

North Ayrshire Community Planning Partnership

Management Group

Minutes of meeting held on 20 January 2010

Attendance

Billy Thomson, Group Commander, Strathclyde Fire and Rescue
Sandra Bale, Policy Officer, Chief Executive's (**Chair**), North Ayrshire Council
Michelle Sutherland, CHP Facilitator, NHS Ayrshire and Arran
Sheena Gault, Head of Community Care, North Ayrshire Council (For Sandra Paterson)
Olga Clayton, Chair of North Ayrshire Housing Partnership, North Ayrshire Council
Brian Cameron, Area Manager, Skills Development Scotland
Amanda Coulthard, Assistant Director of Planning, NHS Ayrshire and Arran
Jim Leckie, Head of Service, Educational Services, North Ayrshire Council
Joe Gribbens, Community Planning, Strathclyde Partnership for Transport
Superintendent Jim Coubrough, Strathclyde Police
Steve Morley, Economic Development, North Ayrshire Council (For Alex Anderson)
Councillor Tom Barr, Chair of North Ayrshire Environment Partnership, North Ayrshire Council

Also in attendance

Shirley Caine, Community Planning Assistant (Chief Executive's), North Ayrshire Council
Justina Murray, Community Planning Co-ordinator (Chief Executive's), North Ayrshire Council
Morna Rae, Community Planning Officer (Chief Executive's), North Ayrshire Council

Apologies

Joy Love, Partnership and Stakeholder Manager, Scottish Enterprise
Jim Burns, External Relations Manager, Jobcentre Plus
Mary Cashmore, Principal Officer, Property Services, North Ayrshire Council
Catherine Nelson
Alex Anderson, Economic Development Manager, Chair of North Ayrshire Economic & Learning Partnership, North Ayrshire Council
Sandra Paterson, Head of Service, Social Services, North Ayrshire Council

1. Minutes of meeting held on 2 December 2009

The minutes of the last meeting were approved.

2. Matters Arising from Minutes

Item 8a – Jim Coubrough advised that the 4 officers were now part of the multi-agency tasking group and would be covering the Garnock Valley and Bridgegate areas over the next few weeks. They would be working closely with a variety of programmes/partners i.e. the Wardens, ASB Team and CCTV and will strengthen linkages with the policing teams.

3. Development of SOA Action Plan 2010/11

The Group received the report from the Community Planning Officer on the development of the SOA Action Plan 2010/11.

The report provided background information on the progress to date and the timetable for consultation and approval.

Partners had been emailed prior to the meeting to advise that the Group would consider each action in turn at today's meeting and have a chance to comment.

The Community Planning Officer tabled a report which showed the number of actions against each outcome. It had been suggested that 5 actions against each outcome was acceptable.

The Group then considered each action individually and the CPP Team noted comments made.

The Draft Action Plan will then be submitted to partners for consultation with the final report being made to this Group at its March meeting.

John McKnight joined the meeting. It was agreed to discuss Item 8 first and come back to the agenda.

4. Fairer North Ayrshire Fund 2009/10 – Finance Report

The Group received the finance report from Justina Murray, Community Planning Officer.

The Group noted the current budget position, and accompanying information.

Strathclyde Police declared an interest in proposal 2 and Councillor Tom Barr declared an interest in proposal 11.

The Group agreed to the proposals outlined in the report in relation to Family Connexions and the other underspend proposals.

5. NHS Ayrshire and Arran Local Delivery Plan

The Group received the report from Amanda Coulthard, NHS Ayrshire and Arran, on the development of the new Local Delivery Plan.

Partners are asked to note the plans for the development of the LDP and agree to involvement in the development of Annex 6 – additional local commitments to support SOAs.

The report was noted.

6. Report from Community Health Partnership

a) The Group received the quarterly progress report from Michelle Sutherland, Partnership Facilitator.

The report was noted.

- b) The Group received the quarterly progress report on allocation of funding to CPPs to tackle Alcohol Misuse

The report was noted.

7. Review of Progress in Development of CHP Committee

The Group received the survey report on 'Review of Progress in Development of CHP Committees' by Malcolm Young and Associates.

The report was noted.

8. CPP Compact Reference Group

The Group received the report by John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council on the work of the Compact Reference Group.

The report highlighted:-

- That there had been good interest from partners on the establishment of a Funding Hub for North Ayrshire
- The Third Sector Interface discussions had proved to be a challenge. A report had been submitted to the CPP Board in December and further work is taking place.
- Issues regarding budget pressures on the Council and public sector partners

There was some discussion on how to engage the Compact Reference Group on budget decisions. NHS Ayrshire and Arran advised that East Ayrshire Council had held community consultation event on Sunday to ask communities their views on budget issues. NHS Ayrshire and Arran agreed to report back on the outcome of this event.

The report was noted.

9. CPP Community Engagement Network

The Group received the quarterly report from Justina Murray, Community Planning Co-ordinator on the CPP Community Engagement Network.

The report was noted.

10. Report from CPP Strategic Partnership – Environment Partnership

The Group received the report from Cllr Tom Barr, Chair of North Ayrshire Environmental Partnership.

The report was noted.

11. Evaluation of the ‘Introduction to Community Planning’ Pilot

The Group received the report from Morna Rae, Community Planning Officer, on the evaluation of this pilot employee development course.

Arrangements are now being made to run the course on three or four dates in 2010 due to the success of the pilot course. The course materials will be updated where appropriate and the areas for improvement outlined within the report will be examined.

The report was noted.

12. Risk Management and Community Planning – Quarterly Risk Register Report

The Group received the quarterly report from Morna Rae, Community Planning Officer on the Risk Management and Community Planning – Quarterly Risk Register Report.

Olga Clayton suggested that this is revisited along with the new SOA Action Plan.

The report was noted.

13. Adaptive Leadership for Community Planning

The Group received the verbal update on latest developments with this CPP leadership programme, hosted by South Ayrshire Council.

Justina advised that there were still 4 places left on the course and asked members of the Group if they would like to nominate anyone.

It was agreed to ask the Strategic Partnership Chairs to nominate members of the strategic partnerships.

Jim Coubrough asked if Jane Houston could attend and Olga Clayton asked if Alex Adrain could attend.

It was noted that Sandra Bale and Morna Rae would be trained as facilitators.

14. Communications

There were no items.

15. Urgent Items

There were no items.

16. Future Agenda Items

There were no items.

17. Date of Next Meeting

This was agreed as Wednesday 3 March 2010, 2pm.

Billy Thomson submitted his apologies.

Sandra Bale thanked everyone for their contribution to the SOA Action Plan 2010/11.