

North Ayrshire Community Planning Partnership

CPP Board

Minutes of meeting held on Thursday, 16th June 2011



Present

North Ayrshire Council

Councillor Alex Gallagher (**Chair**)
Elma Murray, Chief Executive
Councillor David O'Neill, North Ayrshire Council
Councillor Willie Gibson, North Ayrshire Council
Councillor John Ferguson, North Ayrshire Council

NHS Ayrshire and Arran

Fiona McQueen, Executive Nurse Director
David Price, Non Executive Director

Skills Development Scotland

Marlene McGlynn, Head of Operations, Skills Development Scotland

Strathclyde Police

Chief Inspector Roddy Newbigging

Jobcentre Plus

Jim Burns

Irvine Bay Regeneration Company

Patrick Wiggins, Chief Executive

Strathclyde Partnership for Transport

Neil Wylie, Director of Finance

Third Sector Interface

Stephen McLaughlin, Chief Executive, The Ayrshire Community Trust (TACT)

Also in Attendance

Anne Todd, Community Planning Team Leader (Chief Executive's Service), North Ayrshire Council

Jim Montgomery, General Manager (Policy and Service Reform) North Ayrshire Council

Carol Kirk, Corporate Director (Education and Skills), North Ayrshire Council

Iona Colvin, Corporate Director (Social Services and Health), North Ayrshire Council

Marjorie Adams, Policy Officer, North Ayrshire Council

Lesley Jeffery, Community Planning Assistant, North Ayrshire Council

Apologies for Absence

Wai-yin Hatton, Chief Executive, NHS Ayrshire and Arran
Jim Reid, Director of Regional Support, Scottish Enterprise
Joy Love, Scottish Enterprise
Councillor Jean Highgate, North Ayrshire Council
Divisional Commander John Thomson, Strathclyde Police
Hugh Kerr, Strathclyde Fire and Rescue
Etta Wright, Jobcentre Plus
Graeme Dickson, Scottish Government

Councillor Alex Gallagher introduced himself as the new Chair of the Community Planning Partnership. Councillor Gallagher asked the Board to acknowledge Councillor McDougall's contribution to the CPP and wish her well in her post of MSP.

1 Minutes of Previous Meeting

The Minutes of the CPP Board Meeting held on 16th December 2010 were approved with the following exception:

Page 7: Item 8 – Shared Services

The last sentence on the third last paragraph on this item *should* read "It has, however, been agreed that Internal Audit **and** Psychological Services will not be progressed".

2. Action Note – 16th December 2010

Item 4: Carol Kirk confirmed that the Activity Agreement funding has now been received but was unable to confirm if the monies is included in NAC's GAE funding. She did add, however, that it has been raised with the Scottish Government about the funding to local authorities being per capita and that the difficulties experienced in North Ayrshire relating to youth unemployment have not been taken into account.

Item 10: A report on the Integrated Resource Framework is included as part of Item 7: CHP Chair's Report.

All other actions have been progressed.

3. Supporting Capacity Building in Community Planning Partnerships: Improvement Service

Anne Todd, Community Planning Team Leader presented a report on the Partnership Health Check and Public Service Improvement Framework (PSIF) by the Improvement Service. This was previously piloted in five areas, three at Board level and two at Thematic level and is now being rolled out across Scotland. Anne Todd asked the Board to discuss the invitation and to support an application to the Improvement Service.

At the request of David Price, Elma Murray, Chief Executive, NAC explained that PSIF is based on the EFQM Excellence model which assesses organisations and

helps them to understand their key strengths and areas for improvement. PSIF is used extensively in local government and North Ayrshire Council adopted it three years ago as a corporate and service assessment framework. The Council is familiar with the process and would have no concerns about using the process but can understand that partners may be concerned. The Chief Executive added that it is a rigorous assessment framework and a practical tool to focus improvement activity although it can also be considered bureaucratic and suggested that the CPP could agree to the partnership health check initially as there is an expectation that each CPP would participate in one of them.

Fiona McQueen, NHS said that the Chief Executive, NHS Ayrshire and Arran is keen to see the impact of joint working and that NHS would be supportive of this initiative but asked if there were any financial implications for partners. Anne Todd, Community Planning Team Leader agreed to clarify financial implications with the Improvement Service.

Anne
Todd

Following discussion it was agreed to move forward with the Partnership Health Check and inform the Improvement Service of our intention to progress to PSIF. Anne Todd is to invite members of the Improvement Service to the next CPP Board meeting to provide further information. Anne Todd also to ask for feedback from the pilot areas in advance of the evaluation which is due in July.

Anne
Todd

4. North Ayrshire Alcohol and Drug Partnership: A Strategy for the Future 2011-2014

Sheena Gault, Chair, North Ayrshire Alcohol and Drug Partnership (ADP) presented the report and strategy to the Board. Sheena explained that it is a requirement of the Scottish Government that each local authority has a three-year strategy and it has already been widely consulted on, revised and redrafted. The ADP has been meeting regularly since 2009 but there is an expectation that the Partnership will meet less frequently (quarterly) and partner agencies would be asked to review their membership and sub-groups will be set up which would meet more regularly.

The North Ayrshire ADP has identified four key priority areas for development:

Protection – children affected by parental substance misuse;
Prevention – changing knowledge, skills and attitudes;
Recovery – treatment and support for individuals;
Communities – enforcement, availability and safer communities.

The strategy looks at the whole population and the use of alcohol. It does not concentrate on chronic use but at all those whose drug and alcohol use lead them to the services of Social Services and Health.

Funding arrangements have now been agreed with Health and a fair distribution of funding agreed and there will be a review / evaluation of current spend to agree priorities.

David Price, Non-Executive Director, NHS thanked Sheena for the report. He said it had been discussed at the CHP Forum and that no comments had been received which could be viewed as positive acceptance of the strategy. He added that members of the Public Partnership Forum (PPF) may be interested in participating in the ADP and Sheena replied that they would be welcomed onto a sub-group.

The Board agreed the North Ayrshire Alcohol and Drug Partnership Strategy.

5. BV2 Audit

Jim Montgomery, General Manager, North Ayrshire Council presented the report. He referred to the previous Best Value Audit completed in 2005 which was very much contained within the Council and concluded that the Council engaged well with partners and the community. The Best Value 2 Audit was conducted between June and September 2010 and including partners in focus groups and interviews.

The report noted the following:

- Progress with developing shared services with partners and other local authorities has been slow in recent years;
- Partnership working is maturing however there have been tensions in the relationship between the Council and NHS Ayrshire and Arran. Both organisations recognise this as an area for improvement and are activity addressing it;
- While there are improvements in most outcome areas performance is not consistent particularly in relation to health and wellbeing targets which are challenging given the area demographics and levels of deprivation;
- Performance management arrangements need to improve significantly in order to provide sufficient assurance to the Community Planning Board that its desired outcomes are being delivered.

The areas for improvement are:

- Robust performance management arrangements need to be embedded throughout the Council and in the community planning arrangements and the pace of implementation since June 2009 needs to be sustained.
- While the Council and its community planning partners have a clear shared vision for the area and good governance arrangements in place to deliver it, further work is need to ensure partner resources are directed effectively to priority areas.

The Board noted the contents of the report and the findings on BV2.

6. Preventative Approach to Tackling Health Inequalities

Marjorie Adams, Policy and Performance Officer presented the report and advised the Board that a further progress report will be submitted to the CPP Board meeting on 15th September 2011.

A number of proposals to promote early intervention were outlined in the report including:

- Introducing neighbourhood areas to allow for a better sharing of information on vulnerable children and families and more effective involvement and co-ordination between services in each area;
- A Child and Public Protection Chief Officers Away Day facilitated by the Scottish Government on 11th August to develop a shared vision for children's services and to discuss reducing the impact of domestic abuse.
- An Early Intervention Mapping Exercise which is underway and will also be

th August;

- The rolling out of the Solihull Approach across North Ayrshire;
- The introduction of an Asset Based Approach led by NHS which involves working with local communities to build on their skills and assets rather than focussing on their problems and needs. The approach would work closely with two early years centres and include parenting programmes for children with serious behaviour problems; additional speech and language therapists to build capacity in the nurseries for this development and involvement of primary mental health workers in schools to assist young people dealing with emotional issues

Lottery bids are also being progressed with partners including a parenting programme for children and their parents who have experienced domestic abuse.

There were no comments and the Board noted the report and will await a further update after the Away Day on 11th August 2011.

7. Community Health Partnership (CHP)

Councillor David O'Neill presented his report.

Councillor O'Neill added that the focus is on early intervention and that runs through all the activity. The OLG and ICSP are working well as are locality based children and families teams and the shared training programmes.

Elma Murray, Chief Executive, NAC asked for further details on the Community Nursing Review and the shift from adults and reactive intervention to focus on children, families and early intervention and how nursing staff work with Council staff. Fiona McQueen, Executive Nursing Director, NHS responded that previously health visitors were attached to GP surgeries and although the relationship with GPs will continue they will now work more closely with Social Services teams to provide a better service. There are components of health visitor duties which can be undertaken by other staff to free time for this new focus. This has been piloted in South Ayrshire and although it was difficult initially it provided improved support to families. NHS are also looking at a more integrated team working with pre-birth and new mums and the current practice of community midwives visiting for the first ten days and a health visitor thereafter may change.

Elma Murray, Chief Executive, NAC also asked about the new Montrose House and highlighted that discussions had taken place to ensure there was capacity to provide nursing support. Fiona McQueen, Executive Nursing Director, NHS responded that NHS are committed to supporting a joint care model on Arran.

7a. Integrated Resource Framework (IRF)

Iona Colvin, Corporate Director (Social Services and Health) presented the report. Community Care aspects of the IRF are being mainstreamed and the CHP Committee will continue to monitor IRF and resource allocations. There is a £9M under investment for North Ayrshire compared with other areas. It has been agreed to report annually on investment analysis once the year-end accounts are produced and this will be available in October.

The Change Fund budget will be implemented as a pooled partnership budget and Children with complex needs will be implemented as an aligned partnership

budget although there had been discussion about pooling the budget. There will be an increase in addictions misuse monies for 2011/12 due to changing to a total share for alcohol.

Carol Kirk, Corporate Director (Education and Skills) said that the process has taken a long time and was very labour intensive. It has now been agreed to focus on young people with the severe physical and learning needs. These children have a very high spend and it had been difficult to cost for a number of reasons including that some children are educated across local authority boundaries. It was agreed that a single point of contact was required and there is now a single team which includes NHS, Social Services and Education staff which will be co-ordinated by a Change Manager, which will be advertised this week.

Elma Murray, Chief Executive, NAC welcomed the reports on IRF which has provided clear details on how we address the disparity on need for resource and the financial commitment in North Ayrshire. It is agreed that we want to maximise resources in North Ayrshire to meet our needs. There have been two reports in the last year which demonstrate a disparity between need and financial spend in North Ayrshire. She appreciates this is a difficult issue but that it needs to be addressed to tackle the high levels of health inequalities that we have in North Ayrshire.

David O'Neill asked Carol Kirk why the funding for Children with Complex Needs was an aligned budget and not a pooled budget. Carol said that there was no external funding for this unlike the monies provided by the Change Fund and although she considers pooling the budgets would be better, NHS and East and South Ayrshire are more cautious and wanted aligned budgets.

Councillor Alex Gallagher, Chair said there was no update in the CHP report on indicator trends. Councillor O'Neill said that NHS have committed to producing indicators at an earlier stage and there should be an improvement in the next three to four months. Councillor O'Neill said he is aware of the Audit Scotland report that states the CHPs are not delivering but the CHP will be changing how things are done in response to that report.

8. Community Planning Partnership Risk Register

Anne Todd, Community Planning Team Leader presented the report and outlined the risks for the Community Planning Partnership. Elma Murray, Chief Executive, NAC confirmed that the risks have been updated to take account of the BV2 report, particularly Items 3a and 3b (Partnership Working).

There was no other discussion and the Board agreed to accept the Risk Register.

9. SOA Action Plan 10/11 Quarter 4 Progress Report

Anne Todd, Community Planning Team Leader presented the report and confirmed that the Action Plan is now 93% complete. Of the 135 actions, 117 are on target / complete; 15 are slightly adrift of target; two are significantly adrift of target (6c4 and 14a1) and one is off programme.

The Board agreed to note the progress in the implementation of the Action Plan.

10. Process for Annual Report 10/11

Anne Todd, Community Planning Team Leader presented the report. The Strategic Management Team agreed on 11th May 2011 that the SOA Annual Report 10/11 should focus on the 20 key outcomes which are key to contributing to the three agreed shared priorities (tackling worklessness, tackling health inequalities and tackling community safety) and this has also been agreed by Graeme Dickson of the Scottish Government.

There was no discussion and the Board agreed to accept the revised process for the Annual Report 10/11.

11. Economic Situation Reports

Some of the submitted Economic Situation Reports were discussed as follows:

North Ayrshire Council

Elma Murray, Chief Executive, NAC said that the Economic Development and Regeneration Strategy will have a key role in NAC's approach on the recession and to worklessness in North Ayrshire and will consider how these are linked when providing updates in the future.

The reports details provide a mixed picture but changes to Job Seekers Allowance and Incapacity Benefit will have an impact in North Ayrshire. A report on the welfare reform and its impact over the next three to four years was recently completed by the Council and the report states that £14M will be lost from the economy which will impact on our communities (as this is money which would be spent on food and clothing in the local shops and not on luxury items like holidays and new cars). We need to find sustainable employment for the people of North Ayrshire as improved employment levels will impact on the numbers of people with drug and alcohol issues, child protection and vulnerable people.

The Council will consider how they provide information in the future to the Board on employment issues and how partners can help. For example, there are no opportunities for leavers from special schools and whilst the Council has offered 90 modern apprenticeships it would hope to encourage the private sector to increase opportunities for young people.

Scottish Enterprise

No-one from Scottish Enterprise attended, but Patrick Wiggins, Chief Executive, Irvine Bay Regeneration Company noted that the information in the report relates to the West of Scotland and asked if it could be provided specifically for North Ayrshire or even for Ayrshire as a whole. If this is not possible on a quarterly basis then at least could it be provided annually.

Jim Reid

Irvine Bay Regeneration Company

Patrick Wiggins, Chief Executive, Irvine Bay Regeneration Company did not submit a report but will provide narrative for inclusion into the North Ayrshire Council report.

Patrick Wiggins

12. Economic and Learning Strategic Partnership: Progress report by Carol Kirk, Chair

Carol Kirk, Chair of Economic and Learning Strategic Partnership presented the report. She highlighted that the Economic and Regeneration Strategy, which was presented to the CPP Board in March has been adopted by the Council and work is ongoing on a three-year business plan. The Ayrshire and Arran Tourism

Strategy is being submitted to the Council's Executive on 22nd June and consultation will take place in July and August and she is hoping for a good response to this.

A seminar on youth unemployment which was held last month was very useful and will be further discussed at the next meeting of the group.

The report highlighted information on Employability activity and the programmes which continue to deliver good outputs in the current climate and inclusion of community benefit clauses into contracts continues to be encouraged. The MCMC group continues to be supported and the Council has provided 90 modern apprenticeships. These apprenticeships took a bit longer to be finalised as some were completely new but the posts are now available on the MyJobScotland portal and teachers are encouraging young people to apply for them and will also send text messages to pupils nearer the closing date to remind them to apply as the closing date is after the start of the school holidays. Positive destinations for young people leaving school continues to improve but we should also consider measuring the 18-25 year old age group to see if this has been sustained.

Jim Burns, Jobcentre Plus said that the Work Programme commenced on 1st June and there have been 3,000 referrals across Scotland. Carol Kirk agreed to speak to Alex Anderson about how North Ayrshire get a fair share of the Community Jobs Scotland Fund and Stephen McLaughlin, Third Sector Interface said that The Ayrshire Community Trust will be hosting some of these jobs.

Carol Kirk

Marlene McGlynn, Skills Development Scotland said that they are responsible for those under 18 and Jobcentre Plus for over 18s and they have 200 posts for under 18s.

Jim Burns, Jobcentre Plus also mentioned the Innovation Fund for young unemployed people which has £30M available over the next three years. There is a meeting on 8th July to discuss bids to the fund and he will forward information to the group but said that North Ayrshire should be included in discussions.

Jim Burns

Carol agreed to check with Alex Anderson the correct figure in Table 2 (currently 1128%).

Carol Kirk

13. Safer North Ayrshire Partnership (SNAP): Progress Report by Roddy Newbigging, Chair

Chief Inspector Roddy Newbigging presented the report and highlighted the following:

The Anti Social Behaviour (ASB) Strategy and the Community Safety Strategy have now been approved by the Council's Executive. The ASB Strategy will include an Action Plan which will be monitored quarterly at the SNAP meetings together with the community safety indicators.

A Co-ordinator for Early and Effective Intervention is now in post and is based at Saltcoats Police station and Roddy will be meeting her later.

A review of the campus police officers has been carried out which showed that 94% of pupils felt safe and well. A review of the Community Warden service has also been completed and the amalgamated 3Towns team is working well. In addition, wardens are working very closely with the Multi-Agency Problem Solving

Group.

Gender Based Violence training is ongoing and will be rolled out to Accident and Emergency staff and Community Nursing staff.

Figures from Strathclyde Fire and Rescue indicate there have been no fatalities in the area and the annual review of Firefighters in Schools has taken place and funding has been continued for another three years but at reduced levels.

Multi-Agency Problem Solving Group

The first area was Pennyburn and comparison figures from April / May last year against this year are very good. April / May was chosen as this is at least 6 weeks after the group has been in the area

The Multi Agency Problem Solving Group is now on its third area, Milton in Kilbirnie. The second area was Castlepark, Redburn and Vineburgh in Irvine. They now have over 50 partners involved and work closely with elected members and community representatives in the areas.

Councillor John Ferguson said that the work done by the Police in Pennyburn was significant and contributed greatly to what other partners are able to do. Councillor Alex Gallagher asked if the programme was ongoing and Chief Inspector Newbigging said that it is hoped that a legacy remains but that the community and its representatives will now be aware of who to contact should further issues arise but the area can be done again if necessary.

14. Community Engagement Reference Group: Progress Report by John McKnight, Chair

Anne Todd, Community Planning Team Leader presented the report and highlighted the following:

The group is now strongly focussed on community engagement and a workplan has been produced. The Community Engagement Reference Group is hosting training for elected members on 29th June and will also meet with other CPP Strategic Partnerships. Stephen McLaughlin, Third Sector Interface, who is also a member of the group, added that the refocus for the group was necessary.

15. Urgent Items

There were no urgent items.

16. Future Agenda Items

1. The Chief Executive, Scottish Enterprise will attend the next meeting to report on Scottish Enterprise's refocus on economic development rather than regeneration and how the CPP Board can facilitate / enable more jobs to be located in our area.
2. Anne Todd to invite members of the Improvement Service to the next meeting to discuss Partnership Health Checks and the Public Service Improvement Framework

**Anne
Todd**

3. Patrick Wiggins will provide the six-monthly Irvine Bay Regeneration Company update.

**Patrick
Wiggins**

17. Date of Next Meeting

The next meeting will take place on Thursday, **15th September 2011** at **10.30am** in the **Council Chambers**.

The meeting closed at 12.30pm.