

NORTH AYRSHIRE STRATEGIC MANAGEMENT TEAM

Minutes of Meeting held on Wednesday 11th May 2011

Present

North Ayrshire Council

Elma Murray	Chief Executive, North Ayrshire Council
Ian Mackay	Solicitor to the Council
Carol Kirk	Corporate Director (Education and Skills)
Iona Colvin	Corporate Director (Social Services & Housing)
Alasdair Herbert	Corporate Director (Finance & Infrastructure)
Anne Sproul	PA to Chief Executive
Aileen Craig	Solicitor/Shadow

Strathclyde Police

Roddy Newbigging	Chief Superintendent / Director of Community Safety
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Irvine Bay URC

Patrick Wiggins	Chief Executive
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Apologies

Dr Carol Davidson	NHS Ayrshire & Arran
Amanda Coulthard	NHS Ayrshire & Arran

In Attendance

North Ayrshire Council

Jim Montgomery	General Manager, Policy & Service Reform
Marjorie Adams	Policy & Performance Officer
John McKnight	Manager, Community and Culture
Anne Todd	Community Planning Team Leader

Action

1. Minutes of Previous Meeting held on 30th March 2011

The minutes of the meeting held on 30th March were agreed with no matters arising.

2. Prevention approach in dealing with early intervention

M Adams submitted a report for consideration on how to take forward a more preventative approach in tackling health inequalities through early intervention and highlighted the proposals:-

- Neighbourhood Areas
- Chief Officer's Away Day
- Early Intervention Mapping Exercise
- Parenting Programme
- Asset Based Approach Targeting pre-birth to 8 years
- Lottery Bids, and

- Domestic Abuse

It was noted that this is an important areas for all CPP Partners and that contact should be made with Health partners to ensure their commitment.

Actions

- M Adams to include involvement of Health Board actions in the report which should then be presented to the CPP Board in June;
- I Colvin to advise note detailing attendees/programme of the Chief Officers Away Day.

M Adams

I Colvin

3. Developing a Neighbourhood Area Approach

I Colvin presented a report seeking Partner support to develop a neighbourhood area approach in North Ayrshire.

The report and following discussion included current work which would benefit from a neighbourhood approach, shared boundaries, achievements of undertaking a neighbourhood area asset approach and the use of GIS tool.

Actions

- I Colvin to discuss proposals of resourcing agencies with the CHP Facilitator and Divisional Manager (Housing Service);
- I Colvin to submit further report to the SMT including details of costs/positions, etc.
- R Newbigging to provide details of contacts with Strathclyde Police;
- P Wiggins to consider possibility of assisting with funding once project has progressed, i.e. clean-ups, etc

I Colvin

I Colvin
R Newbigging

P Wiggins

4. Community Engagement Reference Group – Chair’s Report

J McKnight submitted the Chair’s report updating the meeting on the progress of the Community Engagement Reference Group and highlighted that a seminar for Elected Members has been arranged for June 2011.

5. Risk Management and Community Planning – Risk Register

A Todd submitted a report updating the SMT on the CPP Risk Register. Discussion followed on the requirement of a scoring measure

Actions

- A Todd to discuss addition of scoring with D Johnson and amend the report accordingly prior to the CPP Board in June;
- Consider reporting exceptions to the CPP Board;
- Partnership Working – combine the 2 separate risks under a single risk i.e. 3a and 3b;
- Current controls of Partnership Working to be amended to include IRF, Change Fund and pooled budgets;
- Risk 6 to include terminology “annual budgets.

A Todd

A Todd

A Todd

A Todd

A Todd

6. Single Outcome Agreement

(a) SOA Action Plan 10/11 – Quarter 4

A Todd tabled the SOA Action Plan 10/11 – Quarter 4 and advised of the current position of outcomes which were significantly/slightly adrift of target and the proposed action to rectify progress.

Actions

- NAC Corporate Directors were requested to examine the outcomes and advise A Todd of any update.

All

(b) SOA Annual Report 10/11

A Todd submitted a report advising the SMT of the process for reporting the SOA Annual Report 2010/11.

Following brief discussion the SMT noted the report.

Noted

7. Next Strategic Management Team Meeting

The next Strategic Management Team meeting is scheduled for Wednesday 22nd June at 9.00 am. Venue to be confirmed.

Any items/papers for discussion to be forwarded to A Sproul on asproul@north-ayrshire.gov.uk by Monday 13th June.

EM/as
18th May 2011