

## **North Ayrshire Community Planning Partnership**

### **More Choices, More Chances Sub-Group**

#### **Minutes of meeting held on Thursday 10<sup>th</sup> January 2008**

##### **Attendance**

Joyce Stirton, JWC  
Lesley Arthur  
Anne Todd, Community Planning Officer  
Shirley Laidlaw, Community Planning Assistant  
David Carracher  
Craig Wallace  
Hugh McGloin, James Watt College  
Jan Ward  
Brian Loye, Scottish Enterprise Ayrshire  
John McKnight

##### **Apologies**

Alison Paterson  
Marlene Crawford  
Laura cook  
Stephen McLaughlin

Jan circulated feedback from the meeting with the Scottish Government.

#### **1. Minutes of Previous Meeting**

The minutes of the last meeting were approved and all actions listed on the action note were completed.

#### **2. Matters Arising**

##### **Head Teachers Meeting**

Jan advised that she had discussed MCMC with Head Teachers at their last meeting and that this would go back on the agenda for January meeting. Jan advised that they would be looking more closely at school leaver destinations and school to college transition. The Transition Passport would be made available to all schools and would be sent to colleges along with a revised comprehensive college application form which records attendance patterns and learning needs.

It was noted that there is a need for more work to be done with schools to encourage them to take ownership of MCMC and to work with a wider range of partners.

### **Single Outcome Agreement**

At last meeting Jan circulated a draft paper from the Scottish Government outlining their future plans for MCMC funding. The Scottish Government have now announced that MCMC funding will be included in the new Fairer Scotland Fund, which will tackle regeneration. The Fairer Scotland Fund pulls together 7 separate funding streams and the amount for North Ayrshire for 08/09 is £5.596m. This group now needs to review programmes to ensure that they meet the new requirements of the Fairer Scotland Fund and the local outcome agreement. There is a need to argue a strong case for continued allocation of funding for future years in order to address the needs of young people in North Ayrshire.

### **Directory of employability initiatives**

Craig agreed to bring along hard copies of the Directory to the next meeting and email a copy to Shirley for circulation to the group. This will be updated on an ongoing basis and will be published every 6 months.

### **Progress towards achieving overall targets**

Jan advised that a progress report on MCMC has been called in by the Scrutiny Committee, which is meeting on 21<sup>st</sup> January.

Craig advised that 20% of young people in negative destinations in September are now in positive destinations after SLDR information has been pulled together.

### **Smith Challenge**

Jan advised that all the information requested had been given but there had been no feedback yet. Hugh advised that he would find out more information from Inverclyde and report back. The group discussed how partners, as local employers, could be more involved. It was agreed that this should be discussed by the Corporate Management Team.

## **3. MCMC Forward Plan Proposals**

These proposals were circulated to the group prior to the meeting. It was noted that the group will need to identify what is working well and what is to be taken forward.

It was agreed that pre-16 clients are more easily identified and tracked mostly through the SEEMIS management information system. However, it is more problematic to track post 16 clients.

Vocational Skill Centres are now completed and Jan encouraged members of the group to visit the centres.

The group discussed all the programmes that had been supported via MCMC funding. Decisions will be made at the next meeting on 21 February 2008 on future programmes.

There is a need to promote the current programmes and it was agreed that some could be included careers directory. The Extended Outreach Team is achieving positive outcomes for disengaged 14-16 year olds and it is recommended that this provision continues.

It was also noted that partners need to agree on “what is a positive outcome”.

It was agreed that there would be an input on labour market information at a future meeting.

It was agreed that there is a continuing need for a monitoring officer, but that there could be a shift in the role of the post i.e. more performance and management of information and co-ordination of the initiatives/programmes especially in relation to Skill Centres and transition from school to EET.

It was suggested that another audit review of young people’s views could be carried out, to find out if their views have changed.

It was noted that the forward plan for pre & post 16 would be circulated to the SED group for their meeting next week.

#### **4. School Leavers Destinations**

This information was circulated to the group prior to the meeting.

Craig provided an update. This information is provided in a presentation which will be circulated to the group.

#### **5. Updates From:**

##### **Joyce Stirton, James Watt College**

Joyce circulated information on the winter leavers vocational taster programme. Participants were asked to fill out a questionnaire at the end of the 9 week course. There was an 82% return rate and most was very positive.

Joyce did a personal learning plan with each of the students and used the transition passport which she said was very useful.

Joyce reported on the positive and negative aspects of the course. The negative aspect was the reporting of non-attendance, and the positive aspects was the actual level of attendance and the communication via pupil support service.

23 out of 28 pupils have applied to JWC for a January start date and 15 have been accepted, the other 5 have sourced work/training outside of college. Joyce advised that she would pass their details on the Careers and CEIS to chase up.

Joyce advised that the Pacific Institute training didn't work and suggested finding another approach to confidence building issues, possibly army or navy team building days.

The support part of the project worked really well, and is key to the project. There is a need to have someone that the young people can approach and get support. Joyce advised that she would keep tabs on the young people for the first month and report back to the group in 6 months.

Joyce advised that project was very positive and had received very good feedback.

The group thanked Joyce for her update.

#### **6. Ministerial Visit – 28 January 2008 (1-4pm)**

Jan advised that Fiona Hyslop, MSP would be visiting North Ayrshire later in the month.

The visit would start in Cunninghame House, meeting with the Chief Executive, various Councillors and partners then a visit to Kilwinning Sports Club and the Three Towns Motor Project.

This is an opportunity to talk about good partnership working and the sharing of information and referral process.

Jan would provide an update to the next meeting.

#### **7. AOCB**

Brian advised that there had been an earlier attempt to start up a virtual construction academy but the Group couldn't get exactly what it was looking for. SEA have now put forward funding to carry out a programme. Brian circulated a list of outputs and advised that they had someone on board to work on this. All partners would need to work together to get this up and running and this is very much about getting private sector involved. It is proposed that it would run to the end of March 2009. Brian would come back to partners with further information to a future meeting.

#### **8. Date Of Next Meeting**

This was agreed as 21 February 2008 at 9.30am in Committee Room 2.

## MORE CHOICES, MORE CHANCES STRATEGY GROUP

Thursday 21 February 2008  
Committee Room 2, Cunninghame House

**Present:** Jan Ward, Laura Cook, Alex Pettigrew, Alison Paterson, Craig Wallace  
Marlene Crawford, Brian Loye, Evelyn Martin (1<sup>st</sup> part of meeting)  
David Carracher (2<sup>nd</sup> part of meeting), Stephen McLaughlin  
Hugh McGloin, Angus O’Henley, Carol Nisbet, Anne Todd  
Luoana Santarossa

**Apologies:** Shirley Laidlaw, Lesley Arthur

Item	Business	Action
<b>1. Welcome</b>	<p>Jan opened the meeting by welcoming Evelyn Martin from the Pupil Support Service who would be representing David Carracher for the first part of the meeting.</p> <p>Jan circulated a letter from Fiona Hyslop, MSP, thanking the group for her recent informative visit to North Ayrshire.</p> <p>Jan briefly outlined the position to future funding and advised that a notional £400,000 allocation had been proposed for MCMC specific programmes over the coming year.</p>	
<b>2. Minutes of Last Meeting</b>	<p>Hugh clarified the entry referring to the Pacific Institute Training was not entirely accurate. The college recognises that the training was not perfect but that the issues &amp; challenges will be resolved for future delivery.</p> <p><u>Action plan from last meeting:</u></p> <p>Craig brought hard copies of ‘Directory of Employability Interventions’ and these were distributed.</p> <p>SQA/Chris Sutherland – Hugh advised that he had had a useful meeting to look at more flexibility/shorter programmes. Evelyn advised that they had met to look at accreditation of some of the alternative activities of pupils.</p> <p>Smith Group Challenge – The group was advised that the process through GRfW is being piloted in Inverclyde, we are still awaiting advice on what’s happening locally. Smith Group have expectation</p>	

	<p>that public employers will match their number of opportunities. Hugh advised that JWC is looking to create some places. Question raised – what’s happening in other areas? Carol offered to check position in E. Ayrshire.</p> <p>Throughcare/aftercare programme – Laura &amp; Brian confirmed that work is ongoing to look at current position with a view to recommending proposal for next year &amp; beyond.</p>	<p>Carol</p> <p>Laura/Brian</p>
<b>3. Fairer Scotland Proposals</b>	<p>A list of current programmes with outline recommendations/discussion points for the coming year was circulated. Jan reiterated points from an e-mail that had been circulated – new Fairer Scotland Fund had removed ring-fencing but with expectation that work in some areas would continue – one of these being MCMC. Quarter 5 funding has been allocated to some projects – this has to be deducted from 2008/2009 funding allocation and is not additional.</p> <p>Current programmes were then discussed along with funding bids. Copies of funding bids were distributed to all partners. It was clear that many agencies/partners are awaiting the outcome of other funding applications and it was agreed that another extraordinary meeting will have to be arranged to finalise proposals for the coming year.</p> <p>Hugh &amp; Carol indicated that it was likely that their MCMC programmes will be funded from the new allocation available to FE colleges, although Carol to clarify about the ‘Go for It’ course.</p> <p>It was agreed that for future programmes a ‘tightening up’ of transitions and tracking will be a requirement.</p>	<p>Carol</p>
<b>4. A.O.C.B.</b>	<p>Luoana advised that a group had been set up by Learning &amp; Teaching Scotland to look at info/data sharing. The Information Commissioner’s office can support the setting-up of local protocols and it was agreed that a representative should be invited to the next Strategy meeting.</p> <p>Youth Training Guarantee – Jan advised that she and Laura were going to a meeting in Glasgow on the 28<sup>th</sup> to be briefed on a pilot for a ‘new’ Youth</p>	<p>Luoana</p> <p>Jan/Laura</p>

	<p>Training Guarantee. The group agreed that North Ayrshire should volunteer to be a pilot area if appropriate.</p> <p>Jan reported briefly on the recent Scrutiny Committees. Councillors had requested further statistics and information, particularly benefit claimants and lone parents. Jim Burns is to attend next Scrutiny Committee with Jan.</p>	
<p><b>5. Date of Next Meeting</b></p>	<p>The next scheduled meeting will be on Friday 4<sup>th</sup> April, 9.30am, Committee Room 2 – agenda items to include labour market information and the Information Commissioner.</p> <p>An extraordinary meeting of relevant group members is likely to be arranged once other funding sources are clarified.</p>	<p>Jan</p>

# **NORTH AYRSHIRE COMMUNITY PLANNING PARTNERSHIP**

## **More Choices, More Chances Sub Group**

### **Minute of meeting held on Friday 4<sup>th</sup> April 2008**

#### **Attendance:**

Maureen Falconer, Senior Guidance and Promotions Manager, Information Commissioner's Officer

Luoana Santarossa, Research Officer, Educational Services, North Ayrshire Council

Craig Wallace, Skills Development Scotland

Craig Kilpatrick, Kilmarnock College

Joyce Stirton, James Watt College (for Hugh McGloin)

Angus O'Henley, Development and Promotion, North Ayrshire Council

David Carracher, Co-ordinator, Educational Services, North Ayrshire Council

Laura Cook, Educational Services, North Ayrshire Council

Anne Marie Sim, Volunteer Centre (For Stephen McLaughlin)

Lesley Arthur, Senior Education Psychologist

Jan Ward, Educational Services, North Ayrshire Council

Anne Todd, Community Planning Officer

John McKnight, Educational Services, North Ayrshire Council

Alison Paterson, Social Services, North Ayrshire Council

#### **Apologies:**

Brian Loye, Scottish Enterprise Ayrshire

Hugh McGloin, James Watt College

Stephen McLaughlin, Volunteer Centre

#### **Presentations**

**1. Labour Market Update – Scottish Enterprise**

This will be postponed to a future meeting in Brian's absence.

**2. Data Sharing – Maureen Falconer – Information Commissioner's Office (ICO)**

Jan welcomed Maureen along to the meeting.

Maureen advised that the aim of the presentation is:

- To raise awareness of the ICO and its role
- To introduce the ICO Framework Code of Practice for Sharing Personal Information
- To see data protection as a tool and not a barrier!!

Maureen advised that her main role is parliamentary liaison. She covers anything to do with education & health and the parliament and is based at the ICO in Edinburgh. She is here today to promote the ICO in Scotland and to try to have an input at the beginning of policy development.

The presentation covered:

- Deciding to share personal information
  - The Law: Necessary, Relevant & Not Excessive
- Fairness & Transparency
  - The Law: Fair and Lawful Processing
- Information Standards
  - The Law: Adequate, Relevant, Not Excessive, Accurate and Up to Date
- Retention of Shared Information
  - The Law: Not Kept Longer Than Necessary
- Security of Shared Information
  - The Law: Protected by Appropriate Technical & Organisational Measures
- Access to Personal Information
  - The Law: Subject Access Rights
- Freedom of Information
  - The Law: Freedom of Information (Scotland) Act
- Review, Review, Review

Maureen suggested that the group download the framework code of practice from the ICO website to use as a starting point. She also stressed the importance of working with Data Protection Officer (DPOs) within each partner organisation.

It was noted that as a partnership we should have some basic agreement on what information is being shared and for what reason with the possibility of a formal document for partners to sign up to. Partners need to be aware of each others requirements and issues in gathering this information. There are issues and areas that the group needs to think about. Maureen stressed the need to be flexible and to constantly review arrangements

It was agreed that it would be useful for the group to bring all their protocols to the table for discussion and then work out what information is needed and by what timescale.

The group thanked Maureen for her informative presentation.

## **Business Meeting**

### **3. Minute of Previous Meeting**

The minutes of the last meeting were approved.

### **4. Matters Arising**

#### **The Smith Group Challenge**

It was noted that national MCMC met recently and are still working on the pilot in Inverclyde. They are nearly ready to roll out in other areas. We are still waiting on further information.

#### Through care and aftercare programme

Laura advised that she and Brian have met to discuss this. No conclusion has been reached and discussions are ongoing. Laura and Brian will report back to our next meeting.

#### Inspiring Scotland Fund

It was noted that 34 proposals were submitted from North Ayrshire. Jan thanked the team of partners who went through the proposals. Inspiring Scotland will now consider the applications. There will be a second phase of the application process and Inspiring Scotland may wish to meet with MCMC Lead Officers at this stage.

#### European Pilot Bid

It was noted that there had been no announcement yet. There might be an announcement week beginning 7<sup>th</sup> April.

### **5. Fairer North Ayrshire Fund**

Tables were circulated with comments and costs for all the programmes proposed as part of FNAF.

The following issues were raised from the report:

- need to further develop Skill Centre provision in partnership with colleges, and employers
- the cost of operating Prince's Trust XL Clubs in schools. A working group has been set up to look into alternatives to XL Clubs.
- Paisley & Johnstone. The programme has been very successful. It is proposed to run the programme again although costings depend on the outcome of the European Pilot Bid.

Jan noted that there is a need to feed back to organisation that we can't make a decision on proposals at the moment, until the European bid has been announced. This announcement should be made week beginning 7<sup>th</sup> April.

Partners were asked to take the comments on proposed programmes back to their organisations for consideration. It was agreed that a finalised report be submitted to the Co-ordination group meeting on 23<sup>rd</sup> April.

In principle the programmes that have delivered on the outcomes identified in the MCMC Action Plan will be recommended to roll forward for the next 2 years.

Alison highlighted that there is a gap in provision for the most vulnerable young people. Jan agreed to speak to Alison and Justina regarding clarification of what is needed for this group. Alison also agreed to send information to Jan regarding this.

Jan noted that post-16 initiatives need to link better to other employability initiatives. Angus confirmed that proposals 2, 3, 5, 6 and 7 all tied into the European bid.

Jan thanked partners for their hard work in taking forward the MCMC Strategy. The partnership is making a difference and there have been a lot of positive outcomes for young people. Partners are sharing information and working well together.

#### **6. Youth Learning Guarantee**

A paper was table to the group outlining the proposal for North/East Ayrshire Expression of Interest in 16+ Learning Choices.

This proposal emerged from the Scottish Government's request for local authorities to look at providing every young person at the age of 16 with a guaranteed offer of further learning opportunity.

Jan advised that Irvine Royal and Auchenharvie have agreed to participate in the pilot. A local planning meeting will take place on 21<sup>st</sup> April to develop the proposal further. Lesley advised that she would be keen to be involved. Jan would report back to the next meeting on progress. The proposal has been submitted to the Scottish Government.

#### **7. A.O.C.B.**

Brian's presentation would be given at future meeting.

Jan will advise bidders that these proposals are still under consideration.

#### **8. Date of Next Meeting**

The next scheduled meeting will take place on 20<sup>th</sup> May. There is a Scottish Government review meeting on 22<sup>nd</sup> May between 12 and 2pm. Jan advised that it might not be as formal as before. Jan will keep the group up to date on this, but asked members to keep this time free in their diary.

## **North Ayrshire Community Planning Partnership**

### **MCMC Sub-Group**

#### **Minutes of meeting held on 22 May 2008**

##### **Attendance**

Laura Cook, Educational Services, North Ayrshire Council  
Craig Wallace, Skills Development Scotland  
Brian Loye, Skills Development Scotland  
Alex Pettigrew, Educational Services, North Ayrshire Council  
David Carracher, Educational Services, North Ayrshire Council  
Joyce Stirton, James Watt College  
Hugh McGloin, James Watt College  
Anne Todd, Community Planning Officer  
Jan Ward, Head of Educational Services, North Ayrshire Council  
Angus O'Henley, Development & Promotion, North Ayrshire Council  
Carol Nesbit, Kilmarnock College

##### **Apologies**

Jim Burns, Jobcentre Plus  
Lesley Arthur, Senior Education Psychologist, North Ayrshire Council  
Stephen McLaughlin, Volunteer Centre  
Alison Paterson, Social Services, North Ayrshire Council  
Marlene Crawford, Careers Scotland

#### **1. Welcome & Apologies**

Jan welcomed everyone to the meeting and the above apologies were noted.

Jan advised that the Scottish Government meeting would take place immediately after the sub-group meeting.

#### **2. Programmes and Funding Allocations**

##### European Funding

At the last meeting the Group had not been able to allocate definitive sums of money against initiatives due to the late announcement from the Scottish Government on the European Bid.

Angus reminded the group that the CPP submitted a bid for European Funding of £1.1m ESF and £1.1m ERDF in August last year. They were advised last week that they have been awarded 38% of the ESF (£431,000) and 100% of the ERDF (£1,130,000). There has been no formal confirmation of this amount. This means that the sub- group will have an additional £50,000 for 08/09 and £50,000 for 09/10.

Jan has discussed this with Alex and Angus and it was agreed that this additional European funding would be used to fund the Activate Programme and the Paisley and Johnstone Programme. These initiatives would still be part of the MCMC action plan but will be funded with European funding. The group agreed to this.

Clarification was sought on how to advise these programmes that funding has been agreed as official confirmation had not been received.

It was agreed to write to the group with the provision that this offer is subject to confirmation of European Funding. The CPP would prepare the paperwork.

### Fairer North Ayrshire Funding

The Group then discussed the other proposed programmes within the MCMC Action Plan.

The following allocations were agreed:

Extended Outreach	£ 165,000
Duke of Edinburgh	£ 10,000
Throughcare (previously Working for Families)	£ 40,000
Throughcare – Get Ready for Work	£ 31,500
Community Employment	£ 53,000
Vocational Programme	£ 30,000
MCMC Co-ordinator	£ 27,000
Criminal Justice (08/09 Q5 – one off payment)	£ 10,500
MCMC Group Costs	£ 5,000
Enhanced Resource Provision	£ 22,413

**Total £ 394,413**

This would leave £5,587 in the budget for 2998/09.

Anne noted that full year funding would be required for these would need to be found for these programmes/activities for 2009/10. It was agreed that the CPP Team would prepare the offer of grant letters.

### **3. Inspiring Scotland Fund**

Laura advised that 16 organisations that have committed to delivering provision in North Ayrshire have been successful in proceeding to stage two of the Inspiring Scotland Fund bidding process.

Laura advised that a meeting will be arranged with these 16 organisations and East and North Ayrshire to consider their bids and tease out any issues, including duplication; linking to other MCMC programmes/activities.

The second round of applications have to be submitted by 25<sup>th</sup> July. Inspiring Scotland is keen that local authorities are more involved at this stage. Notification to successful applications should be made during September/October. These organisations will be funded for 7-10 years and programmes/activities should target the 14-19 age group. A further update will be given at the next meeting.

### **4. Date of next meeting**

The next meeting will take place on Tuesday 24 June 2008, at 9.30 am in Committee Room 3, Cunninghame House

## **North Ayrshire Community Planning Partnership**

### **MCMC Sub-Group**

#### **Minutes of meeting held on 24 June 2008**

#### **Attendance**

##### **MCMC Sub-Group Members**

David Carracher, Co-ordinator, Educational Services, North Ayrshire Council  
Laura Cook, Educational Services, North Ayrshire Council  
Marlene Crawford, Skills Development Scotland  
Anne Todd, Community Planning Officer  
Hugh McGloin, James Watt College  
Stephen McLaughlin, Volunteer Centre  
Angus O'Henley, Development and Promotion, North Ayrshire Council  
Joyce Stirton, James Watt College  
Craig Wallace, Skills Development Scotland  
Jan Ward, Educational Services, North Ayrshire Council (**Chair**)  
Jean ??, Social Services, North Ayrshire Council

##### **Inspiring Scotland Fund Applicants**

Dorothy Alison, Rathbone  
Ria Kennedy, Galloway Training Limited  
Barbara Hastings, Unity Enterprise  
Linda McPhillie, Impact Arts Projects  
Allison Caldwell, The Rock Trust  
David Jarrold, Project Scotland  
Marie Ann Ferguson, Children 1<sup>st</sup>

##### **Apologies**

Lesley Arthur, Senior Education Psychologist  
Jim Burns, Jobcentre Plus  
Brian Loye, Skills Development Scotland  
Alex Pettigrew, Educational Services, North Ayrshire Council

Jan welcomed everyone to the meeting and the above apologies were noted.

#### **1. Inspiring Scotland Proposals**

It had been agreed to invite along the Inspiring Scotland Fund applicant to this meeting. These are the applicants that have been successful in going through to the second round of bidding. It was agreed that it would be useful for them to come along to this meeting to discuss their projects.

The Inspiring Scotland Fund an opportunity for voluntary/third sector organisations to get long term funding (8-10 years) to cover the same issues as MCMC. This will ensure that young people get the range and the amount of help they need to move to a positive destination after leaving school.

44 organisations are now through to the final stage. Of this 44, 15 have indicated that they would wish to work in North Ayrshire. The closing date for applications is 15<sup>th</sup> July at 5pm.

The members of the MCMC Group introduced themselves round the table. It had been suggested that the successful ISF applicants could be asked to join this group. The relevant organisations introduced themselves and outlined their proposal.

#### **Dorothy Alison, Area Manager, Rathbone**

Rathbone's work is focused on four key target groups and programmes:

- Young people aged 14-16 who are either wholly or partially excluded from school - through our Youth Choices programmes.
- Young people aged 16-19 who are not yet ready for work or further study – through our Preparation for Life and Work programmes, i.e. Get Ready for Work.
- Young people aged 16-24 who are ready to embark on training for work – through our Apprenticeship programmes.
- Young people aged 14-19 who are not in education, training or employment – through our Youth Engagement programme and programmes for young people who have offended.

This work has already been successfully piloted in Lanarkshire. Rathbone will young people on to other networks and enhance existing organisations within North Ayrshire, they will remain objective.

**NOTE** – the issues was raised that this is similar to Ceis and that Rathbone would need to demonstrate how this can provided added value and something different.

Dorothy advised that in previous areas this programme added capacity to the Council's existing programmes.

#### **Ria Kennedy, Galloway Training Limited**

This project is more localised and would be working in the Garnock Valley and other rural areas. They currently have an 89% success rate of getting young people into a positive destination. They have suggested that there is a need in Kilbirnie for a different approach. This project would look at capital purchase and are currently approaching providers to see if they would be interested in using this facility. They are considering the old Sommerfield in Kilbirnie. They would target people locally and try to break down the barriers of travelling to work or training. They have been in contact with schools directly to identify pupils and will also be contacting the colleges and Jobcentre Plus.

**NOTE** – Angus advised that he is quiet happy to speak to all applicants to go through the current initiatives on offer in North Ayrshire through getting people into work programme. This will help applications and ensure that there is no duplication and partnership working. Also applicants can benefit from the group's local knowledge.

#### **Barbara Hastings, Unity Enterprise**

Barbara advised that they operate across a number of local authorities mainly in the West of Scotland across a whole range of projects. In Strathclyde they are responsible for the Carers Centre. This project would target young carers. A young carer is a person between the ages of 8-18 who supports or helps to support someone in their family affected by physical/mental illness, disability, or drugs/alcohol misuse. The carers centre supports young carers by giving them:

- Time out
- Fun
- Relaxation
- A chance to talk and be heard
- Information, support and advice
- Access to other services

They can also offer Young Carers a chance to meet other young people, take part in organised activities, access to a drop in facility and access to other mainstream groups.

This project would target this group by taking young people out of school for a couple of sessions per week, for life skills, attitude etc to boost their confidence. Part of the proposal is giving them experience of having a job and all that this entails, i.e. being punctual, social skills, confidence etc. It was noted that the % of this client group securing a successful destination after school is very low. Barbara asked for some guidance from the group on the right age of intervention. The project would reengage with schools to identify the client group.

Hugh/David – noted that both colleges and schools are better equipped to deal with and identify young carers that they used to be and have support officers/procedures in place for these young people.

### **Linda McPhillie, Impact Arts Projects**

Impact arts runs a number of arts based interventions for a number of age groups. They are looking to expand to wider areas some models and interventions for 16-19 year olds. They currently have 3 programmes:

- **Fab Pad** is a unique youth housing project, working with the most vulnerable young people in Scotland. The project focuses on an individual young person's needs at a vital stage in their progression out of a chaotic lifestyle - when he or she starts a new tenancy. They offer the young person the chance to work with an interior designer to get the ideas and learn the skills to turn this new flat or house into their home. Through reducing the risk of tenancy breakdown by making them feel more ownership over their flat, the young people are able to stabilise their own life, and look to what they are going to do next - work, train or go to college.
- **Galloway 37** - this arts and employability project aims to promote creative career paths for vulnerable young people to learn new skills and develop existing ones in a supportive and dynamic environment. Prior to Gallery 37, the young people involved have not engaged with any form of education, employment or training.
- **Creative Pathways** (just piloting this year), 6 month programme, 16-18 year olds, many have been in and out of courses and jobs. These interventions are about getting them order and discipline and work ethics, how to conduct themselves and a structured environment.

### **Allison Caldwell, The Rock Trust**

The Rock Trust is a charity that works with homeless and socially excluded young people between the ages of 16 and 25 years. The Trust's aim is to provide opportunities for young people to develop the personal, social and practical skills, as well as the sense of self worth necessary for independent adult life. The Trust focuses on projects based around social networks, looking at past relationships and current relationships. Which will effect confidence etc.

The Trust have developed a Scottish Social Networks Training Pack, this is designed for organisations working with vulnerable and socially excluded people. Professionals in the social care field have developed the training, which is being distributed throughout Scotland. It will be used to train frontline staff and volunteers to encourage their clients to develop positive social networks and help them move away from dependency on services.

Specifically, it will equip staff with analytical skills and practical methods to help clients:

- Analyse their individual social networks
- Strengthen and extend their informal social networks
- Access further support if needed

The proposals is to have 30 training sessions a year within each area. This proposal is purely capacity delivery for staff not direct service delivery.

**David Jarrold, Project Scotland**

Project Scotland offers volunteering placements for young people. It offers full-time placements (30 hours a week minimum) lasting between three or six months. Placements are available with non-profit organisations in areas such as the arts, sports, and the environment. A subsistence allowance of £55 per week is given and travel costs met. Each placement has a manager, and all young people have a mentor, who sets goals and sits down with the young person to finds out their next steps. They are looking at strategic fit in each area, and will also work with partners also other service providers.

NOTED: Rathbone has project Scotland volunteers.

**Marie Ann Ferguson, Children 1<sup>st</sup>**

Children 1<sup>st</sup> currently have 41 projects in Scotland, bid will be to cover Glasgow, North Ayrshire, Dundee and Edinburgh.

They are developing a focused approach for 11-19 year olds and beyond. The focus will be engagement in mainstream support services to help employability. They are looking at process of keeping in touch with families that are in crisis and working with them. Already working with CEiS and impact arts. Helen has met and talked through the proposals with Social Services. The project would build on the capacity of existing services, regarding briefing and family support. They are currently looking at the intervention age and the transition from primary to secondary school. This proposal fits with social services.

Jan thanked everyone for their contributions. It was agreed that it had been useful to hear the proposals and for everyone to meet. It was noted that all proposals need to come back to this group, and there may be further discussion. Jan, Angus and David will be available for further discussions.

It was agreed to pull together a contact list of all group members and all organisations that have been asked to bid in round two of the fund.

It was noted that the Inspiring Scotland Fund has some potential for overlap but also for extending provision.

**Business meeting**

**2. Minutes of previous meeting**

The minutes of the last meeting were approved.

**3. Matters Arising**

There were no matters arising not on the agenda.

#### **4. Fairer North Ayrshire fund**

Jan updated the Group on the European Funding Bid. At the last meeting the group were informed that North Ayrshire would not receive its total allocation of European Funding. The group therefore developed its programme accordingly. There now has been an update from the Scottish Government to say that North Ayrshire will receive its all of the European Funding it bid for. This has still not been confirmed in writing. But the outline from the Scottish Government is that all CPPs have to revert back to their original application, no new programmes have to be funded.

Jan circulated the spreadsheet of funding allocation that was agreed at the last meeting. This highlighted how the £400,000 will be allocated.

It had been agreed at the last meeting to fund Activate and Paisley and Johnstone training through European funds. This can still go ahead but it was agreed that Laura and David would meet with Angus to further discuss this. It was agreed that Alex would meet with Jan to discuss and possible underspend of European Funding. It was noted that clarification is needed from the Scottish Government on the start date of ESF funding.

#### **5. Proposed Meeting Dates**

The proposed meeting dates were approved.

#### **6. AOCB**

##### **Winter Leavers Program**

Joyce advised that she is taking referrals for the Winter Leavers Program. This is a joint programme with Kilmarnock & James Watt Colleges. It is due to start on 23<sup>rd</sup> September. All referrals should be made through James Watt College. Joyce agreed to prepare a letter/flyer and forward to Jan to circulate to schools.

##### **Directory of interventions**

Craig asked the Group about the possibility of inputting in the Directory of Interventions that had been produced by Careers Scotland. He had hoped that the MCMC Group could take this forward, it was agreed to further discuss this at the next meeting.

#### **7. Date of Next Meeting**

This was agreed as 28 August 2008 at 9.30am. The first part of meeting would be to refresh the membership (representation of schools, employers and health) of the group if needed and to go over the MCMC provision and identify progress and gaps. It was also agreed to pull together information on school leavers to get an idea of present statistics.

Jan noted that other hot spot areas have reduced figures, but North Ayrshire's have stayed the same. It was noted to find out what East Ayrshire has done and how it compares with north Ayrshire.

## MORE CHOICES, MORE CHANCES STRATEGY GROUP

**28<sup>th</sup> August 2008**

**Committee Room 2, Cunninghame House**

**Present:** David Carracher (chair) Laura Cook, Alex Pettigrew, Craig Wallace  
Joyce Stirton, Angus O’Henley, , Anne Todd, Lesley Arthur, Claire Baird,  
Rae Anderson, Harry Begley, (Jan Ward – 2<sup>nd</sup> part of meeting)

**Apologies:** Marlene Crawford, Carol Nisbet, Jim Burns, Shirley Laidlaw, Janis Shaw,  
Hugh McGloin

Item	Business	Action
<b>1. Welcome</b>	David opened the meeting by explaining that Jan Ward was not going to be present for the first part of the meeting and that he would be chair. As there were some new members on the group a round table introductory session took place and the new members were welcomed onto the group. A list of the group’s members had been distributed with the papers for the meeting.	
<b>2. Minutes of Last Meeting</b>	Read & agreed.	
<b>3. Matters arising</b>	<p>Inspiring Scotland. Laura reported that all 15 2<sup>nd</sup> round proposals had been submitted and signed off by Jan. Representatives from organisations who had taken up the invitation to attend the last strategy meeting had indicated that they were appreciative of that opportunity.</p> <p>European bid. Angus advised that there was still no official offer letter although a letter had been received from John Swinney confirming that the bid had been successful. Spending decisions were proceeding.</p> <p>Winter Leavers. Joyce advised that JWC had been inundated with applications for the winter leavers course. Rae raised a concern about not being able to facilitate all pupils. Joyce confirmed that if possible another group may run, but it was the capacity of the college and not funding that was the issue.</p> <p>Directory of Employability Interventions. Laura &amp; Craig advised that in conjunction with Alice Dillon of Social Work, Criminal Justice they were</p>	<p>Joyce to keep schools updated</p> <p>Laura/Craig</p>

	<p>proceeding to update this publication. It is intended that this will be a pan-Ayrshire resource so contacts will be made in East &amp; South Ayrshire. The group agreed that this would be a useful piece of work, however funding may become an issue at some stage.</p>	
<p><b>4. Review of partnership working</b></p>	<p>A general discussion took place around the question of the purpose &amp; membership of the group.</p> <p>It was agreed that the present forum was useful – both strategically and for relevant operational matters.</p> <p>It was agreed that a continuation of monitoring reports on programmes etc would be useful.</p> <p>It was felt that we still do not have a full understanding of the client group. A discussion took place with Craig offering to see if he could bring any more detailed stats to future meetings. All partners to consider this issue further. Angus to ask researcher from his dept. to contact Laura.</p> <p>Anne advised that an internal research group had been set up with a view to co-ordinating research. Anne to investigate if work of that group could feed into MCMC strategy.</p> <p>It was felt that more information on emerging job markets etc would be useful.</p> <p>It would be helpful if SDS could provide quarterly statistics to the group on national training programmes.</p> <p>There was consensus that the group had contributed to progress in dealing with the issues raised by MCMC. All members of group undertook to report back at next meeting what they felt they could contribute on an ongoing basis.</p>	<p>Laura</p> <p>Craig/All partners</p> <p>Angus</p> <p>Anne</p> <p>JC+ SDS</p> <p>Janis</p> <p>All</p>

<p><b>5. 16+ Learning Choices</b></p>	<p>Jan joined the meeting and outlined the purpose of this initiative-giving school leavers an 'offer' of a place in further learning/training. It is being piloted in 2 NA schools – Irvine Royal &amp; Auchendarvie. The first cohort of pupils involved are this year's Winter Leavers.</p> <p>Rae Anderson confirmed that all potential Winter Leavers have been identified &amp; that school staff are working with Careers staff etc.</p> <p>An Opportunities Fayre is being organised by Careers Scotland and takes place at the Volunteer Room in Irvine on 3<sup>rd</sup> October.</p> <p>Coventry visit – 3 places have been allocated to North Ayrshire for this visit being organised by Scottish Govt. Coventry successfully runs the 'September Guarantee' and 16+ learning choices in Scotland is a similar idea. If you wish to visit Coventry please advise Laura immediately. Laura to co-ordinate with SG.</p>	<p>All/Laura</p>
<p><b>6. AOCB</b></p>	<p>JSA Hardship claims – a table received from Jim Burns was distributed which shows an increase this year in the number of young people claiming hardship payments. This is against the trend experienced in other areas. A brief discussion took place – it was concluded that we should continue to improve our work on understanding this client group as there was no one single factor for this. It was noted that despite the recent % rise, the overall numbers were still well down on the 2006/2007 figures.</p> <p>Jan advised that Scrutiny Committees will soon be conducting investigations of work and that MCMC has been identified as the first area to be investigated. Partners may be contacted in connection with this.</p>	<p>All</p>
<p><b>7. Date of next meeting</b></p>	<p>The next meeting will be on Thursday 30<sup>th</sup> October at 9.30am 4<sup>th</sup> Floor meeting room, Cunninghame House</p>	<p>All</p>

## **NORTH AYRSHIRE COMMUNITY PLANNING PARTNERSHIP**

### **MORE CHOICES, MORE CHANCES STRATEGY GROUP**

#### **MINUTES OF MEETING HELD ON THURSDAY 30TH OCTOBER 2008**

##### **Attendance**

Jan Ward, Head of Service (Educational Services) (**Chair**), North Ayrshire Council  
Rae Anderson, Depute Headteacher, Auchendarvie Academy, North Ayrshire Council  
Lesley Arthur, Senior Educational Psychologist, Educational Services, North Ayrshire Council  
Claire Baird, Business Liaison Officer, Ayrshire Chamber Of Commerce  
David Carracher, Quality Improvement Officer, Educational Services, North Ayrshire Council  
Laura Cook, Education Development Officer, Educational Services, North Ayrshire Council  
Marlene Crawford, Careers Scotland Manager, Careers Scotland, Skills Development Scotland  
Sandra McIlwraith, Student Support Team, James Watt College  
Christine McGuire, Headteacher, Greenwood Academy, North Ayrshire Council  
Angus O'Henley, Economic Development Officer, North Ayrshire Council  
Alison Paterson, Principal Officer (Children & Families Residential), Social Services, NAC  
Alex Pettigrew, Learning Manager, Youth Services, Educational Services, North Ayrshire Council  
Janis Shaw, Scottish Enterprise, Skills Development Scotland  
Joyce Stirton, Student Support Team Leader, James Watt College  
Anne Todd, Community Planning Officer, North Ayrshire Council

##### **Apologies**

Harry Begley HR Team Leader, Performance and Planning - Corporate Personnel, North Ayrshire Council  
Jim Burns, External Relations Manager, Job Centre Plus  
Hugh McGloin, Head Of Outreach and Adult Literacies, James Watt College  
John McKnight, Principal Officer, CLD, Educational Services, North Ayrshire Council  
Stephen McLaughlin, Manager, Volunteer Centre  
Carol Nisbet, MCMC Manager, Kilmarnock College  
Craig Wallace, Social Inclusion Team Leader, Careers Scotland, Skills Development Scotland

#### **1. Minute of Previous Meeting**

The minutes of the last meeting were approved.

#### **2. Matters Arising**

Angus advised that although there had been confirmation of the allocation of European Funding, this still hadn't been received in written format.

Laura advised that there was a possibility of the Inspiring Scotland Funding announcement being made today.

The Opportunities Fair had taken place and around 150 young people attended. It was noted that some schools didn't send any pupils and some sent small numbers.

Marlene Crawford agreed to forward to Jan details of schools who did not attend. David, Laura and David Farrow (East Ayrshire) provided feedback on the visit to Coventry to look at their 16+ Learning Choices programme, known as the September Guarantee. The system has been running for 5 years. An impressive database has been developed which tracks young people from age 12-19. This facilitates effective tracking of the post-16 learning apprentices offered to young people.

### **3. FNAF Monitoring Report – Laura Cook**

Jan advised that at the last meeting there had been some discussion around focusing MCMC group discussion more on programmes and on tracking young people.

Laura circulated the two reports. Laura indicated that whilst the numbers looked very good, there is an element of double counting. It was agreed, that some double counting was inevitable especially in relation to CEIS interventions. There was discussion on the format of the monitoring report. It was agreed in future to use the quarterly FNAF monitoring format.

Partners then discussed individual projects and the young people involved. It was noted that partners are now better at identifying and tracking the client group.

Joyce/Lesley/Sandra left the meeting at this point

Rae asked for some assistance from the group in identifying additional work experience placements for some pupils who on leaving school clearly want to go a work based route. There was some discussion on this. Jan and Claire agreed that the best way to achieve this is by reviewing the current work experience contract with Ayrshire Chamber of Commerce. This will be raised at the next meeting with the 3 local authorities and the chamber.

Rae left the meeting at this point

Jan thanked everyone in the group for their comments on their programmes.

It was noted that the report reflects only the programmes funded by FNAF and MCMC funding before that. A wide range of other programmes are taking place.

### **4. Update on Get Ready for Work**

Janice tabled 2 reports to the group, one on Skills Development Scotland's – national training programmes - Get Ready for Work, Skill seekers and Modern Apprenticeships and the directory of national training providers.

Janice advised that she had a DVD of two case studies one relating to Get Ready for Work and one to New Deal. The case studies are based on young people's experiences of the programmes. Janice asked if members of the group wished to view the DVD and come back to discuss at our next meeting. It was agreed that Christine would take the DVD back to her school to ask guidance teachers to view it and provide some feedback on its potential use. Christine will feedback at the next meeting.

### **Update on employability programmes**

Angus tabled a report, providing details of current employability programmes funded through FNAF. He will send contact details for the programmes to Shirley for circulation to the group.

Angus left the meeting at this point.

### **5. MCMC Partnership – Continuous Improvement**

There was discussion around the strengths of the North Ayrshire partnership and the areas requiring further development. It was agreed that the next meeting focus on reviewing what the partnership has achieved to date and identify areas for further action. This will assist strategy updates of the MCMC.

### **6. AOCB**

### **7. Date of next meeting**

The next meeting will take place on 16 January 2009 in Greenwood Teachers' Centre.