

North Ayrshire Community Planning Partnership

CPP Board

Minutes of meeting held on Thursday, 17th March 2011



Present

North Ayrshire Council

Councillor Margaret McDougall (**Chair**)
Elma Murray, Chief Executive
Carol Kirk, Corporate Director (Education and Skills)
Iona Colvin, Corporate Director (Social Services and Health)
Councillor David O'Neill, North Ayrshire Council
Councillor Alan Hill, North Ayrshire Council

NHS Ayrshire and Arran

Wai-yin Hatton, Chief Executive, NHS Ayrshire and Arran
David Price, Non Executive Director

Skills Development Scotland

Marlene McGlynn, Head of Operations, Skills Development Scotland

Scottish Enterprise

Jim Reid, Director of Regional Support

Strathclyde Police

Divisional Commander John Thomson

Strathclyde Fire and Rescue

Hugh Kerr

Jobcentre Plus

Robert McKay, District Manager for Ayrshire, Dumfries, Galloway and Inverclyde

Scottish Government

Graeme Dickson, Director of Primary and Community Care

Also in Attendance

Anne Todd, Community Planning Team Leader (Chief Executive's Service), North Ayrshire Council
Jim Montgomery, General Manager (Policy and Service Reform) North Ayrshire Council
Stephen McLaughlin, Manager, The Ayrshire Community Trust
Jim Nichols, Arran Community and Voluntary Services
Stephen Brown, Senior Manager, Social Services and Health, North Ayrshire Council
Marjorie Adams, Policy Officer, North Ayrshire Council
Jean Hendry, NHS Ayrshire and Arran
George Young, Human Resources, North Ayrshire Council
Alex Anderson, Manager, Economic Development Service, North Ayrshire Council
Lesley Jeffery, Community Planning Assistant

Apologies for Absence

Neil Wylie, Director of Finance, Strathclyde Passenger Transport

Councillor McDougall (Chair) welcomed everyone to the Board meeting, particularly those new to the group (Hugh Kerr, John Thomson and Marlene McGlynn) and introductions were made and apologies noted.

The Chair also informed the Board that Item 6 (2010 CPP Governance Review) had been withdrawn from the agenda as agreement on the number of elected member representatives had still to be reached. North Ayrshire Council and NHS Ayrshire and Arran have agreed to meet separately to discuss and thereafter the decision will be emailed to the Board. The Board confirmed their agreement to this course of action.

The Chair further proposed that Item 6 be replaced with Item 11b (a report of the Preventative Spending Event which Marjorie Adams and Iona Colvin, North Ayrshire Council had attended) and the Board agreed.

1. Minutes of Previous Meeting

The Minutes of the CPP Board Meeting held on 16th December 2010 were approved.

2. Action Note – 16th December 2010

It was confirmed that all actions have now been completed.

3. Report from Third Sector Interface

Stephen McLaughlin, Manager, The Ayrshire Community Trust (TACT) and Jim Nichols, Arran Community and Voluntary Services (ACVS) submitted a report on the progress of the Third Sector Interface in North Ayrshire.

Stephen McLaughlin highlighted some of the information contained within the report. He confirmed that the Interface would be in place by 1st April 2011 and that the Scottish Government's Third Sector unit had recently visited and a joint business plan from TACT and Arran CVS has already been submitted to them.

Stephen McLaughlin confirmed that whilst he would be the main point of contact it is the intention that the interface will split along similar lines to the CPP in that Jim Nichols will have responsibility for health (across all of North Ayrshire) and Stephen McLaughlin will have responsibility for employability and local authority issues.

Stephen McLaughlin said there is a challenge for the interface to deliver the four outcomes of:

- Volunteering development;
- Social enterprise development;
- Supporting and developing a strong third sector; and
- Building the third sector relationship with community planning.

Councillor David O'Neill thanked both Stephen McLaughlin and Jim Nichols for the progress that had been made and the Chair thanked them for their report. The Chair added that there is a delay in finalising the CPP governance review but that the Board would get back to them regarding Third Sector Interface involvement on the Board.

4. Whole Systems Approach

Iona Colvin, Corporate Director (Social Services and Health) introduced Stephen Brown, Senior Manager for Fieldwork Support, to the group and explained that Stephen now has responsibility for youth justice services and that Andrea McGill (who was expected to present this report) had moved to Addictions.

Stephen Brown said that the Whole Systems Approach worked in bringing partners together and working together more effectively. There is capacity for early and effective intervention by working with young people who have received police warnings but they will also work with those appearing at the Sheriff Court.

A social worker will be based between Ayr and Saltcoats police stations (working office hours) but will have access to Strathclyde Police and the three Ayrshire local authorities IT systems. Offenders will no longer receive automatic referrals to the Children's Reporter and it is hoped it can speed up the processes within SACRO, Social Services, Community Learning and Development, etc and will be a more effective and quicker way to address youth offending.

Those young people aged between 16-18 appearing at Kilmarnock Sheriff Court will have a court note sent to the Sheriff and it is hoped that this will result in a reduction in custodial sentences. Stephen highlighted that currently 83% of those young people given custodial sentences are returned back to custody within two years.

It was confirmed that the joint funding application is being submitted to the Scottish Government tomorrow (18th March) but it will be another three weeks before they find out if they have been successful.

John Thomson, Strathclyde Police said that this was a splendid approach and that Strathclyde Police are committed to anything that can be done to lower the number of young people involved in the Criminal Justice system. Councillor David O'Neill reiterated this adding that the number of young people being given custodial sentences from North Ayrshire was horrendously high.

Carol Kirk, Corporate Director (Education and Skills) was concerned how the reduction in funding for Activity Agreements for 11/12 (which had been extensively utilised by this group) from £400,000 to £90,000 would impact on the success of the programme and that a response to the reduction of this funding needs to be considered.

Carol Kirk agreed to check with Alasdair Herbert (Corporate Director, Finance and Infrastructure, NAC) that the Activity Agreement funding was included in the GAE funding.

Action: Carol Kirk

The Chief Executive, NAC added that in reviewing the Council's budget it had been agreed that the Council would set aside funding for the first year of the Economic Development and Regeneration Strategy.

Graeme Dickson, Scottish Government congratulated Stephen Brown on his report and asked if there were any links to Health as some of the young people may have mental health, alcohol or substance misuse issues, etc. The Chief Executive, NHS Ayrshire and Arran replied that there is an event planned to look at the strategic and operational activities across the local authority area and how agencies can connect better. Stephen added that a worker from CAMHS (Child and Adult Mental Health Services) would be invited to the Multi Agency Screening group and both Marlene McGlynn, SDS and Robert McKay, Jobcentre Plus said they would like to be included on this group and would be happy to assist in any way they can.

An evaluation of the project will be completed in May 2012 and it was agreed that a further report would be submitted to the Board thereafter.

Action: Iona Colvin

5. Single Outcome Agreement – SOA Action Plan 11/12

The Community Planning Team Leader presented the report. The process for developing the SOA 11/12 had allowed for a review of the North Ayrshire outcomes and indicators and, following agreement from the Board in December regarding the CPP's three priorities, changes have been made as follows:

Outcome – Added – Community Capacity has improved

Outcome 7c – Revised – to "Equality is promoted in the delivery of our services".

In addition to this a number of indicators have also been added and amended however it was highlighted that the NHS indicators listed in Appendix 2 of the report have still to be approved by NHS Ayrshire and Arran.

The final SOA Action Plan 11/12 has been submitted to both the Strategic Management Team and the Corporate Management Team as well as the Council's Executive on 15th March 2011. It was suggested by the Executive that Action 7 be incorporated into Action 4 as it relates to employability. It was also highlighted that sub-actions for Action 8 would be included later following the ADP Strategy being agreed.

John Thomson, Strathclyde Police said that he is currently looking at the number of people killed or injured in road accidents. Road policy was previously a central function but is now within his remit and patterns in road traffic casualties are being investigated. John Thomson also added that there will now be two road traffic bases with one at Irvine police station as well as Ayr police station.

The Board approved the SOA Action Plan 11/12.

6. Preventative Spending Event

Marjorie Adams, Policy and Performance Officer presented the report. The Scottish Parliament Finance Committee has published a report into "how public spending can best be focussed over the longer term on trying to prevent, rather than deal with, negative social outcomes". Work is currently underway within the Strategic

Management Team in developing proposals for a preventative approach and these will be submitted to the Board in June.

Marjorie Adams and Iona Colvin, Corporate Director (Social Services and Health) attended the Preventative Spending Event which was also well attended by politicians, charities, Directors of Social Work as well as members of North Ayrshire Council and NHS Ayrshire and Arran. This event followed the publication of Susan Deacon's report "Joining the Dots" which emphasised the need for early years intervention and offered a number of proposals including the creation of new children's centres through joint ventures between local communities and private, public and not-for-profit organisations.

Evidence has been heard from two initiatives; one in Nottingham using £4M of pooled funding and from Glasgow using £2M. These initiatives highlighted some barriers including that the agency investing in preventative spending may not be the agency who benefits; for example, NHS spending additional monies on additional nurses for young children may lead to the criminal justice service seeing the benefits in the longer term.

The Chair thanked Marjorie for her report and the Chief Executive, North Ayrshire Council confirmed that the proposals being developed by the SMT would also include alcohol, drugs and domestic violence issues as there is a culture of abusive behaviour in North Ayrshire and a holistic approach is required. The title of the report "Joining the Dots" is very relevant and there are challenges for all partners' in regard to budgets but if we do want to make changes then we need to consider how best we spend the monies.

Councillor Alan Hill said that initiatives tackling long term outcomes are often first to be axed as results are slow and asked if there was a commitment to longer term funding. It was confirmed there is no political agreement to new funding but the Early Years Minister has announced there will be a £2M fund available for the voluntary sector to bid for early intervention projects.

David O'Neill said that politicians from all parties have very similar views on the benefits of early intervention.

7. Change Fund – Reshaping Care for Older People

Iona Colvin, Corporate Director, Social Services and Health and Jean Hendry, NHS Ayrshire and Arran presented the report. Iona Colvin said the bid had been submitted to the Scottish Government at the end of February and the report had already been submitted to the CHP Committee. She wished to thank those involved for the work which had been done to date.

The principal goal for Reshaping Care for Older People is to "optimise independence and wellbeing for older people at home or in a homely setting" and the report outlined the demographic changes within the area and the changes in demand for services from both Social Services and NHS. Social Services and NHS already have a joint Commissioning Strategy and the Change Fund funding means that the work which has been undertaken over the past year can now be augmented. It was noted that the Joint Improvement Team from the Scottish Government has already visited and have seen NHS / NAC partnership working in action and that the bid had been well received.

The report has been signed by NHS, NAC, the Voluntary Sector and the independent sector.

Jean highlighted the inverted triangle on page 27 of the report which demonstrates what the team hopes to achieve:

- Promotion of community capacity
- Encourage independence and self care
- Integrated rehabilitation and enablement services
- Intensive supports
- Hospital based services

A Single Point of Contact (Hub) will be developed for community based care which will focus on the patient.

The Chief Executive, NHS Ayrshire and Arran confirmed that she had received an email from Graeme Dickson, Scottish Government, confirming the award of funding and that a confirmation letter would be received within the next few days. The Chief Executive, NHS Ayrshire and Arran said that approval by the CPP Board was not required but that endorsement would be appreciated. This is due to the funding being part of NHS funding and requires to be approved by the NHS Board.

Graeme Dickson, Scottish Government acknowledged the timescales and apologised that the Board had not had an opportunity to discuss it.

The Chief Executive, NAC queried what the role of the CPP Board was and the potential of the NHS Board failing to agree the Change Fund Plan? The Chief Executive, NHS Ayrshire and Arran said that failure to agree was an unlikely possibility as the report had already been submitted to and agreed by the CHP Committee which was attended by three NHS Board members.

Whilst the CPP Board agreed it did not want to get weighed down by processes, it was agreed that we would need further clarification of the process for the future. It was thought that this funding may be similar to the Fairer Scotland monies which was CPP funding but hosted by local authorities and that the Change Fund was also CPP monies but hosted by NHS.

Action: Graeme Dickson

Graeme Dickson wished to note the great effort in getting the bid in on time and the detailed plans and joint working which has been included in the report by Iona Colvin and Jean Hendry. The Change Fund has been larger than expected and North Ayrshire is also benefiting from £0.22M from NHS and £1.3M from North Ayrshire Council making a total of £3.48M.

The group agreed the report and Graeme Dickson confirmed that there was no need to write to Scottish Government.

8. Shared Services – Report by Shared Services Project Board

George Young, NAC presented the report to the Board on behalf of Murray Macfarlane, North Ayrshire Council and John Wright, NHS Ayrshire and Arran

A post of Project Manager (2 years) is currently being advertised and once appointed the first priorities would be Regulatory Services and Roads and Transportation. There are some barriers on Regulatory Services which it is hoped a Project Manager could overcome quickly.

Roads and Transportation are at the options appraisal stage and have two options to consider.

Ayrshire Property Group is revising its constitution and savings will be devised early in 2011.

A proposal on the development of a Social Work Stand-By Out of Hours service is to be considered by the Ayrshire Shared Service Group in early 2011.

Customer Services and CCTV: scoping papers have already been completed and officers are working on a report which is due to be submitted in March / April.

ICT Services: difficulties have been identified including different networks and contract agreements in each area.

Reports are to be submitted to the Project Board on Health and Safety, Risk Management and Insurance and Legal Services and work is also ongoing on procurement, car parks and grounds maintenance due to service reviews currently being undertaken on these services. It has, however, been agreed that Internal Audit or Psychological Services will not be progressed.

There is also now a pan-Ayrshire / NHS equipment store.

The Chair thanked George Young for his report and no further questions were asked by the Board

9. Economic Development and Regeneration Strategy

Alex Anderson, Manager, Economic Development Service said that a copy of the full report which included some useful information on the local economy had been distributed at the start of the meeting. Alex Anderson said it is the intention that the Strategy will give a focus and clear vision on how we want to progress and help with partnership working.

TERU (Training and Employment Resource Unit at Glasgow University) have completed a desktop analysis and consultation exercise which includes eight strategic objectives and it is proposed that a Strategic Board is set up to oversee delivery of the Strategy and an Implementation Group set up to monitor progress.

The Chair thanked Alex for his report and opened for questions.

Jim Reid, Scottish Enterprise asked who would be members of the groups. It was confirmed they would be from the public and private sector and the Implementation Group would include officers who could deliver the plan but that Alan McGregor (TERU) would discuss this further with partners.

The Chair asked Robert McKay, Jobcentre Plus what was replacing the Future Jobs Fund which had been very successful in North Ayrshire. Robert McKay confirmed that the programme would end on 31st March and that it has been replaced by the

Work Programme. Robert could however, confirm that one Scottish party, if elected, was intending to introduce a Scottish Future Jobs Fund programme but it was likely to be administered and controlled through SDS as Jobcentre Plus is a national organisation.

Graeme Dickson said that the Scottish Government budget included funding for modern apprentices through SDS for 18 to 24 year olds. The Chief Executive, NAC said that there is particular concern about the high level of unemployed 16 and 17 year olds who are not included in current unemployment figures as they do not receive Job Seeker's Allowance. Marlene McGlynn, SDS replied that there are 15,000 modern apprentice places for this age group and also £1,000 incentives available to employers who employ young people of this age group. The Chief Executive, NAC also asked if there was anything that was being done for third and fourth year pupils to get them ready for work but Marlene McGlynn, SDS was not aware of anything.

Carol Kirk, Corporate Director (Education and Skills) said they already had skills centres in schools but that they are hoping to increase the work experience provision for fourth year pupils. Currently it is one week on a full time basis but that the Council would be seeking support from SDS in encouraging employers to take on work experience pupils over a longer period of time but not on a full time basis. The Chief Executive, NAC added that she had recently met with Lord Robert Smith and other local authorities to discuss early intervention and prevention and how to engage young people on future work prospects at an earlier age.

Marlene McGlynn, SDS said she was already looking at how SDS can help in the Curriculum for Excellence and is looking at a programme for second year pupils which would consider different careers, what lifestyles can be achieved with these careers and what jobs are available within North Ayrshire. The Chair agreed with this path saying that there have been previous discussions on how to raise the aspirations of the young people in North Ayrshire.

Marlene McGlynn confirmed that SDS funding did take account of deprivation levels and although SDS had lost 125 posts (11% of workforce) across Scotland there are no reductions in SDS staff in the North Ayrshire area. Robert McKay, Jobcentre Plus is also hopeful of investment in the area.

The Chief Executive, NHS Ayrshire and Arran confirmed that, unlike SDS and Jobcentre Plus, the level of funding awarded to NHS Ayrshire and Arran does not take account of deprivations levels but the EMRAC group are currently considering this. The most recent Scottish Index of Multiple Deprivation shows an upward shift in all three Ayrshire local authority areas but particularly in North Ayrshire and the links between a difficult economy and poor health are well documented.

David O'Neill reminded the group that following publication of the SIMD a meeting had been arranged with David Cameron, Prime Minister. David Cameron agreed to three things: to visit North Ayrshire if he could during the forthcoming elections; to ask GlaxoSmithKline (Beecham's) to include their Irvine plant as an investment site; and, to write to the DWP to consider North Ayrshire for a Total Place pilot which is about community based budgeting and looks at all the public spending in an area. Councillor O'Neill said that the latter two had already been completed.

10. CHP

David O'Neill, Chair, CHP Committee presented his report and highlighted the following:

The CHP use the health and wellbeing profiles to target redesign, including reshaping older people's services. Work is also ongoing on an Arran health model, led by David Price. Horizontal working is also in progress with the Mental Health Partnership working with Strathclyde Fire and Rescue to develop appropriate information sharing and support to vulnerable people at risk from fire, the joint performance framework continues and a joint equipment service has also been agreed with NHS and the three local authorities.

David O'Neill added that there are areas for improvement and that additional work requires to take place to ensure effective performance information is available which can support resource allocation and ensure effective outcomes. Further horizontal work between partners and across the CPP agenda also needs to be developed.

The Chief Executive, NAC asked about the progress with the IRF (Integrated Resource Framework) and matching funding to needs. David O'Neill said this was due to be discussed at the next CHP Committee and he would add this to the report for the future.

Action: David O'Neill

11. Papers for Information

Jim Reid, Scottish Enterprise was disappointed that the Audit Commission was not making a site visit to North Ayrshire. The Board agreed that Anne Todd, Community Planning Team Leader is to contact Audit Scotland as no real explanation had been given.

Action: Anne Todd

12. Urgent Items

There were no urgent items.

13. Future Agenda Items

1. Jim Reid, Scottish Enterprise agreed to ask his Chief Executive to report to the group on Scottish Enterprise's refocus on economic development rather than regeneration. The CPP Board would like to know what they can do to facilitate / enable more jobs to be located in our area.

Action: Jim Reid

2. A report on Best Value 2 Audit to be included.

Action: Anne Todd

14. Date of Next Meeting

The next meeting will take place on Thursday, 16th June 2011 at 10.30am in the Council Chambers.

The meeting closed at 12.25pm.

CPP Action Note (from Minute of 17th March 2011)



Minute Item	Action Required	Responsibility	Checklist for next Meeting ✓
4.	Check with Alasdair Herbert that Activity Agreement Funding is included in GAE funding.	Carol Kirk	
4.	Evaluation of Whole Systems Approach to be submitted to Board after May 2012.	Iona Colvin / Anne Todd	
7.	Further clarification to be given to Board of funding process for future joint funding to be given.	Graeme Dickson	
10	Report on Integrated Resource Framework to be included in next CHP report.	David O'Neill	
11.	Audit Scotland to be contacted to explain why North Ayrshire is no longer being visited as part of the audit.	Anne Todd	
13.1	Chief Executive of Scottish Enterprise to report to a future Board meeting on their refocus on economic development rather than regeneration and how more jobs can be located in the area.	Jim Reid	
13.2	Best Value 2 to be added to Board agenda	Anne Todd	

