



Minutes of North Ayrshire CHP Committee meeting held on Thursday 6 October 2011 at 10am in Committee Room 2, Cunninghame House, Irvine

Present

Councillor David O'Neill, Non-Executive Board Member, Chair
Mr Mark Adderley, NHS Director of People and Organisational
Development
Dr Carol Davidson, NHS Director of Public Health
Councillor William Gibson, North Ayrshire Council
Councillor Alex Gallagher, North Ayrshire Council
Dr David Price, NHS Non-Executive Board Member

In Attendance

Ms Carole Blair, NHS Public Participation Officer
Mr Jim Carle, NHS Child Health Commissioner (Item 10)
Ms Iona Colvin, Corporate Director, Social Services, North Ayrshire
Council
Ms Sheena Gault, Chair, North Ayrshire Alcohol and Drugs
Partnership (NA ADP) (Item 9)
Ms Ann Gow, NHS Assistant Director of Nursing (Item 11)
Mrs Jean Hendry, NHS Healthcare Manager (Item 7)
Ms Linda Semple, NHS Assistant Director, Performance (Item 6)
Ms Mandy Yule, NHS Director for Integrated Care and Partner
Services
Mrs Angela O'Mahony, Committee Secretary

Welcome from the Chair

Councillor O'Neill welcomed everyone to the meeting, in particular Dr Carol Davidson, who would be replacing Professor Bob Masterton as a Committee member. Councillor O'Neill thanked Professor Masterton for his efforts on behalf of the Committee and looked forward to Dr Davidson's contribution.

Mr Adderley confirmed that this was his last CHP meeting and that Mr John Wright, Director of Information and Clinical Support Services, would be taking his place on the Committee. Councillor O'Neill thanked Mr Adderley for his contribution and wished

him well for the future.

1. Apologies

Provost Pat McPhee

2. Declaration of Interests

3.1 There were no declarations of interest.

3. Minutes of the last meeting held on 25 August 2011

The Committee approved the minutes of the last meeting on 25 August 2011 as an accurate record of the meeting.

4. Matters arising

4.1 **Item 17 – North Ayrshire Community Hospital** – Members requested that the Outline Business Case should be submitted at the next meeting. **MS**

Standing Items

5. CHP Forum

Dr Price reported that attendance at the meeting last week had been poor. The agenda had been very good and had included some of the issues being discussed today. There had also been discussion on the NHS tobacco policy on which there had been considerable interest. Dr Price noted that the third sector's contribution to the Forum had always been very positive. The PPF in particular submitted regular, detailed and concise written updates. The Committee noted.

Ongoing Work - Updates

6. Audit Scotland CHP Review Update

Ms Semple reported that, following the Audit Scotland review of CHPs across Scotland, the NHS Chief Executive and Chief Executives in North, South and East Ayrshire Councils had agreed to undertake an enhanced self-assessment process. The purpose of this process was to establish whether CHPs were delivering their expected outcomes in a number of key areas.

The Strategic Alliance had tasked a small group to take forward this work, chaired by Ms Semple with representatives from the Local Authorities and others, including the CHP Facilitators. Ms Semple noted that a confidential

self-assessment questionnaire would be sent out by email (paper copies would also be available) to the CHP structure and other stakeholders in October for responses (and to express an interest in involvement in focus groups) by mid-October. The results of the survey would be fed back to the Strategic Alliance and CHP structure and a paper submitted to the NHS Board on 7 December. Ms Semple recognised that it would be challenging to meet this timeline but that this should be achievable.

Some Committee members felt that the questionnaire should have included questions in relation to children's services.

The Committee welcomed the approach being taken and thanked Ms Semple for the significant work she had quickly and efficiently undertaken in developing the self-assessment questionnaire.

7. Arran Update

Mrs Hendry reported that good progress was being made with a particular focus on the future role of GPs and arrangements for obtaining 24 hour medical cover and establishing links with the wider team in Health and the Local Authority.

A partnership meeting had taken place in early October involving the NHS and North Ayrshire Council to look at community services on Arran with a view to working in a more flexible and integrated way.

Progress was also being made in taking forward the recommendations of the Arran health delivery model. An option appraisal process had taken place on Arran in relation to endoscopy services and the outcome would be submitted to the Clinical Improvement Board in the near future. The Arran Public Reference Group had been closely involved which was very helpful.

Discussion was also taking place between the NHS and North Ayrshire Council in relation to the replacement for Montrose House. Dr Price commended North Ayrshire Council on their approach and for their excellent update on the proposals at a recent Public Reference Group meeting.

Mrs Hendry reported that work would shortly begin, led by Dr Ken Ferguson, Associate Medical Director, to develop a safe and sustainable health model to meet future needs on Cumbrae, including out of hours medical cover, adopting a similar approach to work undertaken on Arran. A project steering group would be set up and proposals would be developed by March 2012.

Ms Colvin reported that North Ayrshire Council had successfully bid for Scottish Government funding as a contribution to developing 12 social

amenity houses on Cumbrae for elderly and/or disabled people and discussion was taking place with the local community on this development. The Committee noted.

8. Re-shaping Care for Older People

Ms Colvin reported that most posts had now been filled and that a process was in place to consider slippage money which should be complete by the end of October. The Scottish Government had announced that the Change Fund would continue for a further three years, with some conditions attached, details of which would follow. Confirmation of the continuation of Change Fund monies would allow planning to take place and posts to be filled.

Ms Colvin reported the good progress being made in relation to joint performance reporting. An NHS officer had been seconded to take forward performance monitoring across Ayrshire, working with performance officers in the North, East and South.

Ms Colvin advised that further work was needed on North Ayrshire Community Planning Partnership's Single Outcome Agreement (CPP SOA) for next year to ensure that this had a greater focus on outcomes. The Committee discussed unplanned (including emergency) hospital admissions and requested that a paper should be submitted to the next meeting to compare Ayrshire and Arran to other areas to identify what further work should take place. Ms Colvin suggested that an improvement service paper could also be circulated.

MS

9. Alcohol and Drugs Action Plan

Ms Gault reported that a short term North Ayrshire Alcohol and Drugs Partnership (NA ADP) action plan had been developed for 2011/12 and lead officers had been appointed to take actions forward. The NA ADP had been re-structured to enable delivery of these actions. Three implementation groups had been set up, the membership of which was much wider than the ADP, to deliver actions and develop action plans for subsequent years. The NA ADP would in future have a more strategic role and responsibility for monitoring delivery of the action plan. A Finance Committee and Performance monitoring group had been established to assess current and future ADP spending priorities. Discussion was taking place with colleagues pan-Ayrshire to agree funding allocations for 2012/13.

The Committee sought clarity on how the plan's success would be measured against the SOA. Ms Gault advised that within the action plan, sub-actions would measure performance using more person-centred outcomes and seeking the views of service users. North and South Ayrshire had jointly

commissioned Stirling University to carry out work in relation to children affected by parental substance misuse not already known to services. Successful outcomes from that work would also be reported to the ADP.

The Committee discussed the effective use of a refusals book within licensed premises which was a legal requirement. Members underlined that this should be strictly enforced and monitored. Ms Gault confirmed that this was very much within the ADP's sights. Dr Davidson advised that public health would in future be working with licensing boards to advise on licensing applications and the impact on health.

10. Early Years Intervention Pilot Update

Mr Carle updated the CHP Committee on progress in implementing a targeted early years intervention programme within two communities in North Ayrshire to support health improvement and reduce health inequalities, using an asset based approach, targeting pre-birth to eight year old children. The programme, which would last for three years, would build on existing work, for example, through the Early Years Framework.

Mr Carle reported that a management structure had been agreed and that a project lead would be in post on 17 October. Other members of the team would be in place by 24 October. Each manager would be able to attend an induction course. It was anticipated that the programme would be supported by Edinburgh University, public health, CAMHS psychological service and educational psychologists from North Ayrshire Council. Scottish Government colleagues would be providing advice in relation to performance measurement. Mr Carle advised that an outline evaluation framework should be in place in January 2012 and a communications strategy was being developed. Governance and reporting arrangements had still to be clarified.

Mr Carle reported that there were issues in identifying appropriate accommodation for the team. Ms Colvin would discuss accommodation needs with the Director of Education.

IC

The Committee welcomed the approach being taken and looked forward to seeing the evaluation framework.

11. Palliative and End of Life Care Pilot

Ms Gow reported progress in taking forward Advanced Care Plan (ACP) training. 137 staff had already undertaken training and an application for Change Fund slippage money had been made to provide more training to colleagues in health and social care. Five care homes were participating in the pilot across North Ayrshire and, following discussions with 37 individuals,

25 ACPs had been completed, which would be tested using PDSA techniques before being circulated more widely. Over the next year, data from these five care homes would be monitored to identify any impact on care home admissions for patients at the end of life. ACP work was also taking place at Crosshouse Hospital although this was at an early stage. Ms Gow would provide an update in due course.

For Information

12. Outcome of the Joint Senior Officers' Session on Early Intervention for Children

The Committee noted a report which had been submitted to the Community Planning Partnership (CPP) Board in September following the Child and Public Protection Chief Officers Away Day in August, on a preventative approach to tackling health inequalities through early intervention. Work had begun on developing a new early intervention model in North Ayrshire which would require additional resource. An update would be provided at a later date. The Committee noted.

13. Draft CHP Annual Report

Ms Sutherland advised that the draft report had been updated to reflect comments in relation to integrated services, specific actions taken by the Officer Locality Groups and more detailed performance information. Further work would be needed on Public Health. An appendix had been included linking outcomes to the Single Outcome Agreement. A final draft report would be circulated to the Committee. The Committee noted.

MS

14. Obesity Strategy

Ms Sutherland reported that the Scottish Government had offered to provide a toolkit and some support in taking the strategy forward but further base line information was needed before this could be taken up. The Committee noted.

15. Health Inequalities Action Plan 2010/12 Update

Ms Sutherland noted that the CHP Forum had already commented on this plan. Further work would take place to refine the plan to identify which areas would have the greatest impact in reducing health inequalities in preparation for the next round of the SOA. Mr Adderley advised that, in relation to recruitment, there were broader policy issues which would also need to be taken into account.

16. Performance Management – Standing Item Updates – The Committee

noted the following updates:

- ICSP/OLG Children and Young People meeting held on 5 August
- OLG Adults and Older People meeting held on 9 August
- PPF Core Group meeting on 12 July
- PPF Coordinator Summer Update
- PPF PPO Update August
- ADP minutes of meeting on 24 August

17. Any other competent business

There was no other competent business.

18. Date and Time of the Next Meeting

Thursday 17 November 2011 at 10am, Room 1, Pavilion 8, ACH