – How should we address these priorities?
- Theme 3 – How should road safety be organised to deliver?
- Theme 4 – How could road safety be funded more effectively?
- Theme 5 – What can we learn from others?

The report is mainly for information, but if anyone has any comments they should contact Colin.

#### **5. Neighbourhood Forum Update**

Ann Robertson provided an update on the Neighbourhood Forum.

Ann tabled a handout on the Community Representative Forum Conference 2008. This highlighted the key findings. The forum will meet next week to look at these and hopefully a report will be ready for the next meeting.

#### **6. Priorities and Actions Sub Group**

Jane advised that this sub-group has not met for some time. It was set up following the safer Communities Away Day. But things have changed since then, there has been a change of government; reporting is currently under review, and also the implementation of Single Outcome Agreement, firstly within Councils then CPPs.

Jane tabled a letter from the Scottish Government, which indicated that there is a requirement for the Group to produce an ASB Strategy as the current strategy ends on 31<sup>st</sup> March 2008.

Jane proposed that a strategy review sub-group be set up to review the ASB and Community Safety strategies, with the aim of bringing them together into one document, which will be in place by March 2009.

It was agreed that Jane and Alan work up a scoping document for submission to next meeting. At that time a sub-group would be established to take this forward. Anyone wishing to be a member of the sub-group should contact Jane/Alan.

#### **7. Community Safety Problem Solving Plan**

Alan advised that this is the 3<sup>rd</sup> and final year of the Community Safety Problem Solving Plan. Alan had contacted partners to gather information on their

achievements for the final report. The final report also covers the additional funding that had been received for the Problem Solving Training and Winter Initiatives.

It was noted that the interventions have worked well to achieve their outcomes. The report has been submitted to the Scottish Government, along with the additional information they had requested in relation to the winter initiatives.

Stewart noted that the additional information contained within the winter initiatives report at the end is for Safer Communities Thematic Group members only and not for wider distribution.

Jane confirmed that £107,000 has been made available for Community Safety for 08/09, and it is proposed to roll forward all initiatives from 07/08.

## **8. Local Action Fund**

Alan advised that the procedure for allocating the Local Action Fund will be the same as the previous two years. Of the £172,000, £112,000 will be allocated via a bidding process and £60,000 will be allocated to area committees.

Alan advised that he has already advertised the fund in the local media with a closing date of 14 April 2008.

Alan will now call together the Youth Diversion Sub-Group, Youth Group and Adult Group to score the applications and make recommendations to this group. A report will be submitted to the next meeting.

Andrea suggested the possibility of targeting the funding to areas of need using information that has been gathered from the Audit of Youth Crime. It was noted that this could be further discussed at the sub-group or considered when scoring applications.

## **9. Scottish Executive Information Sharing Demonstration Project**

Jane advised that they are still working towards the implementation of the database, and now have provisioned date of June 08.

## **10. Finance – Budget Summary 2007-08**

The budget summary was tabled. Jane advised that they are on target for full spend for 2007/08. Jane noted that £1.3m has been awarded for 2008/09.

## **11. Safe and Secure Action Plan 2007-08**

Alan advised that all actions within the Safe and Secure Action Plan 2007-08 were either complete or on target for completion.

Jane advised that she and Alan would be working on pulling together the LOA report. Jane asked all partners that are involved to submit any information/figures to Alan by 14<sup>th</sup> April.

## **12. Safe and Secure Action Plan 2008-09**

Anne noted that, at last meeting they had some discussion regarding the key achievements for 07/08. Anne then met with Jane and Alan to focus down on key actions for the group  
These have now been listed in the Action Plan 08/09, which has been circulated to the group.

Anyone with any further suggestions should contact Anne direct.

### **13. Publicity for Safer Communities Group Initiatives**

This is a standing item on the agenda.

It was agreed that the success of the compact conference should be publicised. John McKnight agreed to work with the Forum and the Council's Communications Section on this.

### **14. Cashback for Communities Fund 2008 – 2010**

Alan advised that information on this fund had been circulated to members. The fund is effectively Proceeds of Crime Funding under a new banner.

£94,000 has been allocated to North Ayrshire, and it is being administered through Youth Link Scotland. Any youth group in North Ayrshire can apply. Part of the process is that there will be regional assessment panels, which will have a member from each Community Safety Partnership.

John McKnight advised that this funding is available for all organisations within North Ayrshire that work with young people. Youth Link Scotland are looking to support as many organisations as possible.

Anyone with any questions should contact John McKnight. It was noted that John is still waiting to hear who from north Ayrshire will sit on the regional panel. John will follow up on this and report back.

### **15. CPP Update**

Anne provided the CPP update.

#### **Fairer north Ayrshire Fund**

The CPP Board approved a number of proposals for 2008/09 in relation to the Safe and Secure Section of the Community Plan. These are:

- CCTV (mobile & wider operations)
- Additional policing (buying in specialist officers for operations and increase capacity when required)
- Campus based police officers (to be extended to seven secondary schools)
- Fire fighters (dedicated team for all secondary schools)

It was suggested that reports are submitted to this group quarterly to show progress against outcomes.

Anne also advised that indicative funding for 09/10 has been agreed, but the CPP Board want a report in December 08 to show demonstrable impact of initiatives. In Year 3 funding will be part of the council budget.

Jim advised that the campus-based officers have produced a DVD, which shows good relationships with schools, police, etc. Feedback is that they are going very well.

#### **People's panel**

Anne advised that as discussed at last meeting the majority of the Safe and Secure questions would continue to be asked as these are used for monitoring the Community Plan.

#### **CPP Conference – young people**

Anne advised that the CPP Conference took place on 26<sup>th</sup> March and was very well received. The police officers DVD was shown and 4 workshops took place. Over 70% of delegates were either young people or work with young people. A report would be ready in due course.

Anne highlighted a newspaper article on an outside gym to the group for information.

### **16. Any Other Business**

#### **Communities Scotland Inspection**

Jane advised that the Council's housing service is currently under inspection from Communities Scotland. They have completed the first phase, and have submitted a substantial document on the services that are provided. The onsite phase of the inspection will start on 21<sup>st</sup> April for 4 weeks with a report in June on the outcome. Jane just wanted to make partners aware of this, in case the inspectors invite them, to offer views.

#### **Report from ROSPA**

This report was circulated to the group for information. This was for CSPs/CPPs to use as needed. It was noted that this should be also circulated to the Health and Wellbeing Thematic Group. Shirley would ensure this is done. The group noted the report.

#### **ADAT Consultation**

Linda advised that the end date for the ADAT Strategy Consultation is Monday 31<sup>st</sup> March.

### **17. Date of Next Meeting**

Agreed date of next meeting as Friday 23 May 2008.

**North Ayrshire Community Planning Partnership**

**Safer Communities Thematic Group**

**Minutes of meeting held on 23 May 2008**

**Attendance**

Adam Kerr, British Transport Police  
Chief Inspector Stewart Rorrison, Strathclyde Police **(Chair)**  
Alan Rintoul, Anti Social Behaviour Co-ordinator, North Ayrshire Council  
Jim Hackett, Group A Manager, Strathclyde Fire and Rescue  
Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, North Ayrshire Council  
Allan Dorans, Service Manager, SACRO  
Steven Andrews, Area Officer - Cleansing & Grounds Maintenance, North Ayrshire Council  
Andy Lazzarin, Procurator Fiscal's Office  
Alastair Osborne, Corporate and Democratic Support Officer, North Ayrshire Council  
Anne Todd, Community Planning Officer, North Ayrshire Council  
Mandy Hickman, Health Promotion Officer, North Ayrshire Community Health Partnership  
John Murdoch, Senior Environmental Health Officer, North Ayrshire Council  
Irene Campbell, Partnership Development Officer, ADAT  
Iain Mitchell, Scottish Children's Reporter Administration  
John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council

**Apologies**

Jim Walker, Quality Improvement Officer, Educational Services, North Ayrshire Council  
David Stalker, North Ayrshire Children's Panel Chairperson  
Billy Thomson, Head of Community Safety, Strathclyde Fire and Rescue  
Sergeant Carmen Harper, Local Authority Liaison Officer, Strathclyde Police  
Ann Robertson, Neighbourhood Compact Representative  
Louise Bale, Neighbourhood Compact Representative  
David Green, Chief Legal Officer, North Ayrshire Council  
Colin Kay, Road Safety Officer, North Ayrshire Council  
Jim McCrae, Principal Officer (Criminal Justice) Social Services, North Ayrshire Council  
Andrea McGill, Assistant Principal Officer (Youth Justice), North Ayrshire Council  
Paul Hillard, Chief Executive, Irvine Housing Association  
Jacqueline Clinton, Chief Officer, South West Scotland Community Justice Authority  
Linda Brandon, Victim Support North Ayrshire

**1. Welcome and Apologies**

Stewart welcomed everyone to the meeting and the above apologies were noted.

**2. Minutes of previous meeting held on 28 March 2008**

Amendment

Page 5 under ADAT should read Irene not Linda.

The minutes were approved.

## 2.1 Matters Arising –

### Cashback for Communities Fund 2008 – 2010

John advised that he has written an update on this and that he would send to Shirley to circulate.

The panel attended training at the beginning of May and an electronic assessment has been carried out on all applications. This week the panel will meet to decide on the applications with notification being made at the beginning of June to successful applications. £94,000 has been made available for North Ayrshire.

Jane noted that no one from the Group was invited to attend the training. Jane suggested to feedback should be submitted regarding this. It was agreed that John and Jane would draft a response.

## 3. Introduction by British Transport Police (BTP), Community Safety Co-ordinator

The group welcomed Adam Kerr, Community Safety Co-ordinator, British Transport Police (BTP) to the meeting to give an overview of the services they can offer to North Ayrshire and working in partnership with the CPP.

BTP have been tasked with developing a strategy for engagement with antisocial behaviour partnerships, and sharing information protocols. This strategy has to be published. A force review is currently underway but has not been finalised. BTP have decided to go ahead producing this strategy in Scotland.

Adam advised that he has been sent North Ayrshire's information sharing protocol and has sent a letter to the Chief Executive of North Ayrshire Council, and all other Councils in Scotland, with a copy of how BTP can tie into this.

The benefits of this information sharing will be access to more information. The BTP system stores lots of information on a Crime Management System that may not be stored elsewhere as they may be regarded as minor to other organisations, e.g. incidents on trains may not be reported to the police. They are not quite yet able to produce reports that are locality based, but are in the process of recruiting researchers, who should be in place by September/October, who will be tasked with getting this level of detail. Hopefully by the time the BTP are in a position to feed in this information the ISPs will be settled.

BTP currently have a Graffiti Database, which records incidents with a view to identifying the people responsible. This can assist with other vandalism can be linked together to other crimes and has been very successful recently. Adam asked the group to get in touch if they have any problems with graffiti locally as they can utilise this database.

A problem was highlighted with late night trains and no guards. BTP are not aware of any problems here, but are trying to resolve any issues by working with partnerships like this.

Adam advised that he would be happy to be the point of contact and would leave business cards for distribution. Alastair advised he would look into the letter from the BTP to the CEX. The Group thanked Adam for his input.

#### **4. Community Planning Partnership Governance Review**

Anne advised that the CPP have agreed to carry out a Governance Review of the CPP. There are a number of governance actions within the Community Plan Action Plan 08/09 which will be approved by the CPP Board on the 12 June 2008.

The group were then asked 30 questions using the PPVote system. These results would be used to feed into the governance review. Copies of the results would be sent to the group along with the minutes.

#### **5. Neighbourhood Forum Update**

There were no forum representatives present to give an update.

#### **6. Priorities and Actions Sub Group**

A copy of the proposed project plan had been circulated to the group for information. Jane proposed to change the name of the sub-group to the Strategy Sub-Group.

John advised that there had been some discussion regarding the neighbourhood compacts and suggested that this is an issue the sub-group could discuss.

Jane advised that key partners will be invited to sit on the sub-group, but that this did not mean that all partners would not have a chance to feed into the development of the strategy.

The sub-group would first meet week commencing 9<sup>th</sup> June and report back to every meeting of this Group.

#### **7. Community Safety Problem Solving Plan**

Members had agreed at the last meeting to role forward all 5 programmes contained within the Community Safety Problem Solving Plan. Since the last meeting Trading Standards have advised that they no longer need £15,000 for the post to tackle counterfeit goods, as this will now be mainstreamed. This means that the Group now have £15,000, which needs to be reallocated. This £15,000 will only be available for this year.

It was noted that a few requests for funding have come into the Group over the past few months, and the Group will now have a chance to discuss these.

##### Big World 2008

This is a safety event, which is targeted at 6<sup>th</sup> year pupils. Its now in its 8<sup>th</sup> year and has been very successful in the past. Pupils from all over Ayrshire are invited to attend either for a morning or an afternoon to see all different aspects of safety e.g. alcohol, drugs, and violence. The event has won a number of awards. The usual funding source for this event is no longer available. The request is for £1,500, which would be match funded by the other 2 Ayrshire authorities.

**The Group agreed to fund £1,500.**

### Neighbourhood Watch Signs

Jim Miller had given a presentation to a previous meeting of the Group on Neighbourhood Watch Scheme in North Ayrshire. Neighbourhood Watch had been awarded £4,000 in 2007/08 from North Ayrshire Council to purchase around 120-130 signs. Jim had now submitted another request for £4,000 for signs.

After some discussion it was suggested that a protocol should be developed to identify how many signs are needed for a neighbourhood watch. The Group also asked what kind of governance was carried out on the distribution of last year's signs. It was suggested that investigation could be made to East and South Ayrshire to find out how they work with Neighbourhood Watch Schemes

It was also noted that there are only 2 Neighbourhood Watch Schemes in North Ayrshire waiting to be set up at present, so did they require the level of funding requested.

**The Group agreed to fund £2,000, but that this should be monitored.**

There was some discussion on how these requests for funding had come to the group. Jane advised these had come in over the past few months and were now only being considered, as this £15,000 had been made available.

### Research Project on Domestic Violence

At the last meeting it was noted that a proposal for £20,000, to carry out a research project on domestic violence, had been submitted to the Scottish Government. The Scottish Government has advised that the bid was not successful. The Domestic Violence Forum has advised that Housing have offered to fund £10,000 towards this. The Forum has asked if other partners could match fund the £10,000. It was noted that there might not be a need for any funding from this group if the Forum members could find the additional funding.

**The Group agreed to delay the decision until it is known if the other Forum members could find the additional funding.**

Stewart asked if any partners had anything they wish to fund to be sent to Jane well in advance of the next meeting on 1<sup>st</sup> August, for decision/discussion at the next meeting.

## **8. Local Action Fund**

Alan advised the North Ayrshire had received £172,000 for 2006/07 and 2007/08 Local Action Funding for North Ayrshire. This funding was to be allocated to youth groups and young people's activities.

### Local Action Fund 2006 – 08 Report

This report had been circulated to the group. Alan advised that the report has been submitted to the Scottish Government for comment.

### Update on 2008 – 09 Fund

Alan noted that it had been agreed at the last meeting to have the same procedure as before to allocate this year's funding. £112,000 would be available for groups to bid for and £60,000 would be given to the Area Committees to allocate.

Adverts were placed in the local media and 25 applications have been received which totalled three times the budget of £112,000.

The Youth Group and Adult Group have already met separately and scored the applications. It was noted that their scoring was very similar. The Youth Diversion Sub-Group will meet on 6<sup>th</sup> June and it was agreed to delegate authority to the Sub-Group to allocate the funding and inform the applicants.

It was noted that there would be a number of groups, which will not be successful, and it was agreed that these groups, where appropriate, should be referred to the Area Committees.

This funding was originally from the Scottish Government and they had called it the 'Local Action Fund'. It was suggested that as it is no longer a Scottish Government fund it could be called the 'Local Youth Action Fund', as it is targeted at young people.

#### **9. Scottish Executive Information Sharing Demonstration Project**

Jane advised that they are moving forward with the implementation of software for the project. They are nearly at the state of testing the whole system. Depending on the outcome of the test a go live date will be announced soon.

#### **10. Finance – Budget Summary 2008-09**

The Group received the first finance report for 2008/09. The report was noted.

#### **11. Safe and Secure Action Plan 2008-09**

It was noted that the 08/09 Action Plan will be submitted to the Co-ordination Group in May and will be approved by the CPP Board in June.

It was noted that this Group have adopted the Safe and Secure Action Plan 2008-09 as their Action Plan.

The Group noted the Action Plan for 08/09.

#### **12. Publicity for Safer Communities Group Initiatives**

This is a standing item on the agenda. All partners were asked if they had any items they would like to publicise.

Alan/Jane noted to promote the success of Local Action Fund, both in previous years and for next year, once the allocation process is finalised for this year. I.E. Highlight groups that have had funding and groups that will get funding, with a possible photocall.

Anne advised that she and Justina have met with NAC Communications Section to develop the CPP Communications Strategy. They have agreed to use the press more proactively. It was agreed that Jane/Alan should advise Anne if they are publicising any activities.

### **13. CPP Update**

#### Final ROA Annual Report

Anne advised that the Final ROA Annual Report would be submitted to the Scottish government by the end of June 08. This report would show progress against outcomes over the 3 year programme. Anne advised that she would highlight the significant outputs delivered by ROA initiatives.

#### Single Outcome Agreement

Anne advised SOA has been submitted to the Scottish Government. From 1 April to 30 June 2008 the SOA will be refined through discussion with the Scottish Government. This agreement is between North Ayrshire Council and the Scottish Government and will run from 1 April 2008 to 31 March 2009. An SOA between CPPs and the Scottish Government will be in place by 1 April 2009. The SOA is a collection of national and local outcomes and indicators. This will allow us and the Scottish Government to measure progress.

The Co-ordination Group's next meeting in May will involve thematic group chairs and will begin the process to develop the Community Planning SOA.

### **14. Any Other Business**

#### Communities Scotland Inspection.

Jane confirmed that the inspection of housing services has now been completed. A draft report should be submitted by the end of June and Housing will have time to comment on this before the final report is published.

Jane advised that the initial feedback had highlighted good evidence of partnership working in relation to ASB with the Stress Management Initiative being highlighted as an example of good practice. A further update will be provided at the next meeting.

### **15. Date of Next Meeting**

The next scheduled meeting was due to take place on Friday 15 August 2008, it was agreed to bring the meeting forward to Friday 1<sup>st</sup> August. Shirley would arrange this and email the Group to confirm.

**North Ayrshire Community Planning Partnership**

**Safer Communities Thematic Group**

**Minutes of meeting held on 1 August 2008**

**Attendance**

Alan Rintoul, Anti Social Behaviour Co-ordinator, North Ayrshire Council  
Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, North Ayrshire Council  
Chief Inspector Stewart Rorrison, Strathclyde Police (Chair)  
Colin Kay, Road Safety Officer, North Ayrshire Council  
Allan Dorans, Service Manager, SACRO  
Steven Andrews, Area Officer - Cleansing & Grounds Maintenance, North Ayrshire Council  
Jim Walker, Quality Improvement Officer, Educational Services, North Ayrshire Council  
Iain Mitchell, Scottish Children's Reporter Administration  
Irene Campbell, Partnership Development Officer, ADAT  
Alastair Osborne, Policy Officer, North Ayrshire Council  
Constable Gail Fitzpatrick  
Mairi Mathieson, Pennyburn Neighbourhood Compact  
Louise Bale, Neighbourhood Compact  
April McPhail, Neighbourhood Compact  
Anne Paton, North Ayrshire Women's Aid  
Janet Fry, North Ayrshire Women's Aid

**Apologies**

Andy Lazzarin, Procurator Fiscal's Office  
Billy Thomson, Head of Community Safety, Strathclyde Fire and Rescue  
Jim Hackett, Group A Manager, Strathclyde Fire and Rescue  
Ann Roberston, Neighbourhood Compact  
Jim McCrae, Principal Officer (Criminal Justice) Social Services, North Ayrshire Council  
Anne Todd, Community Planning Officer, North Ayrshire Council  
Mandy Hickman, Health Promotion Officer, North Ayrshire Community Health Partnership  
Paul Hillard, Chief Executive, Irvine Housing Association  
Andrea McGill, Assistant Principal Officer (Youth Justice), North Ayrshire Council  
Jacqueline Clinton, Chief Officer, South West Scotland Community Justice Authority  
Sergeant Carmen Harper, Local Authority Liaison Officer, Strathclyde Police  
John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council  
David Green, Chief Legal Officer, North Ayrshire Council

**1. Welcome and Apologies**

Stewart welcomed everyone to the meeting and introduced Constable Gail Fitzpatrick who would be replacing Alan Rintoul as Anti Social Behaviour Co-ordinator.

**2. Minutes of previous meeting held on 23 May 2008**

There was a proposed change to Agenda Item 7 - Neighbourhood Watch Signs. Two news additional sentences (in red), were to be added:

Neighbourhood Watch Signs

Jim Miller had given a presentation to a previous meeting of the Group on Neighbourhood Watch Scheme in North Ayrshire. Neighbourhood Watch had been awarded £4,000 in 2007/08 from North Ayrshire Council to purchase around 120-130 signs. Jim had now submitted another request for £4,000 for signs.

After some discussion it was suggested that a protocol should be developed to identify how many signs are needed for a neighbourhood watch. **This would normally be a maximum of 4 free signs per group unless exceptional circumstances applied. More signs could be purchase as required.** The Group also asked what kind of governance was carried out on the distribution of last year's signs. It was suggested that investigation could be made to East and South Ayrshire to find out how they work with Neighbourhood Watch Schemes

It was also noted that there are only 2 Neighbourhood Watch Schemes in North Ayrshire waiting to be set up at present, so did they require the level of funding requested.

**The Group agreed to fund £2,000, to provide a maximum of 4 free signs per group, unless in exceptional circumstances, but that this should be monitored.**

The minutes were then approved.

## **Matters Arising**

### **2.1 Update by Principal Officer, ASB/CSS re Cashback for Communities Fund 2008 – 2010**

As updated at the last meeting £94,000 had been made available for North Ayrshire through the Cashback for Communities Fund. The first round of applications had taken place and some of this funding has now been allocated. There is still a significant amount of funding left and this will be made available in the second round applications which will take place in the Autumn.

Jane advised that a lot of discussion taken place centrally on the process and a briefing has now been arranged centrally for representatives of all Community Safety Partnerships in September. John McKnight or Jane will attend this meeting to get a better understanding of the process and report back to the group.

### **2.2 Update by Principal Officer, ASB/CSS re Information Sharing Protocol with British Transport Police**

The last meeting received a presentation from Adam Kerr, BTP on how they intend to better liaise with Safety Partnerships. Adam had made reference to a letter, which had been submitted to all partnerships regarding this and information sharing protocols. Jane advised that North Ayrshire had now received this letter and it would be submitted to the Local Information Sharing Project Board at their next meeting. In principal there did not seem to be a problem with the suggestions to join North Ayrshire's information sharing protocol but that some work would be done with legal on this. Jane would update at a future meeting.

## **3. Minutes of Violence Against Women Forum**

The minutes were noted.

Anne Paton noted the good work that had been done to secure the majority of the funding for the Domestic Abuse Research Project, by the Sub Group. This would be further discussed under Agenda Item 8.

#### **4. Minutes of MADIM Group**

The minutes were noted.

#### **5. Community Planning Partnership Governance Review**

Jane provided an update on this on behalf on Anne Todd, Community Planning Officer.

The group carried out their Governance Review at the last meeting using the PPVote system. This exercise was carried out with all thematic groups, the Co-ordination Group and the Board.

A draft document, which covered suggested terms of reference for the whole partnership had been pulled together using this information and feedback from partners. This document is currently out for comment with partners. A final report will be submitted to the Co-ordination Group then to the Board for approval. Anne will update on progress with the Review at the next meeting.

#### **6. Neighbourhood Forum Update**

Louise advised that a number of consultation events had taken place throughout the summer. These have focused on the recruitment of representatives and the support of other partners. Information on these will be collated and submitted to a future meeting.

Also, a residential training weekend for representatives for youth and adults. This training was suggested at the Neighbourhood Conference. It will take place on 3/4/5<sup>th</sup> October and is certified training. 40 places have been booked already.

The Forum have recently discussed representation at thematic groups and agreed that it is important to have someone in attendance at every meeting and will ensure that this happens in the future.

The next round of partnership meetings starts this month.

Information on the Broomlands and Boutreehill consultation, that took place recently, will be published shortly.

#### **7. Strategy Sub Group**

At the last meeting the Group agreed to the proposed timetable that was circulated for reviewing the strategy.

Following this a small sub-group met to further map out the review of the strategy. From this meeting it was concluded that it would be more beneficial to have a consultation day with all partners in attendance. This will allow all partners to feed into the strategy and identify priorities for the future. The date has been agreed as 18<sup>th</sup> September 2008. Jane/Alan will pull together the agenda for this.

#### **8. Community Safety Problem Solving Plan**

As discussed at the last meeting a request for funding had been received from North Ayrshire Violence Against Women Forum for a Domestic Abuse Research Project. It had been agreed that a sub-group would meet to further discuss the Project and prepare a brief. A copy of the minutes of the meeting had been circulated to the group along with papers for today's meeting.

The Group were then asked to agreed to use £3,000 of funding from the Community Safety Problem Solving Plan for the Project as outlined within the report.

The Group agreed to this.

Jane advised that there was now £8,000 of Community Safety Problem Solving Plan funding remaining.

At the last meeting there was a lot of discussion on how bids are received. It was noted that this was on an ad hoc basis. Jane advised that at the last meeting partners were asked to submit any proposal for funding to her for discussion at this meeting. No proposals had been received.

Jane proposed that the remaining £8,000 be used for the development of the new strategy, this would include printing costs and the costs of the consultation day.

The Group agreed to this.

## **9. Scottish Accident Prevention Council**

Alastair advised that previously North Ayrshire Council have given the Community Safety Forum a budget for paying affiliation fees for national organisations. The source of this funding is now no longer available. North Ayrshire Council are moving away from affiliation with national organisations to focus more on local groups via the area committees.

North Ayrshire Council have paid the affiliation fee to the Scottish Accident Prevention Council for 2008/09, but have asked the Safer Communities Group to decide if it is something that it can or wishes to do in the future.

There was some discussion round the table on what the group would gain from this affiliation.

It was noted that this affiliation was unlikely to be a priority of the group next year, but that the group would discuss it further when the affiliation needs renewed.

Stewart noted that just because the SCG does not affiliate with national organisations does not mean that the group are not concerned with accident prevention, as the Group can contribute in other ways.

## **10. Local Youth Action Fund**

As reported at the last meeting, it was agreed that a small sub-group would take forward the submissions for the Local Youth Action Fund. The sub-group have now met and agreed their allocations. This report was tabled to the group.

Louise noted concerns that projects ranked highly by both the youth and adults group had not been allocated funding.

Alan advised that members of the sub-group had wide-ranging knowledge and views of the initiatives and that they had been authorised by this group to make the funding decisions.

Alastair advised that of the £60,000 available through the local area committees, just under ½ had been allocated. This funding is for £2,000 or under.

Irene noted that the ADAT innovation fund (to be discussed under item 13), might be useful for groups.

Alan noted that unsuccessful applicants had also been advised of the second round of the Cashback for Communities Fund.

## **11. Proceeds of Crime Awards**

Alan tabled a report which showed that all initiatives funded through the Proceeds of Crime Awards had now been concluded and all evaluation reports had been completed.

This funding stream is now completed. Anyone interested in further information on any of these initiatives should contact Alan or Gail.

## **12. Scottish Government Discussion Paper – Changing Scotland’s Relationship With Alcohol**

Irene tabled the discussion paper and questionnaire on the Scottish Government Discussion Paper ‘Changing Scotland’s Relationship With Alcohol’.

The discussion paper sets out the strategic approach to tackling alcohol misuse. Many actions are already underway which will contribute to tackling the underlying causes of, and the negative effects result from Scotland’s complex relationship with alcohol. However evidence shows that more direct and effective action to tackle alcohol misuse is needed.

Therefore the Scottish Government has agreed that long-term sustainable change action is required (further details in report) and is seeking views on the new proposals (outlines within the report).

The consultation ends on 9<sup>th</sup> September 2008. ADAT are holding a professional event on 20<sup>th</sup> August and a series of public consultation events, with the North Ayrshire event taking place on 5<sup>th</sup> August.

Irene urged people to feed into this consultation, either by attending one of the events or completed the survey online at ADAT or the Scottish Government.

It was agreed that it might be difficult to pull together a group submission as different agencies would have different views. It was therefore agreed that partners would contribute individually either by attending one of the events or completed the questionnaire online.

### **13. ADAT Innovation Fund**

Irene tabled a press release that announced the launch of the ADAT Innovation Fund.

The ADAT Innovation Fund has been created from the Alcohol Misuse monies allocation by the Scottish Government. The Fund has been created to encourage and support pilot work and help continue to develop an evidence base for work in this field.

ADAT are inviting local organisations and groups to apply for short term funding for projects, which will deal with tackling alcohol issues. Projects could focus on innovative work in prevention and education, treatment, working with children or, use existing pilots that may have proved successful in other areas.

A maximum of £30,000 is available to groups or organisations in any one-year. Proposals should not be submitted to fund or extend existing core service provision. The closing date is 20<sup>th</sup> August 2008. Further details can be obtained from ADAT [www.adat.org.uk](http://www.adat.org.uk) or 01294 323183.

Irene advised that the Fund will be run twice a year, with the next round available in Nov/Dec 08.

It was noted that NAC are asking all of their bids involving services to children to be approved by Integrated Children's Services. Irene advised that ADAT would not refuse consideration of any bids from any organisation.

### **14. Scottish Executive Information Sharing Demonstration Project**

Jane advised that they are still continuing to make progress with IT project and are currently testing software with the aim of a full retest of the system in early September. The result of the retest will determine how and when it will go live.

### **15. Finance – Budget Summary 2008-09**

The budget summary for 2008/09 had been circulated with the papers.

Jane advised that all budgets were on target at this stage of the year and that some further spend and invoices had been signed off since the report was prepared.

### **16. Safe and Secure Action Plan 2008-09**

The new action plan for 2008/09 had been sent to the group along with the papers.

Alan noted that the 3<sup>rd</sup> annual report on ASB Strategy and LOA; report to the Scottish Government on the Local Action Fund and report to this group on the Proceeds of Crime awards had all been completed.

Gail would update on this item at the next meeting.

## **17. Publicity for Safer Communities Group Initiatives**

Jane advised that there would be a media release on Local Action Fund, which would highlight past successes and this year's allocations.

## **18. CPP Update**

Alastair tabled a report by Justina Murray, Community Planning Co-ordinator that outlined the background and current progress of the CPP SOA.

The first North Ayrshire Single Outcome Agreement (SOA), covering 2008/9, is between North Ayrshire Council (NAC) and the Scottish Government. The other community planning partners included a Statement of Intent within the NAC SOA, endorsing the process and committing to further engagement over 2008/9 in the development of a wider SOA between the Community Planning Partnership and the Scottish Government.

The NAC SOA was approved in July 2008 and work is currently underway in producing the CPP SOA. Further updates will be given when available.

## **19. Any Other Business**

### **Communities Scotland Inspection, Update by Principal Officer, ASB/CSS**

Jane noted that the CSI have now completed their inspection. Jane was pleased to inform the group that the following grades had been awarded:

- Grade A for Housing Management
- Grade B for Homeless Services
- Grade C for Asset Management (an improvement plan is being developed for this)

The report the regulator is due to be published today and should be available on the regulators website within the next few days.

### **Y Drive**

Colin advised that event would take place on 30<sup>th</sup> September and 1 October. The event is aimed at 6<sup>th</sup> year pupils with regard to driving issues. Anyone wishing to attend should contact Colin.

### **Neighbourhood watch**

A very good meeting had taken place with Road Services and Neighbourhood Watch. The outcome of which is that a designated officer in roads would now take this forward. There will be a lot of preparatory work on the launch before it takes placed.

### **Consultation document on reform of the Children's Hearings system**

Iain advised that the Scottish Government are carrying out a consultation on the Children's Hearings System. "They are proposing to modernise and strengthen the Children's Hearings System including the establishment of a new national body to support and administer the system."

Further information can be found at [www.scotland.gov.uk/Consultations/Current](http://www.scotland.gov.uk/Consultations/Current)

Alan thanked all members of the group for their help and assistance in the past two years.

The Group wished him well in his new post.

**20. Date of Next Meeting**

This was agreed as Friday 3 October 2008.

**North Ayrshire Community Planning Partnership**

**Safer Communities Thematic Group**

**Minutes of meeting held on 3 October 2008**

**Attendance**

Chief Inspector Stewart Rorrison, Strathclyde Police (**Chair**)  
Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, North Ayrshire Council  
Colin Kay, Road Safety Officer, North Ayrshire Council  
Brenda Allan, Garnock Valley Community Safety Forum  
Andy Lazzarin, Procurator Fiscal's Office  
Alan Howard, for Jacqueline Clinton, South West Scotland Community Justice Authority  
Alastair Osborne, Policy Officer, North Ayrshire Council  
Anne Todd, Community Planning Officer, North Ayrshire Council  
Irene Campbell, Partnership Development Officer, ADAT  
Angela Ingram, 3 Towns Healthy Living Centre  
Steven Andrews, Area Officer - Cleansing & Grounds Maintenance, North Ayrshire Council  
Nicola Merrin, Victim Support  
Ann Roberston, Neighbourhood Compact  
Sergeant Carmen Harper, Local Authority Liaison Officer, Strathclyde Police

**Apologies**

Billy Thomson, Head of Community Safety, Strathclyde Fire and Rescue  
Jim Hackett, Group A Manager, Strathclyde Fire and Rescue  
David Green, Chief Legal Officer, North Ayrshire Council  
Mandy Hickman, Health Promotion Officer, North Ayrshire Community Health Partnership  
Allan Dorans, Service Manager, SACRO  
Iain Mitchell, Scottish Children's Reporter Administration  
Louise Bale, Neighbourhood Compacts  
Andrea McGill, Assistant Principal Officer (Youth Justice), North Ayrshire Council  
John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council  
Gail Fitzpatrick, Anti Social Behaviour Co-ordinator, North Ayrshire Council  
Jim Walker, Quality Improvement Officer, Educational Services, North Ayrshire Council  
Clare Mccaulay, Procurator Fiscal's Office  
Jacqueline Clinton, Chief Officer, South West Scotland Community Justice Authority

**1. Welcome and Apologies**

Stewart welcomed everyone along to the meeting and the above apologies were noted.

**2. Minutes of previous meeting held on 1 August 2008**

The minutes of the last meeting were approved.

**3. Minutes of Violence Against Women Forum (copy enclosed)**

The minutes were noted.

Irene advised that the research company, Anne Rosengaurd Associates, have been appointed. In the original plan there were 11 objectives, but it was agreed that this might be too many for the project so a further meeting will take place to identify fewer objectives. This meeting is scheduled to take place at the end of October.

#### **4. Neighbourhood Forum Update**

Ann advised that a sub-group has been formed to take forward the findings of conference and training has been scheduled for February/March by Pacific Institute.

#### **5. Strategy Sub Group**

Jane advised that the Strategy Sub-Group, which is tasked with taking forward the review of ASB and Community Safety, had held a development day in September.

The day was very successful and there was an opportunity for everyone to discuss their views at the workshops. John McManus will prepare a conference report and it is hoped this will be sent to delegates within the next 2/3 weeks. The report would also be sent to all members of this Group.

Jane advised that the development of the new strategy will link into the national strategy. Therefore, the review won't be finalised until the national review has been complete. This may impact slightly on the timetable but Jane would keep the group up to date with progress.

Jane and Gail will now work on the development of the new strategy and how partners can feed into this.

It was noted that that conference also highlighted the good work of the Group in the past and how the involvement of partners for the future.

#### **6. CashBack for Communities Fund 2008-10**

At the last meeting Jane advised that a meeting was to be set up with the Scottish Government to get a better understanding of the allocation process.

Since then Alex Pettigrew and John McKnight have attended a meeting that discussed; the allocation process; training and support to local communities. It was noted that this would have been more helpful before the start of the allocation process. But, since this meeting everyone involved now feels more comfortable with the allocation process and that this was a learning process for all involved. The next round of allocations is due in the autumn.

Jane advised that she had arranged a meeting, along with Community Learning and Development, with the Scottish Football Association and the Scottish Rugby Union to discuss initiatives how they can tie into the current initiatives being delivered in north Ayrshire. This meeting will also look at sustainability.

Jane also advised that the Scottish Government representative dealing with this is planning to meet with each Community Safety Partnership to further discuss this. It was agreed to invite them along to the next meeting, if available

**ACTION: JANE**

**7. Drugs Strategy – Ministerial Autumn Tour**

Jane advised that Fergus Ewing, Minister for Community Safety will visit Ayrshire on 15 October to launch the Drug Strategy. The meeting will take place at Crosshouse Hospital.

Jane advised that anyone from the Group wishing to attend should forward their details to Shirley who would send them on to Ruth Shephard at ADAT.

**8. Scottish Executive Information Sharing Demonstration Project**

Jane advised that they are very close to critical stage of testing the software. Four test cases have been selected to be put through the whole process. This will test all the agencies involved. Jane will provide a further update to the next meeting.

**9. Finance – Budget Summary 2008-09 (copy enclosed)**

Jane advised that all budgets are on track in terms of spend, and that there have been no difficulties.

Jane noted that some of the remaining Community Safety Fund would be used for the cost of printing and distributing the new Community Safety Strategy. It was also noted that the £60,000 of the Local Action Fund has been allocated to the Area Committees for distribution.

**10. Safe and Secure Action Plan 2008-09**

Jane advised that a problem has been identified with the timing of this meeting and the reporting of Q2 of the Action Plan. Anne Todd advised that this is something that will be addressed for next year.

It was noted that everything is on target for the dates within the plan. A lot of the actions are ongoing activity but on target for completion by 31 March 2009.

An update on progress against Q2 will be circulated to the Group as soon as its available.

**11. Publicity for Safer Communities Group Initiatives**

It was agreed to promote the success of the consultation day. Jane advised that they have a number of photos from the day and will NAC Communication regarding this.

Anne advised that she and Justina meet with NAC Communications monthly to discuss publicity issues. Recently there has been a focus on the Fairer North Ayrshire initiatives,

## 12. Single Outcome Agreement

Anne gave a presentation on the development of the Community Planning Partnership Single Outcome Agreement.

The presentation covered:-

- The background to the SOA
- NAC SOA & CPP SOA
- Development of the CPP SOA
- North Ayrshire Outcomes for the CPP
- SOA Performance Indicators
- SOA Acton Plan
- SOA Consultation Plan

Anne advised that a consultation draft of the CPP SOA would be ready for circulation at end of October.

Alistair advised that although in the development of the NAC SOA partners were consulted, it is mainly council focused. The CPP SOA will be more focused on partner targets, although there is a potential that there are too many indicators. Alistair circulated an example of the CPP SOA template.

There was also some discussion on targets and whether an increase or decrease could be interpreted as positive or negative.

## 13. CPP Update

### Governance Review

Anne advised that: -

- It had been agreed for Jobcentre Plus and a business representative to join the CPP Board.
- The CPP Coordinator had been remitted to prepare a paper on their proposals for the Co-ordination Group/Executive level that would sit below the board.
- Strategic partnerships – thematic groups will be replaced by ‘strategic partnerships’. This decision had been agreed by the CPP Board, although the exact membership of the ‘strategic partnership’ has yet to be confirmed. It was noted that membership of all ‘strategic partnerships’ will need to reflect delivery of the outcomes with the CPP SOA.
- Elected members will be included on the ‘strategic partnerships’.

A paper had been sent to all CPP groups after the Board meeting regarding the governance review. Anne advised that more detailed work will be taken forward by the CPP Team and the Co-ordination group with the intention that the new structure will be in place by the New Year. Any feedback on this is welcome and should be sent to Anne.

### People’s Panel

Anne advised that the People’s Panel summer survey was currently at the printers. A presentation on the findings would take place on 27<sup>th</sup> November, and all members of the group will be invited. A hard copy of the report will be sent to members as soon as its available.

**14. Any Other Business**

**YDrive Event**

Colin Kay, Roads, gave an update on the YDrive initiative that took place recently. This event was funded by the Safer Communities Thematic Group. All 6<sup>th</sup> year pupils in North Ayrshire were invited to attend and over 700 young people participated. The event is to raise the awareness of young people of driving safely. There were 12 interactive sets and young people were encouraged to attend all 12. The evaluation forms were very positive from the day. A DVD of the day is under development and this will be sent to the group as soon as it's ready.

**15. Date of Next Meeting**

This was agreed date of next meeting as Friday 28 November 2008.

**North Ayrshire Community Planning Partnership**

**Safer Communities Thematic Group**

**Minutes of meeting held on Friday 28 November 2008**

**Attendance**

Chief Inspector Stewart Rorrison, Strathclyde Police (Chair)  
Sergeant Carmen Harper, Local Authority Liaison Officer, Strathclyde Police  
Colin Kay, Road Safety Officer, North Ayrshire Council  
Sheena Campbell, Women's Aid (for Anne Paton)  
Faye Murfet, ADAT (For Irene Campbell)  
Alastair Osborne, Policy Officer, North Ayrshire Council  
Allan Dorans, Service Manager, SACRO  
Mandy Hickman, Health Promotion Officer, North Ayrshire Community Health Partnership  
Iain Mitchell, Scottish Children's Reporter Administration  
Alan Howard, South West Scotland Community Justice Authority (for Jacqueline Clinton)  
Linda Brandon, Victim Support North Ayrshire  
Anne Todd, Community Planning Officer, North Ayrshire Council  
Ann Robertson, Neighbourhood Compact  
Gail Fitzpatrick, Anti Social Behaviour Co-ordinator, North Ayrshire Council  
Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, North Ayrshire Council  
John Murdoch, Senior Environmental Health Officer, North Ayrshire Council

**Also in attendance for Agenda Item 2 only**

Billy McKenzie, Scottish Government  
Glen Tippett, Scottish Rugby Union  
Adrian Flynn, BasketballScotland  
Craig Hamilton, Scottish Football Association  
Donald Gillies, Scottish Football Association  
Gordon Syme, Quality Improvement Officer, Educational Services, North Ayrshire Council  
Lorne Campbell, Business Development Manager, KA Leisure  
Alex Pettigrew, Learning Manager, Youth Services, North Ayrshire Council  
David Carracher, Pupil Support Service Co-ordinator, North Ayrshire Council

**Apologies**

Jacqueline Clinton, Chief Officer, South West Scotland Community Justice Authority  
Andy Lazzarin, Procurator Fiscal's Office  
Steven Andrews, Area Officer - Cleansing & Grounds Maintenance, North Ayrshire Council  
David Green, Chief Legal Officer, North Ayrshire Council  
John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council  
Louise Bale, Neighbourhood Compact  
Paul Hillard, Chief Executive, Irvine Housing Association  
Irene Campbell, Partnership Development Officer, ADAT  
Anne Paton, North Ayrshire Women's Aid

**1. Welcome and Apologies**

Stewart welcomed everyone along to the meeting and introductions were made. The above apologies were noted.

## **2. CashBack for Communities**

Discussion with Scottish Government and partners

### **2.1 CashBack for Communities Overview**

Billy McKenzie, Scottish Government provided an update on the CashBack for Communities Fund.

Through an initial investment of £9m the Scottish Government are providing an expanded range of activities for children and young people in the areas of sports, culture and arts that helps them develop personally and physically. The initiatives provided are open to all children and young people, although focussing resources on areas of high crime and antisocial behaviour. The initiatives address both participation and diversion and will aim to increase the likelihood of positive long-term outcomes for those who take part.

All of this activity will contribute directly to the achievement of our shared outcomes from the National Performance Framework and consequently can assist in the achievement of many of the local outcomes covered in SOAs. It was noted that Local Authorities, Police and Fire have been putting on a tremendous amount of innovative activity that is aimed at increasing opportunities for young people, and it is hoped that CashBack activity is not duplicating or diluting this but is supporting and enhancing it wherever possible.

The purpose of this meeting is to agree how the activities that all partners organize can be better integrated to ensure there is no duplication or wasted resources, and to consider whether there would be value in key contacts in the area of youth activity and diversion coming together to discuss and agree further roll-out and coordination of such activities.

Therefore the purpose of this meeting is to bring everyone together to discuss CashBack and then decide who will meet to take these programmes forward.

The Group noted that there might be capacity issues with regard to someone coordinating all activities.

### **2.2 CashBack Football**

Donald Gillies, Scottish Football Association (SFA) provided an update on the programme delivered by the SFA.

This element covers a 5-strand programme to encourage participation by young people in football and divert them from anti-social behaviour. The total funds are £2.238m over three years. The 5-strands are:

- Midnight leagues
- Street football events
- Soccer one, two and three
- Football academies
- Volunteer development programmes

Donald stressed that they are looking to get young people involved and are open to the views of partners on how to roll this forward in North Ayrshire.

### **2.3 CashBack Rugby**

Glen Tippett, Scottish Rugby Union (SRU) provided an update on the programme delivered by the SRU.

This element covers a 4-strand programme and will receive £1.415m over three years. The 4-strands are:

- School Sport
- Club Development
- Street Rugby
- Volunteer programme

Glen noted that the SRU haven't delivered anything in North Ayrshire as yet, but are ready to sit down and develop a programme.

It was noted that it is important to get local clubs involved in deliver of these programmes and also for sustainability.

Alastair left the meeting at this point.

### **2.4 CashBack Basketball**

Adrian Flynn, BasketballScotland (BS) provided an update on the Basketball programme which will be delivered by Scottish Sports Futures (SSF) and BS will receive a total CashBack investment of £1,740,676 over 3 years. This is split between the 2 organisations, with £1,398, 101 going to SSF and £342,575 to BS.

Adrian advised that they have put in a network of 4 regional co-ordinators to develop a programme of diversionary activities. Adrian advised that they are keen to adapt to what is needed for North Ayrshire, as there are no activities in place at the moment.

Jane noted that basketball had previously been unsuccessful in North Ayrshire and that there were some reservations as to how this could be delivered. There are also issues the lighting of the multi use games areas (MUGA). Alex advised that there is a local capacity issue that needs some work.

#### **Marketing and publicity**

Billy advised that the marketing strategy has not been very successful to date and they are currently looking to revise the marketing strategy to make it more practical and to get the message out to young people in a sensible way, by working with partners round the table.

### **2.5 Local Provision of diversionary activity**

Billy wanted to take this opportunity for partners to tell him what is needed in North Ayrshire.

#### **Strathclyde Police**

Stewart advised that his Chief Constable has advised that he wants the police to become more of an enforcement agency rather than diversionary agency, therefore they would be taking a small step back but are still willing to participate.

#### **Youth Link CashBack**

Alex Pettigrew provided an update on the Youth Link CashBack. He advised that £94,000 had been allocated. Projects in Ardrossan, Kilbirnie, Arran, Kilwinning, Garnock, Hayocks, Dalry and Beith had all been awarded funding.

### **KA Leisure**

Lorne advised that KA Leisure have been looking to develop the extension of school opening times as a community resource and have been running diversionary activities such as basketball, athletics, golf and gymnastics. Theirs is a two pronged approach which looks at diversionary activities and also developing interest in these activities from an earlier age.

It was noted that North Ayrshire has good facilities and is hoped that the use of these can be developed more.

### **2.6 Educational Timeouts**

This aims to change the behaviour of young people in a small and subtle way through a range of subjects chosen by young people. This has been piloted and due to its success will be something that will be rolled out.

These educational timeout mentoring programmes need to be facilitated by a good role model. Billy advised that they will be writing out to unions and the private sector to see if they can nominate people, possible from an SIMD area, to discuss the barriers they have faced and how they overcame them. It is hoped this would be a national list that can be used by anyone.

### **2.7 Mentoring Programmes**

This was discussed earlier.

### **2.8 CashBack – Moving Forward**

Billy agreed to forward all contact details for the SFA, SRU and SB to Jane to circulate to the Group. Billy advised that all proposals will be brought to this Group for consideration, and this Group would be kept up to date at all stages.

It was noted that the Creative Identities Fund is available for all partners top bid for. No match funding is required for this Fund, which is supplied by Arts & business Scotland and the Scottish Arts Council.

Stewart advised that this Group would need to work out what facilities are available and discuss any capacity issues to ensure this can be sustainable. It was agreed that a sub-group of key partners would be created to take this forward. Jane and Gail would act as a contact point.

Stewart thanked all the representatives for their time. It was agreed that Jane/Gail would be in touch to arrange a meeting of the sub-group.

**ACTION: JANE/GAIL**

### **3. Minutes of previous meeting held on 3 October 2008**

The minutes of the last meeting were approved.

#### **Matters Arising**

There were no matters arising that were not covered on the agenda.

### **4. Neighbourhood Forum Update**

Ann advised that the Action Plan areas are now all involved in the Neighbourhood Forum. The Forum is considering changing their name. Two sub-groups have been

created to look at the feedback from the conference and to look at developing the Forum into a properly constituted group.

Ann raised a problem with North Ayrshire Council's Cleansing Department not attending the compact meetings. It was agreed that Ann should write to John Currie, Head of Environment & Related Services regarding this.

Finally, the Pacific Institute Training has been arranged for 19-21<sup>st</sup> February 2009. There are a good mix of adults and young people registered. Ann will update at a future meeting.

## **5. Strategy Sub Group**

Jane advised that the Sub-Group hasn't met since its initial meeting. Since then the conference report has been circulated to the Group. This highlighted the work of the Group over the past three years. Jane and Gail have been working on drafting an outline strategy document using the findings from the day.

It was agreed that Jane would send the draft document to the group for information to ensure no duplication with other strategies. It was noted that more work is needed on this document, and Jane will report back to each meeting of this group. The sub-group will meet again when a draft is ready for discussion.

## **6. Safer Streets Report**

Gail advised that the Safer Streets 2008/09 application had been submitted to the Scottish Government. Operation Avalanche will start next week and continue until early January 2009. The bid for was the full £26,000 available for North Ayrshire and notification should be available next week on the amount awarded.

Jane apologised for the report not being pre-circulated to partners, but advised that North Ayrshire were only invited to bid for this around 2 weeks before the closing date. Also this year the bid has to demonstrate links to existing plans, so the process was a bit more complicated.

## **7. Tasking and Problem Solving Group**

Gail advised that North Ayrshire Council in partnership with Strathclyde Police and other partner agencies intend to establish a North Ayrshire Tasking and Problem Solving Group. Initially this group will exist primarily to improve information sharing and joint working between Strathclyde Police, the Community Warden Service and the Antisocial Behaviour Investigation Team.

The first meeting taking place on Thursday, 4th December 2008. This will allow current issues such as hot spot areas of disorder to have been identified, in order that a joint working approach can be implemented to tackle any problems arising within our communities. Jane will report on progress to the next meeting.

**8. Scottish Executive Information Sharing Demonstration Project**

Jane advised that a further and final test of the software is scheduled for January 2009 and at that point, they will know where they are going with the project.

**9. Finance – Budget Summary 2008-09**

Jane advised that the budget is slightly underspent on the Wardens Budget due to staffing vacancies; all other projects are on target.

Of the £7,859 Community Safety Budget remaining £3,000 has been set aside for the violence against women research project and the remaining £4,859 had been earmarked for the publication of the new Community Safety Strategy. The Strategy will now not be ready until the next financial year, so this funding cannot be used for it. The remaining funding was therefore put forward as the match-funding element of the taxi marshals for the safer Streets Bid. Jane apologised again for not being able to consult with the Group due to the tight deadlines.

**10. Safe and Secure Action Plan 2008-09**

Gail advised that all actions were on target, and noted that there is a lot of ongoing work taking place at the moment.

**11. Publicity for Safer Communities Group Initiatives**

Gail advised that she has been liaising with Jill from NAC Communications to target publicity for the Local Action Fund to ensure that articles will appear in the press. Also the local press will receive releases and publicity for the festive programmes, and some taxis will have safety messages.

**12. CPP Update**

**SOA Consultation**

Anne advised that the SOA consultation ended on Tuesday 25<sup>th</sup> November, and a number of responses have been received. These responses are being analysed and a report on the SOA will be presented to the CPP Board in December. The next stage is the development of an SOA Action Plan. A draft of this has already been circulated to the Board for their comment. This consultation will be rolled out to the new Strategic Partnerships in the New Year.

**Governance Review**

Anne advised that this review has been completed and the new Strategic Partnerships will replace the Thematic Groups in the New Year. It was noted that Elected Members would also sit on these Strategic Partnerships to represent the Community. All partner organisations would be written to individually and asked to identify representatives and substitutes for each of the new Strategic Partnerships.

**People Panel Summer 2008 Report**

Anne advised that a presentation on the findings of the Summer 2008 report had taken place yesterday. There had been good discussion on this. Anne was keen that people get together to develop questions for next year.

### **13. Any Other Business**

#### **ADAT**

It was noted that ADAT reporting and accountability would now be through the CPP/CHP as of 1<sup>st</sup> April 2009. Details regarding this have still to be confirmed. Another element of this change is that ADAT do not have any funding available to distribute. Any previous funding will now be managed through the Public Health Section of NHS Ayrshire and Arran. Any previous funding is still there, but not available through ADAT, this will continue for the next 2 years.

It was noted that a Local Road to Recovery Conference will take place in January 2009. Members should contact Irene for more details.

### **14. Date of Next Meeting**

This Group would not meet again in its current forum.

The new Safer North Ayrshire partnership will meet on 30<sup>th</sup> January 2009.

The following apologies were noted for the 30<sup>th</sup> January.

- Jane Houston, Principal Officer, Antisocial Behaviour and Community Safety Services, North Ayrshire Council
- Ann Robertson, Neighbourhood Compact