

North Ayrshire Community Planning Partnership

Management Group

Minutes of meeting held on 6th October 2010



Attendance

Sandra Bale, Policy & Performance Officer, Chief Executive's Service **(Chair)**, North Ayrshire Council
Councillor Margaret McDougall, North Ayrshire Council
Councillor Tom Barr, Chair of North Ayrshire Environment Partnership, North Ayrshire Council
Olga Clayton, Head of Service, Social Services and Health, North Ayrshire Council
Sarah Murray, Strathclyde Partnership for Transport
Billy Thomson, Group Commander, Strathclyde Fire and Rescue
Joy Love, Partnership and Stakeholder Manager, Scottish Enterprise
Craig Hatton, Head of Service, Finance and Infrastructure, North Ayrshire Council
Amanda Coulthard, Assistant Director of Planning, NHS Ayrshire and Arran
Jim Burns, External Relations Manager, Jobcentre Plus
Alex Anderson, Economic Development Manager, Chair of North Ayrshire Economic & Learning Partnership, North Ayrshire Council
Superintendent Jim Coubrough, Strathclyde Police

Also in attendance

Anne Todd, Community Planning Team Leader, North Ayrshire Council
Morna Rae, Community Planning Officer, North Ayrshire Council
Lesley Jeffery, Community Planning Assistant, North Ayrshire Council
Anne Clarke, NHS Ayrshire and Arran
Justina Murray, SWS Community Justice Authority

Apologies

Sheena Gault, Head of Service, Social Services and Health, North Ayrshire Council
Jim Leckie, Head of Service, Education and Skills, North Ayrshire Council
Brian Cameron, Skills Development Scotland
Michelle Sutherland, CHP Facilitator, NHS Ayrshire and Arran

Sandra welcomed everyone to the meeting; introductions were made and apologies noted.

1. Minutes of Meeting held on 1st September 2010

The Minutes of the last meeting were approved.

2. Matters Arising from Minutes

Employability to be included in Contracts

Sandra Bale stated she is still to speak to Alex Anderson about this. Billy Thomson requested clarification about the Community Benefit Clauses as he is meeting with his Property services tomorrow. It was confirmed that this is not a statutory condition but a policy decision which is encouraged by the CPP Management Group. If Billy wishes to discuss it further it was suggested that he liaise with Olga Clayton or Alex Anderson.

Action: Billy Thomson

Northern Ireland Visit

Anne Todd said that the visit had gone very well and feedback has been extremely positive. Anne wished to thank those partners involved especially those who helped with the site visits which were very well received by the visitors. George Thorley is more than happy with the success of the visit and it is hoped the links can be maintained.

3. Towards a Mentally Flourishing Ayrshire and Arran

Sandra Bale explained that this report had originally been submitted to the CPP Board in September but it had been agreed to refer to this group.

Anne Clarke of NHS Ayrshire and Arran outlined the report and accompanying action plan which contains proposed actions for the CPP. The group were unclear as to whether they had sufficient authority to implement some of the actions.

Jim Burns said that the report sits well with JobCentre Plus who are already working with carers, have a mental health co-ordinator and is a registered See Me employer. He asked that Anne Clarke note that Future Jobs Fund will cease at the end of March. Amanda Coulthard confirmed that the Skills Academy was no longer taking place but that the principles were being taken forward through programmes like Pathway to Skills. Jim said he is happy to work alongside Health on the various issues.

Following discussion it was agreed that Amanda Coulthard would separate the CPP issues in the report for the next meeting and provide more detail on what the CPP is being asked to deliver and what partnerships are best placed to do this.

Action: Amanda Coulthard

4. South West Scotland Community Justice Authority

Justina Murray presented the six-monthly report from SWSCJA which she distributed to the group.

Her report highlighted that Kenny McAskill, the Cabinet Secretary for Justice, has now agreed the area plan which includes the four national strategic aims as well as

six local outcomes and a 3-year action plan is in progress through the Safer North Ayrshire Partnership.

Reductions in Reconviction Rates

Justina confirmed that the partnership had met the target of reducing reconviction rates by 2% but that the area was still above the national average.

Community Payback Orders

Justina sought assistance from the group in identifying projects in the area which would be used in Community Payback orders which replaces community service, probation and supervision with a single community sentence and which includes an unpaid work element and support or treatment.

Action: ALL

Community Integration Pathways

Justina explained that this is in the early stages of development but that the partnership is considering trialling a keyworker for offenders being liberated from custody.

Prison Healthcare Transfer

Justina explained that local NHS trusts are taking over the care of prisoners and that this will impact on NHS Ayrshire and Arran but that there will be some budget transfer to aid the transition.

Justina sought the group's assistance in improving the reconviction rate; methods of consultation and advice on effective pathways.

Anne Todd agreed to forward the keyworker report by the PAT team which highlights the benefits of having a keyworker.

Action: Anne Todd

The group also agreed that the community wanted to see community service teams in their area but that it needed to be marketed better. Community groups, the voluntary sector and elected members needed to be more aware of the work of these teams. Justina has already met with North Ayrshire Communications Manager and will speak to them about publicising Community Payback Orders through the council website and include her contact details.

Action: Justina Murray

Amanda Coulthard said Health are also considering using community service teams but there are issues of the protection of vulnerable adults, etc.

Jim Burns said that he is looking at linking with colleges to provide an education element and certificate on completion of the CPO. Jim added that JobCentre Plus are already working closely with the prison service to aid the transition from custody to community and Justina added that Barnardos is working closely with women as part of the Women in Focus programme funded by Scottish Government monies however this funding will run out in March and due to the success of the programme the Government is already being lobbied to provide future funding.

5. SOA

5a Prioritisation Exercise

The report was presented by Amanda Coulthard who had been working with Michelle Sutherland, CHP Facilitator and Supt Jim Coubrough. The report identified three priorities for North Ayrshire through examining national outcomes, local evidence and our shared outcomes and priorities:

- Tackling Health Inequalities;
- Tackling Worklessness; and
- Tackling Community Safety

and that the focus should be on prevention and early intervention.

Billy Thomson was disappointed that there seemed to be little mention of Strathclyde Fire and Rescue especially as their campus firefighters has been benchmarked as best practice although Jim Coubrough said it would fall under Community Safety. Alex Anderson also stated that more information was required in the report section on Worklessness. Amanda explained that both these issues would be covered with the mapping exercise which would identify any areas of duplication. Jim Burns agreed with the priorities as North Ayrshire has the highest unemployment levels in Scotland and we could use these priorities to bid for European funding through the CPP which would target some of our outcomes.

Sandra Bale said she had discussed the report with North Ayrshire's Chief Executive who although happy with content of the report raised the following issues:

- How will each organisation get agreement to the proposals?
- Do we need to map current activity to show how resources need to shift?
- Do we need a pump priming fund to be set up in the short term?

Concern was raised about organisations' budgets for next year as the budget process will have already begun. Jim said that Community Partnership is a statutory requirement and if the CPP thinks that this is the way forward then we should still go ahead.

Following discussion the following was agreed:

- That the priorities as above be approved along with the guiding principles of prevention and early intervention;
- That partners take back these priorities and principles to their organisations and encourage them to adopt them when discussing next year's budgets;
- That agreement is sought at the next Board meeting in December;
- That Jim Coubrough will raise and submit the report to the Strategic Management Team meeting on 27th October.
- That Amanda Coulthard and Michelle Sutherland progress the mapping exercise and discuss further with Strategic Partnership chairs;
- That Amanda consult with the CHP;

- That the need for a small pump priming fund to be set up using Fairer North Ayrshire funding be added to the report which will help in the short term until the shift in resources are realised.

Action: Amanda Coulthard / Jim Coubrough / Michelle Sutherland / ALL

5b SOA Annual Report – Lessons Learned Log

Morna Rae presented her report stating that the SOA Annual Report has now been submitted to the Scottish Government and that although lessons had been learned it is likely the prioritisation exercise being completed will make a difference for next year.

6. Fairer North Ayrshire

Anne Todd presented her report on Fairer North Ayrshire funding which is part of the local government settlement. Sustainability / exit reports had been obtained as requested and the following was noted:

Both KA Leisure and CCTV are under review.

KA Leisure

Projects will be limited to those in regeneration areas and on a reduced level.

NHS

Process not yet completed.

Firefighters In Schools

Significantly reduced. Billy Thomson added that the project relies solely on the funding received from Fairer North Ayrshire. He would like to continue with the project as it is held up as an example of good practice. Billy said he would like to see a report on the impact on the community without the FNA projects but unfortunately that will not be known until the projects have ended.

Jim Coubrough said that the projects would be included in the mapping exercise and their impact would be highlighted there.

Strathclyde Police

Jim Coubrough provided an update on the change process and budgetary position within Strathclyde Police.

7. Chair's Report – Safer North Ayrshire Partnership

Jim Coubrough presented his report and highlighted the following areas. All crime categories with the exception of dishonesty had reduced for the period April to September. Operation Equinox has led to a reduction in youth offending of 24% against the same period last year aided by the portable stadium initiative and the tasking and co-ordinating group.

A paper on the Violence Reduction Strategy is being presented to the Strategic Management Team and to the CPP Board and a workshop is being arranged to look at the three priorities.

Road and fire safety is improving and development work will be done on prevention and models for intervention and diversion.

Jim asked that the group continue to publicise the White Ribbon campaign particularly the 16 day programme which is running in November.

Action: ALL

8. Chair's Report – Community Engagement Network

Anne Todd stated that her report was for noting only and there are no issues.

9. Risk Register

Morna Rae confirmed that two additional risks had been added as requested as the previous meeting.

10. Communications

Morna Rae reported that she and Anne Todd had met with Lynne McEwan, North Ayrshire Council's Communications Manager to discuss the CPP Communication Strategy and Action Plan. Following this the Strategy and Action Plan have been updated and Morna and Anne will meet with a Communications Officer to identify the most effective and cost efficient methods of promoting the CPP. Once completed, a report will be submitted to this group.

Action: Morna Rae / Anne Todd

11. Urgent Items

There were no urgent items.

12. Future Agenda Items

None.

13. Date of Next Meeting

The next meeting will take place on 24th November in the Council Chambers at 2pm.

**North Ayrshire CPP Management Group
Action Note: 6 October 2010**

Minute Item	Action required	Responsibility	Checklist for next meeting ✓
2	Billy Thomson to speak with Olga Clayton or Alex Anderson if he requires further discussion on Employability clauses in contracts	Billy Thomson	
3	CPP Actions to be separated in Towards a Mentally Flourishing Ayrshire and Arran report with more detail on what CPP is being asked	Amanda Coulthard	
4	Details of projects which could be used for Community Payback orders to be forwarded to Justina	ALL	
4	Programme Approach Team evaluation report on Activity Agreements to be forwarded to Justina Murray	Anne Todd	
5a	SOA priorities and principles to be taken back to partner organisations for discussion on next year's budgets	ALL	
5a	SOA Prioritisation and CPP's three priorities to be raised at next Strategic Management Team	Jim Coubrough	
5a	Arrange mapping exercise sessions and further discussion with chairs of CPP Strategic Groups	Amanda Coulthard / Michelle Sutherland	
5a	Consult with CHP on priorities	Amanda Coulthard	
5a	Include need for a small pump priming fund using Fairer North Ayrshire funding into report.	Amanda Coulthard	
7	The group continue to publicise the White Ribbon campaign particularly events running in November.	ALL	
10	CPP Communication Strategy and Action Plan to be submitted to the CPP Management Group.	Anne Todd / Morna Rae	

