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**North Ayrshire Community Planning Partnership**

**Community Engagement Network**

**Minutes of meeting held on 8 March 2011**



**Attendance**

Tracey Wilson, NAC  
Louise Kirk, NAC;  
Lorne Campbell, KA Leisure  
Pam Crosthwaite, NAC  
Lorraine White, NAC  
Alison McAllister, NAC;  
Gordon Jones, Strathclyde Police  
Stephen McLaughlin, TACT  
Sarah Hammond, NACAS  
Paul Chow, NAC  
Albert Bruce, Strathclyde Fire and Rescue  
Paul Singh, AMECA  
Joanne Balmer, NHS Ayrshire and Arran  
Dianna Whyte, NAC

**Apologies**

Cllr Peter McNamara, NAC  
Cllr Margaret McDougall, NAC  
Donna Anderson, NAC  
Karen McGilvery, NHS Ayrshire and Arran  
Jacqui Stevenston, NHS Ayrshire and Arran  
Carmen McKelvie, Quarriers  
Maureen Campbell, Apex Scotland  
Linda Barnwell, Enable Scotland  
Diane Graham, Patient Focus  
Elaine Savory, NHS Ayrshire and Arran  
Clive Shepherd, NAFCA  
David Morrison, Scottish Ambulance Service  
Jim Nichols, Arran CVS  
Nina Smith, NACAS  
Alex Irving, Community Horizons

**In Attendance**

Laura MacAskill, NAC  
Anne Todd, Community Planning Team Leader  
Morna Rae, Community Planning Officer

**1. Welcome/ Introductions**

Anne Todd, Community Planning Team Leader welcomed everyone to the meeting and introductions were made.

**2. Minutes of previous meeting**

The minute was accepted.

## **2.1 Matters Arising**

### Peoples Panel

Anne highlighted that the Peoples Panel focus groups report is available from the CPP Team and will be put on the Community Planning website. The Peoples Panel Improvement Plan is being presented to the Strategic Management Team. This details both the variety of partners who use the findings and the variety of ways in which the information is used.

## **3. Presentation from the Community Engagement Reference Group**

Stephen McLaughlin, Manager, TACT gave a presentation on the Community Engagement Reference Group and its relationship to the Community Engagement Network and opened for questions.

There was discussion over the current status of Neighbourhood Compacts in North Ayrshire. It was agreed that these are no longer formally meeting and that this leaves a gap in locality planning.

Stephen confirmed that work will be undertaken to promote the National Standards for Community Engagement and that an annual Community Engagement Conference will be held.

Anne confirmed that an Elected Member will be joining the Community Engagement Reference Group. All Elected Members are invited to the Community Engagement Network and 80% of them indicated an interest in community engagement however their attendance at the Network meetings is low. Attempts will be made to address this.

It was agreed that an update on The Third Sector Interface will be provided at the June meeting.

**Action: Stephen McLaughlin/  
Jim Nichols**

## **4. Youth Citizenship and Participation Strategy 2010-2012**

Laura MacAskill, Community Education Worker, NAC gave a presentation on the Youth Citizenship and Participation Strategy which was launched in October 2010. She highlighted the forthcoming local elections for Members of the Scottish Youth Parliament. She confirmed that was publicised through a poster campaign, coverage in the local press and on the Young Scot website.

## **5. SOA Action Plan 2011-2012**

Anne discussed the draft SOA Action Plan 2011-12. She highlighted that there had previously been a "Working Together" section in the Action Plan but following consultation with the Strategic Management Team it was decided that a separate section was not required as this is reflected throughout the Action Plan. Community Engagement is now detailed in the introduction to the Action Plan.

Anne confirmed that the Action Plan contained a range of indicators which can be reported on quarterly to give a fuller picture of progress, along with the outcome indicators which will be reported on annually.

## **6. Multi Agency Task Force**

Gordon Jones, Local Authority Liaison Officer, Strathclyde Police detailed the recent work undertaken by the Multi Agency Task Force in Pennyburn. He highlighted the partnership approach used. It is anticipated that a similar approach will be used for other areas during the course of the year. It was agreed that an update would be provided at the June meeting.

**Action: Gordon Jones**

## **7. Community Planning Week**

Morna Rae, Community Planning Officer, NAC outlined current plans for Community Planning Week 2011 and asked the group to discuss possible events which are partner-lead, will engage with the community and will raise awareness of Community Planning. Suggestions were noted and will be discussed by the Community Planning Week Planning Group.

## **8. Tenant Participation Strategy**

Tracey Wilson, Tenant Participation Manager, NAC discussed the Tenant Participation Strategy. She highlighted the development of tenant representatives and detailed that there are plans to develop youth involvement.

The Tenancy Matters newsletter was highlighted. This is issued to 13500 households four times per year and there is scope for partners to submit articles to this.

Tracey highlighted that a press release is being issued outlining that North Ayrshire is the first Scottish local authority to have its TPAS accreditation renewed.

## **9. Partner Update for 2011**

Attendees completed templates outlining their plans for 2011. These will be circulated to the Network.

**Action: Lesley Jeffery**

## **10. Any Other Business**

### CPP Training

Morna highlighted the Level 1 and Level 2 training courses which are available to partners.

### VOICE Update

Anne discussed the web-based system which may be of use to the Network. It was agreed that a presentation on VOICE is arranged for the June meeting.

**Action: Anne Todd**

### Projects Day

Lorne Campbell, Business Manager, KA Leisure confirmed the details of the KA Leisure Projects Day which will take place on 23<sup>rd</sup> March at the Magnum. Further details will be emailed out.

**Action: Lorne Campbell/  
Lesley Jeffery**

## **11. Future Agenda Items**

For June meeting:

- Third Sector Interface (Jim Nichols/Stephen McLaughlin)
- VOICE software
- Update on Multi Agency Task Force (Gordon Jones)

**12. Date of Next Meeting**

The next Community Engagement Network meeting will be held on Tuesday 7<sup>th</sup> June 2011 at 9:30am and will be held at Greenwood.

**North Ayrshire CPP Community Engagement Network**  
**Action Note: 8<sup>th</sup> March 2011**



<b>Minute Item</b>	<b>Action required</b>	<b>Responsibility</b>	<b>Checklist for next meeting</b> ✓
<b>3</b>	Update on Third Sector Interface for June meeting	Stephen McLaughlin/Jim Nichols	
<b>6</b>	Update on Multi Agency Task Force for June meeting	Gordon Jones	
<b>9</b>	Plans for 2011 templates to be circulated	Lesley Jeffery	
<b>10</b>	Presentation on VOICE to be arranged for June meeting	Anne Todd	
<b>10</b>	Details of KA Leisure Projects Day to be circulated by email	Lorne Campbell/Lesley Jeffery	