

North Ayrshire Community Planning Partnership

Economic & Learning Partnership

Minutes of meeting held on 2009

Attendance

Councillor John Bell, North Ayrshire Council, North Ayrshire Council
Brian Cameron, Area Manager, Skills Development Scotland
David Carracher, Educational Services, North Ayrshire Council (Mary Docherty)
Marlene McMillan, Lead Public Health Practitioner, NHS Ayrshire and Arran
Hugh McGhee, Cunninghame Housing Association (Frank Sweeney)
Alex Anderson, Economic Development Manager, (Chair), North Ayrshire Council
Councillor Anthony Gurney, North Ayrshire Council, North Ayrshire Council
Isobel Kelly, Assistant Principal Officer (Welfare Rights), Social Services, North Ayrshire Council
Cindy Robb, Business Development & External Funding Unit, James Watt College
Alan Milson, Educational Services, North Ayrshire Council (for John McKnight)

Also In Attendance

Shirley Caine, Community Planning Assistant, North Ayrshire Council
Andy Lee, Labour Market Initiative Co-ordinator, Economic Development
Angus O'Henley, Economic Development Officer, Economic Development
Morna Rae, Community Planning Officer, North Ayrshire Council

Apologies

Joy Love, Partnership & Stakeholder Manager, Scottish Enterprise
Jim Burns, External Relations Manager, Jobcentre Plus
Stephen McLaughlin, Manager, Volunteer Centre
John McKnight, Principal Officer, Community Learning & Development, North Ayrshire Council
Mary Docherty, Head of Service, Educational Services, North Ayrshire Council
Frank Sweeney, Chief Executive, Cunninghame Housing Association
Sandi Hellowell, Regional Director, Visit Scotland

1. Welcome

Alex welcomed everyone along to the meeting and the above apologies were noted.

2. Minutes of previous meeting

The minutes of last meeting were approved.

2.1 Matters Arising – Action List

Agenda Item – previous agenda

- 3.1 Alex advised that South, East and North Ayrshire have started discussions with VisitScotland regarding a joint service level agreement for local stats.
- 3.1 Isobel advised that it had been raised that Social Services had not followed protocol when carrying out local research. This has been taken up with Safe the Children.
- 7.0 Angus advised that some partners had still to provide feedback on the SOA Action Plan 2010/11. Morna advised that the Draft Action Plan had been submitted to the

Management Group on 20th January, changes were then made and a re-draft has been issued.

- 8.0 David advised that indicative grades from the HMIE inspection were positive. The report would be circulated when available. David thanked all the partners that were involved in the process

Social Return on Investment

A presentation on this was given to the last meeting. Alex advised that Ruth Slessor has written to the Group to ask if she could come along to a future meeting to look at the link between social return on investment and the health agenda. It was agreed to ask Ruth along to a future meeting.

3. North Ayrshire Tourism Update

This item was deferred to the next meeting.

4. Employability update

ESF/ERDF extension funding

Andy advised that in November the Scottish Government asked CPP Pilot areas if they would like to extend their current programmes.

This was agreed by North Ayrshire CPP and means that ESF/ERDF funding will now run to the same time as FNA funding, March 2011. Alex asked if there had been formal notification of this extension, so that the suppliers could be advised of this and if they had problems with the extended delivery of service. Andy agreed to take this forward.

There was also some discussion on the evaluation of programme and how this can be used with future allocations of funding.

It was noted that there is a need to start planning for April 2011, i.e. exist strategies etc.

FNA Funding Post March 2010

Morna advised that there would be changes in the monitoring arrangement of FNA projects post March 2010. North Ayrshire Council projects will now be monitored by their own departments. The CPP will continue to monitor external partners.

Future Jobs Fund

Andy advised that there are now 38 vacancies live, but unfortunately there has been a problem filling them. There had been a problem with the way Jobcentre Plus advertised the posts, but this has been addressed by Jim Burns.

Now there is an issue with the number of applications being completed and sent back. It was noted that this might be a capacity issues. Andy advised that the new Future Jobs Fund Co-ordinator was now in post.

Alan noted that the CLD had ran training courses to help people complete applications forms and this is something that the could run again. Alan suggested that the contact details for CLD were given out along with the application forms and advice that they could assist with completing the forms.

It was noted that there is a need to keep a close eye on this, as these are really good jobs and a great opportunity for young people.

5. Learning and Taking Part Framework & Action Plan

Alan provided this update on John McKnight's behalf.

The Draft Framework has been produced and they are now looking at how to take forward the action plan. A template for the action plan has been produced; this was highlighted in the presentation. The objectives and outcomes were highlighted.

The group noted the progress to date.

It was agreed that John/Alan to report back at a later date.

6. CLD Sector Upskilling Programme

Alan advised that funding had been allocated to North Ayrshire for 09/10 and will be provided again in 10/11. Carry forward of funding was allowed.

Alan noted that there needs to be a training needs analysis before any programmes are set up. This will take place until April 2010 and a short term working group will look at the audit and agree on programmes. The audit needs to highlight a) what is needed and b) who is going to deliver.

Alan asked for interested parties for the working group to contact Morna who would pass on their details.

Andy advised that he would like to sit on this group.

7. Partner Update

MCMC

David advised that Jan Ward has not retired and Mary Docherty would chair the MCM sub-group.

Over the next few months David will meet with MCMC partners as part of a review process. Feedback from this will be fed back to a later strategy group meeting and this will drive the direction of the MCMC group over the next few months.

8. CPP Update

Morna noted that the Draft SOA Action Plan for 2010/11 had already been covered at this meeting.

Updates for the 2009/10 Q3 action plan were now due for submission.

Community Planning Week 2010 – a meeting will take place on 2 February to discuss ideas. A report will be made to the next meeting of this group.

9. AOCB

Alex noted that, as discussed earlier, Ruth Slessor would be invited to the next meeting.

Brian advised that SDS's new corporate business plan should be available this week on their website.

Isobel advised that the group that the leaflet drop regarding doorstep lenders was very successful and there has been an increase in new applications for loans.

10. Date of next meeting

This was agreed as Tuesday 9th March 2010 at 10am.