

North Ayrshire Community Planning Partnership

Compact Reference Group

Minutes of meeting held on 12 January 2010

Attendance

Carole Blair, Public Partnership Co-ordinator, NHS Ayrshire and Arran
Sarah Gilmour, Strathclyde Partnership for Transport (SPT)
Joe Gribbon, Strathclyde Partnership for Transport (SPT)
Clive Shephard, Representative, North Ayrshire Federation of Community Associations (NAFCA)
Craig Crosthwaite, Development Worker, CVSna
Stephen McLaughlin, Manager, The Volunteer Centre North Ayrshire
John McKnight, Principal Officer, Community Learning and Development, North Ayrshire Council (**CHAIR**)
Jim Nichols, Manager, CVS Arran

In attendance

Shirley Caine, Community Planning Assistant, North Ayrshire Council
Justina Murray, Community Planning Co-ordinator, North Ayrshire Council
Dianna Whyte, External Funding Officer, North Ayrshire Council

Apologies

Gordon Jones, Local Authority Liaison Officer, Strathclyde Police

1. Welcome

John welcomed everyone to the meeting.

Sarah introduced Joe Gribbon, SPT to the group and advised that Joe would be attending these meetings during Sarah's maternity leave.

2. Minutes of previous meeting

Carole Blair asked for her job title to be changed, the minutes there then approved.

2.1 Matters arising

2.1 - John would speak to property services regarding the list of facilities.

ACTION: JOHN

2.1 - Craig advised that Jim McHarg had not been in contact with compact members regarding progressing actions. John McKnight agreed to follow this up.

ACTION: JOHN

2.1 - Stephen circulated the Stirling consultation document for information.

3 – the Alcohol and Drug Partners have held their meeting and will not choose a voluntary sector representative to sit on the Group.

3 - Craig met with Michelle Sutherland regarding the managing intelligence programme and they are looking to have a national universal database to see how this could compliment the work of the Working Together website. Carole advised that an initial meeting had taken place to discuss the website with the 3 PPF co-ordinators in Ayrshire and the website designer Chris Lawrence. Carole will report back on progress.
ACTION: CAROLE

Justina advised that Michelle had passed on the invoice for £2,000 to the CPP for their contribution to the website.

10 - John advised that Jim McHarg would attend the next meeting and update on a number of issues.
ACTION: JIM

12 – Stephen would provide the contact information for Irvine Volunteer Centre when the move was complete.
ACTION: STEPHEN

Justina updated on the following: -

She circulated the responses to the questions that Jim Nichol had wanted presented to the Community Engagement Network, for information.

CP Board meeting - Item 3 – Development of 3rd Sector Interface

Justina advised that Stephen, Jim, Craig attended the CPP Board meeting to update on this and outline their proposals. The Board acknowledged the work that had taken place regarding the proposals, but they were not satisfied with this, as they had requested that there be one single point of contact for the 3rd sector. The Chair of the CPP Board is going to write to the 3 organisations individually to seek their views.

There was some discussion on the meeting dates of the relative 3rd sector boards, it was agreed to get this letter to them as soon as possible.

ACTION: JUSTINA/SHIRLEY

3. Compact Action Plan 2009/10

The group provided updated to Justina on the Action Plan. Justina would make the changes.
ACTION: JUSTINA

Jim Nichol joined the meeting at this point.

4. Communications Action Plan 2009/10

The Communications Action Plan 2009/10 Q2 was noted.

There was some discussion on item 3 – Identify a ‘community champion’ for the North Ayrshire Compact.

Members of the 3rd sector agreed not to comment on this at present due to the current circumstances.

5. Partners' Reports

There was an initial discussion on the forthcoming North Ayrshire Council budget and There was discussion on the impact this could have on the community.

Stephen raised concerns that the council could be rushing to cut services without thinking of the long term impact on the area, and noted that community centres have a very significant role to play in the community. He suggested that the Council need to think of other ways to deliver services, with the possibility of heavy investment to lower the running costs to the point where they are more viable.

John McKnight emphasised that no decisions have been made to date.

It was agreed to defer further discussion on this to a future meeting,

Craig advised that he has been talking to centres regarding the Hallmark Quality Assurance Programme, which will help to address issues to effectively run their centres. He will meet with the Big Lottery soon regarding this and will report back on progress.

Craig also advised that is currently working on a managing intelligence programme which will map the community and voluntary sector and community facilities. There will be community profilers to identify every public building in an area and identify what these buildings are used for. They have recruited 4 people to do this and will be launching a new website for North Ayrshire Communities.

Dianna advised that they are looking for venues for the Funding Hub's Funders Meeting.

Stephen advised that he has been working with CHA to develop a dry pub in Ardrossan. He will provide more information on this as it progresses.

Jim Nichol advised that he had attended a partnership on Arran to discuss a multi use trail/track between Brodick and Corrie. A bid for a feasibility study had been made.

Craig advised that Barrmill will start their Community Future Project tonight.

6. SOA Action Plan 2010/11 (SOA Outcomes 11a and 11b)

Justina advised that a small group met after the Community Engagement Network to discuss the SOA Action Plan 2010/11 and outcomes 11a and 11b.

The draft comments were circulated to partners along with the papers for the meeting. CE Network to discuss this – as per report/template

The comments were noted.

7. Joint statement on the relationship at local level between the government and the third sector

It was agreed to defer this item and further clarification is needed on this.

The statement was noted and it was agreed to revisit the context at the time of the establishment of the interface

Stephen left the meeting at this point.

8. Monitoring Implementation Of The Compact Agreement

This item was carried over as a standing item on the agenda so that partners could raise any issues.

Justina noted that the issue of the FNA Forward Plan had been noted. The community/voluntary sector had not been consulted on this, therefore it had not adhered to the Compact Agreement.

Jim suggested that the Compact needs to be an agreed response / mechanism / process to non compliance with the compact. This is an action that needs to be developed.

Craig agreed to look at how the Scottish Compact is monitored and report back to the Group.

ACTION: CRAIG

Justina agreed to work up a paper and invite comments be email for discussion at the next meeting.

ACTION: JUSTINA

9. Engaging the community and voluntary sector

It was agreed that John McKnight would speak to Jim McHarg regarding this and report back to Justina.

ACTION: JOHN/JIM/JUSTINA

10. North Ayrshire Funding Hub

Justina advised that the first meeting had taken place in February and a draft action plan and terms of reference had been drawn up.

Justina/Dianna asked for suggestions for a suitable venue, and it was agreed to use a community centre.

11. Community Planning Week 2010

Morna's report outlined progress to date with Community Planning week. A meeting will take place soon with interested parties from the Strategic Partnerships to discuss proposals. Anyone wishing to attend should contact Justina/Morna. Jim Nichol suggested at looking for match funding for this.

ACTION: JUSTINA

12. Quarterly Reporting To The CPP Management Group 2010

The Group noted the timetable and reporting responsibilities for 2010 to the Management Group.

It was agreed that John and Justina would pull together these reports.

John noted that the Management Group were very supportive of the Compact, but there is a need to keep reporting to them to keep them informed of progress.

13. AOB

There were no other items

14. Date Of Next Meeting

This was agreed as Tuesday 23rd February at 10:00am.

ACTION CHECKLIST

Minute Item	Action required	Responsibility	Checklist for next meeting ✓
2.1	To get list from Property Services	John McKnight	
2.1	Get Jim McHarg to contact Compact Members to progress actions	John McKnight / Jim McHarg	
2.1	Report back on progress with the Working Together website	Carole	
2.1	Update to next meeting on various issues	John McKnight / Jim McHarg	
2.1	Provide contact details for Irvine Volunteer Centre when available	Stephen	
2.1	Send letter to 3 rd Sector re response from CPP Board on Interface proposals	Shirley / Justina	✓ Done
3.	Make changes to Compact Action Plan as discussed at meeting	Justina	
8.	Look at how the Scottish Compact is monitored and report to Justina	Craig	
8.	Work up paper with proposals for monitoring the Compact	Justina	
9.	Discuss how to engage with the community and voluntary sector and report back	John McKnight / Jim McHarg / Justina	
11.	Look into possible match funding for Community Planning Week	Justina	